

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
14 DECEMBER 2021**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
MIKE PENN	-BOROUGH OF MOUNT POCONO	-SECRETARY
FRANCIS O'BOYLE	-BOROUGH OF MOUNT POCONO	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
WILLIAM WEIMER	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-HARRY COLEMAN LAW

ABSENT:

KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:05 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

EXECUTIVE SESSION

There was an Executive Session prior to the Regular Meeting on Personnel. The Executive Session started approximately 6:30 p.m. and ended approximately 6:45 p.m.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 09 November 2021, seconded by William Weimer. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 14 December 2021 in the amount of \$257,702.02, seconded by William Weimer. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of November were 1132 consisting of 1028 Complaints and 104 Accidents. There were a total of 85 Criminal Arrests, 176 Traffic Arrests, 217 Traffic Warnings and 10 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the November Police Report, seconded by Crayson Cheung.

Mike Oser questioned Weapons, Carrying, Possess, etc on UCR report if that includes individuals that have a license to carry? Chief stated that these are generally individuals that do not possess a concealed carry permit and usually transporting in a vehicle. Valarie asked about the 3-D guns and how they are handled. Chief replied that they are called Ghost Guns and the same rules apply but the issue with them is they are harder to trace if they are stolen or not.

With no additional comments or questions, the motion passed unanimously.

VEHICLE REPORT:

Chief Wagner reviewed the mileage and expense report for November.

Motion:

Francis DePiano made a motion to accept the November Vehicle Report, seconded by Crayson Cheung. The motion passed unanimously.

Agenda Change – moving up from below

➤ **PMRPF Holiday Writing Contest**

Congratulations to our winners:

GR K-3 Jaymie Woolley - receives Grand Prize Pocono Raceway 2022 Race Experience

GR 4-6 (due to the huge response in this category PMRPF board has selected 2 Runners Up)

Alexa Meyers - receives Grand Prize Pocono Raceway 2022 Race Experience

Amarie Llerandez - receives Helicopter Ride Experience

Payton Mackes - receives Helicopter Ride Experience

GR 7-8 Audrey Colyer - receives Grand Prize Pocono Raceway 2022 Race Experience

GR 9-12 Daniella Troia - receives Grand Prize Pocono Raceway 2022 Race Experience

Intermission for Photos 7:20 - 7:27

NEW BUSINESS:

- **Transfer Unencumbered Monies – Resolution 2021-007**

Motion:

Francis DePiano made a motion to adopt Resolution 2021-007, seconded by William Weimer.

Mike Oser asked for the total dollar amount of the transfer. Chief Wagner stated \$342,602.00

With no additional comments or questions, the motion passed unanimously.

- **Set Reorganization and 2022 Meeting Schedule**

The schedule for the second Tuesday of the month was submitted for approval. Chief stated that the only issue he sees it that November 8th is Election Day. Discussion to change the November 8th meeting to Wednesday November 16th.

Motion:

Francis DePiano made a motion to accept and advertise the 2022 Meeting Schedule for the 2nd Tuesday of each month except for November which will be the 3rd Wednesday, seconded by Mike Penn. The motion passed unanimously.

- **COPS Grant**

Chief Wagner stated that Tobyhanna Township applied for a Department of Justice COPS Grant for the addition of 2 officers. The grant was awarded on November 23 to Tobyhanna Township and through Tobyhanna Township Pocono Mountain Regional Police and our ORI (Police Originating Identifier). Deadline to accept the award is 45 days. \$125,000 per officer for a total of \$250,000 over 3 years with the stipulation that you must maintain those hours for an additional budget year after the grant period. We did get a commitment from the municipalities that are increasing the hours. Attorney Coleman will be creating an MOU to memorialize the municipalities commitment to the COPS Grant for the Grant Period.

Motion:

Mike Penn made a motion to accept COPS Grant for the addition of 2 Officers or 8 Protection Units, seconded by Francis DePiano.

Mike Oser asked if Mount Pocono, Tobyhanna and Coolbaugh will be direct recipients of the funds to offset their budgeted amount. Chief Wagner stated that they will however the actual distribution will need to be worked out since Tobyhanna Township is the municipality awarded the grant.

The motion passed unanimously

- **Personnel**

Chief Wagner informed the Commission that Officer Daniel Jones has resigned his position with the department.

Motion:

Francis DePiano made a motion to regretfully accept the resignation of Daniel Jones, seconded by Mike Penn. The motion passed unanimously

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township –

Tunkhannock Township – Merry Christmas & Happy New Year!

Coolbaugh – Speeding and truck traffic complaints in the Village of Tobyhanna. Also, as Fire Chief - there was a structure fire that our officers did a fantastic job all around. Merry Christmas & Happy New Year.

Mount Pocono – Thanked the Officers for the quick response to a horrific accident in the Borough. Mike Penn also stated that this is his last meeting and it's been an honor and pleasure to work with everyone and wished all a Merry Christmas. Francis O'Boyle also stated it his last meeting. Chief thanked both for their years of service to the Borough and to the Department.

Barrett Township – Thanks for all the help this year, great job. Merry Christmas & Happy New Year.

- **2022 Budget**

Resolutions from all the municipalities adopting the budget. Chief also stated that he did have conversation with the COPS office and there will not be an issued by us adopting our budget with the 2 additional officers prior to accepting the grant since our budget process took into consideration the grant.

Motion:

William Weimer made a motion to Adopt Budget Draft 3 in the amount of \$8,286,235 with the addition of 2 officers through the COPS Grant, seconded by Francis DePiano. The motion passed unanimously.

- **2022/2023 Hiring Process**

Tentatively looking to schedule the written test on 1/30/2022, Physical Test tentatively 3/5/2022 and interviews in April.

- **Building Capital Projects**

Project is almost done, a few loose ends that need to be tied up hopefully by the end of the month.

- **Pension**

- **DROP Pension**

Lt. Steve Williams submitted application to enter the DROP on January 31, 2022 making his actual resignation date January 31, 2025.

Motion:

Francis DePiano made a motion to accept Steve Williams application to enter the DROP Program on January 31, 2022, seconded by William Weimer. The motion passed unanimously.

- **Quarterly Pension Report**

3rd Quarter 2021 Investment Performance Review. Market Value as of 7/1/21 \$29,988,749 – net flows (\$432,461) with a loss on investments of (\$47,411) ending the fund at \$29,508,877 as of 9/30/2021.

- **Community Events / Letters of Support**

Email shared from Mr. Oser appreciative of Sgt. Posluszny at the Scam Jam at the VFW Post 3448

Letter read from Mount Pocono Municipal Authority thanking the department for the efforts during an incident on October 29, 2021 for a trapped employee.

PUBLIC PARTICIPATION:

Carl Hamilton, Stillwater Estates - safety suggestion - painting lines on the parking lot edges due to it being hard to see the edges of the parking lot blacktop in the dark.

Valerie Sole comments on officer training.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Mike Penn. The motion passed unanimously. The meeting adjourned approximately 8:05 p.m.

Respectfully submitted,



Michael Penn
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
9 NOVEMBER 2021**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
MIKE PENN	-BOROUGH OF MOUNT POCONO	-SECRETARY
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
FRANCIS O'BOYLE	-BOROUGH OF MOUNT POCONO	-MEMBER
WILLIAM WEIMER	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-HARRY COLEMAN LAW

ABSENT:

CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 12 October 2021, seconded by Brendon Carroll. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 9 November 2021 in the amount of \$121,716.97, seconded by Kurt Cummings. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of October were 1202 consisting of 1117 Complaints and 85 Accidents. There were a total of 116 Criminal Arrests, 167 Traffic Arrests, 143 Traffic Warnings and 7 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the October Police Report, seconded by Brendon Carroll.

Kurt Cummings asked for clarification on the UCR why Rape is not labeled as a Sexual Assault. Chief explained that Sexual Assault is a separate category and falls under Sex Offenses.

With no additional comments or questions, the motion passed unanimously.

VEHICLE REPORT:

Chief Wagner reviewed the mileage and expense report for October.

Motion:

Francis DePiano made a motion to accept the October Vehicle Report, seconded by Brendon Carroll.

Mike Oser asked if the other insurance company will cover the cost of repairs to Car 10 and does our insurance company file for loss of use of a vehicle since it is a specific use. Chief replied that the other insurance company will be responsible, and he will check on loss of use charges.

With no additional comments or questions, the motion passed unanimously.

NEW BUSINESS:

- **3rd Quarter Budget vs Actual**

Chief presented and reviewed the 3rd Quarter Budget vs Actual report for 2021.

Motion:

Francis DePiano made a motion to accept the 3rd Quarter Budget vs Actual Report, seconded by Kurt Cummings. The motion passed unanimously.

3 Quarter Treasurer Report

General Fund-\$4,758,684.69, Prescription Fund-\$23,731.69, Capital Projects Fund-\$14,478.77, Asset Forfeiture Fund-\$362,958.88, Capital Reserve Fund-\$263,936.62, Police Pension Fund-\$29,521,815.00, Non-Uniform Pension Fund-\$292,013.46.

Motion:

Francis DePiano made a motion to accept the 3rd Quarter Treasurers Report, seconded by Dave Carbone. The motion passed unanimously

- **2022 Hiring Process**

Chief asked for a motion to start the 2022 Hiring process.

Motion:

Dave Carbone made a motion to start the 2022 Hiring Process, seconded by William Weimer. The motion passed unanimously

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Thanks for service. Concerns about Assists to EMS and hours of service and call volume.

Tunkhannock Township – Same

Coolbaugh – Thanked Chief for everything

Mount Pocono – Mike Penn asked if there's been an uptick in accidents in the Borough

Barrett Township –

- **2022 Budget**

Budget Draft 3 was presented last month which includes an additional 2 officers. After discussions with Coolbaugh Township, Tobyhanna Township and Mount Pocono Borough the final split out is Coolbaugh Township 40 hours / Tobyhanna Township 20 hours / Mount Pocono 20 hours. In September Mr. DePiano made a motion to present Budget Draft 1 to the Municipalities but now that we are going with adding the 2 additional officers Budget Draft 3 is the one that would need to be passed by the municipalities and suggested rescinding the original motion and amending it to Budget Draft 3.

Rescind September Motion:

Francis DePiano made a motion to rescind the September Motion to present Budget Draft 1 to the municipalities, seconded by Dave Carbone. The motion passed unanimously

Motion:

Francis DePiano made a motion to present Budget Draft 3 to the municipalities for adoption, seconded by Brendon Carroll. The motion passed unanimously

- **Building Capital Projects**

Entry doors are in the process of being installed and hope to be done by the end of the month.

- **Pension**

- **Update to Investment Advisory Client Consent**

PFM was acquired by U.S. Bancorp and we need to consent that we agree to have them continue to manage our pension even though the client company has changed. As Alex Goldsmith of PFM has confirmed the Financial Advisor Branch of PFM is remaining independent.

Motion:

Brendon Carroll made a motion to issue consent to PFM for the Advisory Agreement, seconded by Dave Carbone. The motion passed unanimously

Next quarterly pension meeting is scheduled for Tuesday 11/16.

- **Community Events / Letters of Support**

October 2 – Ofc Ksepka – spoke at Crime Watch Luncheon at Pocono Farms

October 5 – Det. Cpl. Miller – attended Tunkhannock Township Volunteer Fire Department Open House

October 6 – Lt. Vogt and Cpl. Nero – Zoom interview with Commonwealth Charter Academy

October 7 – Ofc. Smelas – spoke at the Mount Pocono Methodist Church Pre-School

October 10 – Ofc. Dunlap – attended the Barrett Township Volunteer Fire Department Open House

October 13 – Chief Wagner, Sgt. LaRue, Ofc Wile – attended the Mount Pocono Pedestrian Safety Media Event

October 23 – Ofc. Price attended the Pocono Organics Track or Treat

October 24 – Lt. Vogt and Ofc. Metzger – drove in the Barrett Township Halloween Parade

October 30 – Ofc. Ksepka – attended the Coolbaugh Township Trunk or Treat and (a Special thank you to Coolbaugh Township Volunteer Fire Department for sharing their candy when we ran out).

October 30 – Ofc. Werkheiser – attended the Pocono Mountain West Trunk or Treat

October 31 – Ofc. Metzger – attended the TEC Trunk or Treat

Letter of Support – Ofc Dunlap was commended for his professionalism on a traffic stop.

2021 Holiday Writing Contest Annual Tradition for the Pocono Mountain Regional Police Foundation is underway – 4 winners will give a \$500 shopping spree to a family in need. Not to exclude the writer through the generosity of Pocono Raceway the writer and their families will receive a Pocono Raceway Experience during the summer NASCAR Race.

PUBLIC PARTICIPATION:

Mike Oser – handed out flyers and reminder about Elder Fraud and Scam Jam Events

Tracy Fox thanked the Chief for speaking at the Pedestrian Safety Meeting in Mount Pocono.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 7:47 p.m.

Respectfully submitted,



Michael Penn
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
12 OCTOBER 2021**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
MIKE PENN	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
FRANCIS O'BOYLE	-BOROUGH OF MOUNT POCONO	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
WILLIAM WEIMER	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-HARRY COLEMAN LAW

ABSENT:

KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

EXECUTIVE SESSION

There was an Executive Session prior to the Regular Meeting on Personnel. The Executive Session started approximately 6:30 p.m. and ended approximately 6:50 p.m.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 14 September 2021, seconded by Brendon Carroll. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 12 October 2021 in the amount of \$206,529.32, seconded by Brendon Carroll. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of September were 1201 consisting of 1100 Complaints and 101 Accidents. There were a total of 74 Criminal Arrests, 161 Traffic Arrests, 201 Traffic Warnings and 10 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the September Police Report, seconded by Crayson Cheung. The motion passed unanimously.

VEHICLE REPORT:

- **Monthly Vehicle Report**

Chief Wagner reviewed the mileage and expense report for September.

Motion:

Francis DePiano made a motion to accept the September Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

- **2022 Unmarked Vehicles**

Chief Wagner updated the commission on the motion from August to purchase of the Utility Van using the funds from the sale of four (4) vehicles \$43,000 through Municibid as follows:

Utility Van -	\$5,600
Car 20 -	\$12,600
Car 21 -	\$11,100
Car 22	\$13,700

Chief stated we searched used vehicles and found a used cargo van with high mileage and a dents asking approximately \$31,000. We then priced and placed an order for a 2022 Transit 150 Cargo Van \$36,932 plus the upfit \$3,970 total cost will be \$40,902. The vehicle is not in stock so can take several months until it is in service.

As for our unmarked vehicles they are normally paid for from Asset Forfeiture Funds but from time to time based on circumstances some funds may come out of the General Fund. When unmarked vehicles are replaced we normally trade in our old vehicles when we find one that meets our specs. He requested discussion on selling our unmarked vehicles on Municibid and use those funds to purchase the new unmarked vehicles and cover the difference with either Asset Forfeiture Funds or PMRPC funds depending on the situation.

Motion:

Brendon Carroll made a motion to sell unmarked vehicles on Municibid and use proceeds to purchase new unmarked vehicles, seconded by William Weimer. The motion passed unanimously.

NEW BUSINESS:

- **None**

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Thanks for service

Tunkhannock Township – Thanks for service

Coolbaugh – Thanks for service and to the Chief for attending their meeting

Mount Pocono – Thanks for service and to the Chief for attending their meeting for Budget meeting.

Barrett Township – Thanks for service

- **2021 / 2022 Hiring Process**

Candidates are in the background phase and if all goes well they will be attending the Academy after the 1st of the year.

- **2022 Budget**

Chief indicated that in conversations with Coolbaugh, Mount Pocono and Tobyhanna we have come up with a new Budget Draft 3 which includes 2 additional officers with the split being Coolbaugh an additional 40 hours, Tobyhanna an additional 30 hours and Mount Pocono an additional 10 hours.

- **Building Capital Projects**

Project will be starting up again Thursday.

- **Pension**

Next Pension meeting scheduled for November 16.

- **2022 MMO (Revised)**

- Police MMO - \$401,043

- Non-Uniform MMO - \$10,342

- **Community Events / Letters of Support**

Recognized and thanked A Pocono Country Place for providing breakfast to the officers on September 9

September 11 – Lt. Vogt, Cpl. Nero, Det. VanNote and Ofc. Ksepka attended the 9/11 Ceremony at Lake Naomi Club

September 25 – Ofc. Werkheiser and Tracy Fox attended the Mount Pocono Harvest Fest

September 25 – Ofc. Kime attended the Coolbaugh Township Touch a Truck

September 25 – Ofc. Price attended the Barrett Township Concert in the Park

September 29 – Ofc. Smelas spoke to the Kids Day Pre-School at the Methodist Church in Mount Pocono

Announced the Chief has been appointed to the Training and Education Committee for the Pennsylvania Chiefs of Police

Letter of Thanks from Pocono Lions Club for attending the 9/11 Ceremony

PUBLIC PARTICIPATION:

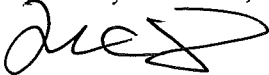
Mike Oser – from the Department of Banking and Securities - Wednesday December 1 6-9 p.m. Scam Jam and Thursday December 2 Elder Abuse 11-1 at the VFW Post 3448 in Mount Pocono

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 7:33 p.m.

Respectfully submitted,



Michael Penn
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
14 SEPTEMBER 2021**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
MIKE PENN	-BOROUGH OF MOUNT POCONO	-SECRETARY
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
FRANCIS O'BOYLE	-BOROUGH OF MOUNT POCONO	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
WILLIAM WEIMER	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-HARRY COLEMAN LAW

ABSENT:

DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:05 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

EXECUTIVE SESSION

There was an Executive Session prior to the Regular Meeting on Personnel. The Executive Session started approximately 6:15 p.m. and ended approximately 7:00 p.m.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 10 August 2021, seconded by Kurt Cummings. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 14 September 2021 in the amount of \$226,304.50, seconded by Francis O'Boyle.

Mike Oser inquired, and chief replied about check #18237 – vehicle lease interest only and #18254 – monthly cloud service.

With no additional comments or questions, the motion passed unanimously.

POLICE REPORT:

Total calls for the month of August were 1465 consisting of 1366 Complaints and 99 Accidents. There were a total of 93 Criminal Arrests, 223 Traffic Arrests, 213 Traffic Warnings and 7 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the August Police Report, seconded by William Weimer.

Mike Oser had general questions about calls and arrests. Chief responded.

With no additional comments or questions, the motion passed unanimously.

VEHICLE REPORT:

Monthly Vehicle Report:

Chief Wagner reviewed the mileage and expense report for August.

Motion:

Francis DePiano made a motion to accept the August Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

2022 Vehicle Costars Quote:

Chief presented a quote for the 2022 vehicles indicating that generally we have been purchasing 4 vehicles per year which is also in the 2022 Draft Budget. With the delay in receiving vehicles he is requesting approval to order these vehicles now as opposed to waiting the three months and then not receiving the vehicles until the summer or early fall Discussion continued. Current quotes Vehicle \$38,286 Upfit 12,050, Radios 3,732, WatchGuard 5,585.

Motion:

Brendon Carroll made a motion to place the order for the four (4) 2022 Vehicles with the Upfit, Radios and WatchGuard Systems, seconded by Francis DePiano. The motion passed unanimously.

NEW BUSINESS:

- **Resolution 2021-006 – Disposition of Records**

Chief Wagner requested a motion to approve Resolution 2021-006.

Motion:

William Weimer made a motion to adopt Resolution 2021-006 Disposition of Records, seconded by Brendon Carroll. The motion passed unanimously.

- **2022 MMO**

- 1) Police – \$845,153.39
- 2) Non-Uniform – \$10,341.90

John Vargo of Conrad Siegal was present to explain different options for calculating the 2022 MMO. The current calculation that is submitted here is based on the 2019 Actuarial Valuation. He explained that the plan is funded 110% and is doing very well. The Commission has the option to use these current numbers or

to use the 2021 Actuarial Valuation which would decrease the MMO from the \$845,153 amount to approximately \$425,000 by using the Option C – SOA Public Plan Mortality Table for Safety Workers AND Asset Smoothing. Discussion continued.

Motion:

Francis DePiano made a motion to use the 2021 Valuation Report with Option C – SOA Public Plan Mortality Table for Safety Workers AND Asset Smoothing and recalculate the 2022 MMO, seconded by Michael Penn. The motion passed unanimously

- **Speed Studies**

Chief Wagner presented one Speed Study conducted in Coolbaugh Township.

- **Emergency Building Repair**

Chief Wagner informed the commission that the hot water heater in the building broke and needed replacement. We received two quotes with Leon Clapper Inc coming in the lowest at \$9,672.35. The repair has been completed.

Motion:

Francis DePiano made a motion to approve the expense for the Emergency Repair of the Hot Water Heater, seconded by William Weimer. The motion passed unanimously

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township –

Tunkhannock Township –

Coolbaugh – Thanks for Speed Study

Mount Pocono – information regarding Monroe County trying to declare emergency due to hurricane damage – deadline for municipalities to submit damage report is Thursday 9/16.

Barrett Township –

- **2021 / 2022 Hiring Process**

Chief Wagner indicated that the 2021/2022 Hiring List is established. There are currently three (3) openings and requesting approval to use this current list to begin filling the openings.

Motion:

Francis DePiano made a motion to fill the three (3) openings using the current 2021/2022 Hiring List, seconded by Kurt Cummings. The motion passed unanimously

- **2022 Budget**

Chief Wagner and the Budget Committee presented the 2022 Budget Draft 1 to the Commission explaining that there is interest from Tobyhanna Township to add additional hours but until there is a firm commitment it has been decided to keep the budget draft with no additional officers and the hours status quo.

Discussion about the requirements for submitting the Draft Budget to the municipalities

- Draft Budget by October 1
- Any questions or issues from any municipality needs to be submitted in writing to the Commission prior to November 15
- If no questions or concerns the municipalities must adopt the budget by Resolution. Municipal representatives would advise the Commission of the adopted Resolution
- The Commission can adopt the budget by motion after Municipal Resolutions

Motion:

Francis DePiano made a motion to present Budget Draft 1 to the municipalities, seconded by Brendon Carroll. The motion passed unanimously

- **Building Capital Projects**

Nothing new, hardware for the doors are still on backorder.

- **Pension**

Alex Goldsmith and Don Grant of PFM presented the 2nd Quarter 2021 Investment Performance Review. Market Value as of 4/1/21 \$28,635,161 – net flows (\$235,225) with a return on investments of \$1,538,440 ending the fund at \$29,938,376 as of 6/30/2021.

- **Community Events / Letters of Support**

August 7 – Ofc. Kime attended Indian Mountain Lakes Annual Picnic

August 17 – Ofc. Smelas and Tracy Fox spoke with children at the Coolbaugh Mountain Center about Bicycle Safety

August 28 – Ofc. Price and Tracy Fox attended the Delaware Water Gap National Night Out

PUBLIC PARTICIPATION:

FM Levy asked what “Cleared by Exceptional Means” means – Chief Wagner gave a few examples of what could be cleared exceptional indicating that it is case specific and no blanket answer.

Mike Oser asked for an update on the Red-Light Cameras. Chief explained that his research revealed – it is in PA Law - they are lawful however they need PennDOT approval, they must be administered by the Municipality or a designee, citations must be issued by a police officer, citations are issued to owner of the vehicle, appeals are handled by a hearing officer set up by the municipality, if that is appealed it then goes to the MDJ.

A Community Service Announcement – Department of Banking and Securities having Elder Financial Abuse Presentation November 30 sponsored by the Mount Pocono Municipal Authority & VFW Post 3448 more details to follow.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 8:30 p.m.

Respectfully submitted,



Michael Penn
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
10 AUGUST 2021**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
MIKE PENN	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
FRANCIS O'BOYLE	-BOROUGH OF MOUNT POCONO	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
WILLIAM WEIMER	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
OWEN COLEMAN		-HARRY COLEMAN LAW

ABSENT:

KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 13 July 2021, seconded by Brendon Carroll. The motion passed with Tony Lamantia abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 10 August 2021 in the amount of \$226,434.88, seconded by Brendon Carroll.

Mike Oser questioned two checks, McClure Mechanical Services and Stopstick, Chief replied the first was for air conditioning repair and the second was to replace used stopsticks that are used in vehicle pursuits.

With no additional comments or questions, the motion passed unanimously.

POLICE REPORT:

Total calls for the month of July were 1633 consisting of 1521 Complaints and 112 Accidents. There were a total of 97 Criminal Arrests, 203 Traffic Arrests, 176 Traffic Warnings and 8 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the July Police Report, seconded by Brendon Carroll.

FM Levy asked the types of fraud are and how to protect yourself against it. Chief explained that fraud can be anything from phone solicitations to device fraud where someone steals or intercepts your credit card number and or identifying information and uses it. To protect yourself be very careful about giving out your personal information especially phone solicitations.

With no additional comments or questions, the motion passed unanimously.

VEHICLE REPORT:

- **Monthly Vehicle Report**

Chief Wagner reviewed the mileage and expense report for July.

Motion:

Francis DePiano made a motion to accept the July Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

- **Municipal / Decommissioned Vehicle**

Chief opened for discussion replacing Car 61 the 2005 SWAT Utility Van by earmarking the funds raised from the sale of the 3 decommissioned vehicles, approximately \$31,000.00, plus the amount that will be raised by selling the Van. Discussion continued.

Motion:

Brendon Carroll made a motion to move forward with replacing the SWAT Van, seconded by William Weimer. The motion passed unanimously.

NEW BUSINESS:

- **Speed Studies**

Chief reviewed 2 Speed Studies conducted in Coolbaugh and Tobyhanna Townships

- **2nd Quarter Budget vs Actual**

Chief reviewed the 2nd Quarter Budget vs Actual report.

Motion:

Francis DePiano made a motion to accept the 2nd Quarter Budget vs Actual report, seconded by Crayson Cheung. The motion passed unanimously.

- **2nd Quarter Treasurer Report**

General Fund-\$4,452,504.54, Prescription Fund-\$26,306.20, Capital Projects Fund-\$14,478.58, Asset Forfeiture Fund-\$368,366.36, Capital Reserve Fund-\$300,671.58, Police Pension Fund-\$29,912,092.09, Non-Uniform Pension Fund-\$292,110.16.

Motion:

Francis DePiano made a motion accept the 2nd Quarter Treasurer Report, seconded by Brendon Carroll. The motion passed unanimously.

- **2022 Budget**

2022 Budget Committee – one member from each municipality or total of five members – Dave Moyer, Francis DePiano, Mike Penn, Kurt Cummings and John Seese. Committee meeting to be schedule for next week Thursday or Friday morning but will finalize.

Chief reiterated the budget processing timeline based on the intermunicipal agreement. Commission needs to submit the Draft Budget to the municipalities by October 1 – Any questions or issues from any municipality needs to be submitted in writing to the Commission prior to November 15. If no questions or concerns the municipalities must adopt the budget by Resolution. Municipal representatives would advise the Commission of the adopted Resolution at which time the Commission can adopt the budget by motion.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township –

Tunkhannock Township –

Coolbaugh – Township contacted PennDot to have speed reduced on Rte 423 due to resident complaints speeding. Residents also complained about tractor trailers speeding through the area and requested more police presence.

Mount Pocono – Thanks for the Carnival coverage.

Barrett Township –

- **2021 / 2022 Hiring Process**

First round of interviews scheduled for 8/24, currently 3 openings

- **Building Capital Projects**

Still waiting on hardware for Phase 2 of the project.

- **Pension**

Next pension meeting August 17.

- **Drop Pension Application**

Officer Richard Michaels submitted application to enter the DROP on October 1, 2021 putting his actual resignation date at October 1, 2024.

Motion:

Brendon Carroll made a motion to accept Richard Michaels application to enter the DROP Program on October 1, 2021, seconded by William Weimer. The motion passed unanimously.

- **Community Events / Letters of Support**

July 11 – Ofc Bohrman and Ofc Werkheiser assisted with Lake Naomi / Timber Trails CARES 5K Rally at Pocono Mountain West High School

July 20 – Our Honor Guard set the Colors at the PA Chiefs of Police Banquet at Kalahari, Tobyhanna Township

July 26 – Ofc Carey spoke to the Monroe County Career Link Youth Empowerment Services at the Mountain Center, Coolbaugh Township

July 29 – Lt. Vogt took part in the Touch a Truck Event at the Poconos best Summer Camp on Sullivan Trail, Tobyhanna Township

Letters of Thanks from the City of Bethlehem Police Department and Loudoun County Sheriff's Office

PUBLIC PARTICIPATION:

FM Levy again raised concerns about loud music from vehicles.

Mike Oser asked if Red Light Cameras can be used on Pocono Blvd. in Mount Pocono and would speeding and pedestrians in crosswalks be enforceable? Chief stated he needs to check into the legality of it.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 7:55 p.m.

Respectfully submitted,



Michael Penn
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
13 JULY 2021**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
MIKE PENN	-BOROUGH OF MOUNT POCONO	-SECRETARY
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
FRANCIS O'BOYLE	-BOROUGH OF MOUNT POCONO	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
WILLIAM WEIMER	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-HARRY COLEMAN LAW

ABSENT:

DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

EXECUTIVE SESSION

There was an Executive Session prior to the Regular Meeting on Personnel. The Executive Session started approximately 6:30 p.m. and ended approximately 6:45 p.m.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 8 June 2021, seconded by Michael Penn. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 13 July 2021 in the amount of \$490,353.23, seconded by Brendon Carroll.

Mike Oser questioned, and Chief replied that check #18112 Thompson Reuters-West was a subscription to West Law for legal research.

With no additional comments or questions, the motion passed unanimously.

POLICE REPORT:

Total calls for the month of June were 1484 consisting of 1382 Complaints and 102 Accidents. There were a total of 91 Criminal Arrests, 144 Traffic Arrests, 143 Traffic Warnings and 4 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the June Police Report, seconded by Crayson Cheung.

FM Leavy and Mike Oser questions related to the numbers and hours reported.

With no additional comments or questions, the motion passed unanimously.

VEHICLE REPORT:

Chief Wagner reviewed the mileage and expense report for June. All the new cars are in service Car 2, 14, 20, 21, 22.

- **Municibid**

1. Decommissioned Vehicles – Car 20 – 2016 Dodge Charger sold for 12,600. 00.
2. Tire Balancer – Sold for \$500.00

Motion:

Francis DePiano made a motion to accept the June Vehicle Report, seconded by Brendon Carroll.

Kurt Cummings asked what determines which vehicles to take out of service – Chief stated the vehicles that are giving the most issues, officer reported problems and repair cost history.

With no additional comments or questions the motion passed unanimously.

NEW BUSINESS:

- **2020 Financial Audit**

Carl Hogan of BBD presented and reviewed the 2020 Financial Audit.

Motion:

Francis DePiano made a motion to accept the 2020 Financial Audit, seconded by William Weimer. The motion passed unanimously.

- **Speed Studies**

Chief reviewed 3 Speed Studies conducted in Tobyhanna and Tunkhannock Townships.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Thanked for the Speed Studies.

Tunkhannock Township – Thanked for the outstanding job race weekend.

Coolbaugh – New Firework Ordinance adopted.

Mount Pocono – Reported much less problems in the downtown in the way of illegal fireworks on the 4th of July, enforcement was great. At the Carnival opening the Fire Department presented a plaque to the Gross family honoring Roy Gross' years of service. Borough created a Safety Commission to deal with safety issues such as speeding in the borough.

Barrett Township –

- **2021 / 2022 Hiring Process**

1. **Officer Position** – Discussion to rehire Josh Soto back to his position of Patrol Officer.

Motion:

Francis DePiano made a motion to rescind the motion to accept the resignation of Josh Soto and have the Chief determine the salary and new starting date according to the CBA, seconded by Brendon Carroll.

William Weimer asked Attorney Coleman his opinion if it is the correct wording to rescind rather than rehire. Attorney Coleman stated that since the motion made last month was to accept his resignation by rescinding that motion basically puts him back into an employment status. As the chief outlined he is subject to limitation because of the CBA but procedurally this is the appropriate way to put him back into employment status.

Don Struckle since he left a month ago what's any reason this won't happen again. Chief stated that if this were to happen again we would not entertain a motion to bring him back. Kurt Cummings asked if there would be any type of rehire interview to discuss these points. Chief stated yes that will be discussed, indicating this is a unique circumstance the only reason that this option is possible is because he was gone such a short amount of time and his pension contributions were not paid out. If the pension was paid out he would not be able to come back at the same status, he would have to go through the process. Mike Oser asked the Chief his opinion on why this officer would want to come back? Chief stated that sometimes the grass seems greener on the other side until you stand on the field. Mr. Cummings stated that if someone wants to come back to a position they left is a compliment to the department and communities.

With no additional comments or questions, the motion passed unanimously.

Chief updated the Commission on the 2021/2022 Hiring Process, the PT was conducted June 19, of the 32 eligible to proceed there were 17 no shows, 4 failed and 11 passed. With the hiring issues that we are seeing we normally take the top 10 but is recommending interviewing all 11 this time. Commission agreed.

2. **Secretarial Position**

Chief requested a motion to hire Ullyana Werkheiser as part-time Secretary/Cleaning.

Motion:

Michael Penn made a motion to hire Ullyana Werkheiser as part-time Secretary/Cleaning at 32 hours per week at the rate of \$15.00 per hour, seconded by William Weimer. The motion passed unanimously

- **Building Capital Projects**

Phase 1 of the project is complete – the Bollards are installed. Phase 2 should start next week.

- **Pension**

Next quarterly pension meeting is August 24th. Chief also stated that USBankCorp has acquired PFM. Alex Goldsmith of PFM informed us that this acquisition will not affect our pension. The advisement group that

handles our pension remain independent of the merger and their team stays in place and they have independent decision making.

- **Community Events / Letters of Support**

Nick Igdalsky – President / CEO of Pocono Raceway, through generous donors, raced in the ARCA Minard's race on Friday June 25th under the Pocono Mountain Regional Police Foundation Logo on the hood of the car.

A cake was brought in to thank Officer Ellis for resolving a situation

PUBLIC PARTICIPATION:

FM Levy raised concerns about loud music coming from vehicles.

Jodi Bohdal introduced herself as Chair of the new Safety Commission in Mount Pocono. The committee is looking for options on ways to slow down the traffic on Route 611 in Mount Pocono. A lengthy discussion continued with different options to look into.

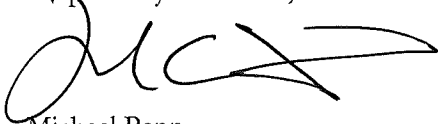
Tracy Fox thanked Sgt. LaRue for his assistance and action taken on an aggressive driving complaint.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 8:35 p.m.

Respectfully submitted,



Michael Penn
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
8 JUNE 2021**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
MIKE PENN	-BOROUGH OF MOUNT POCONO	-SECRETARY
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
FRANCIS O'BOYLE	-BOROUGH OF MOUNT POCONO	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-HARRY COLEMAN LAW

ABSENT:

WILLIAM WEIMER	-COOLBAUGH TOWNSHIP	-MEMBER
----------------	---------------------	---------

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

EXECUTIVE SESSION

There was an Executive Session prior to the Regular Meeting on Personnel. The Executive Session started approximately 6:20 p.m. and ended approximately 6:40 p.m.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 11 May 2021 as presented, seconded by Brendon Carroll. The motion passed unanimously.

APPROVE BILLS:

Francis DePiano made a motion to approve the Bill-pack of 8 June 2021 in the amount of \$146,933.86, seconded by Brendon Carroll. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of May were 1362 consisting of 1269 Complaints and 93 Accidents. There were a total of 136 Criminal Arrests, 222 Traffic Arrests, 183 Traffic Warnings and 12 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the May Police Report, seconded by Kurt Cummings.

Mike Oser requested for clarification on the current total over under hours for Mount Pocono.

With no additional comments or questions, the motion passed unanimously.

VEHICLE REPORT:

Chief Wagner reviewed the mileage and expense report for May.

Motion:

Francis DePiano made a motion to accept the May Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

- **Municibid**

1. **Replaced Vehicles**

Chief indicated that 2 of the 5 vehicles that were ordered have been delivered and currently being striped and will be replacing 2 and 20. In anticipation of the other 3 vehicles we will be selling Cars 20 and 21. Chief requested approval to utilize Municibid to sell these 2 vehicles, which is an authorized means for municipalities to sell used goods. Discussion continued.

Motion:

Dave Carbone made a motion to place Cars 20 and 21 on Municibid for sale, seconded by Brendon Carroll. The motion passed unanimously.

2. **Tire Balancer**

Chief also requested a motion to sell the old Tire Balancer through Municibid

Motion:

Dave Carbone made a motion to sell the Tire Balancer on Municibid, seconded by Brendon Carroll. The motion passed unanimously.

3. **Vehicle Lease Resolutions**

Chief stated that with the new vehicles now coming in we need to enter into the vehicle lease agreement. We are using a new bank and they request separate Resolutions per vehicle:

Resolution 2021-001- \$46,767.00 replacing the old car 2 that was totaled

Resolutions 2021-002 through 2021-005 - \$58,873.65 each

Motion:

Francis DePiano made a motion to adopt the Vehicle Lease Resolution #2021-001 in the amount of \$46,767.00, seconded by Brendon Carroll. The motion passed unanimously

Motion:

Francis DePiano made a motion to adopt the Vehicle Lease Resolution #2021-002, #2021-003, #2021-004 and #2021-005 each in the amount of \$58,873.65, seconded by Dave Carbone. The motion passed unanimously

NEW BUSINESS:

- **PMRPF Special Olympics**

Pocono Mountain Regional Police Foundation raised funds \$3,120.00 with the second Back the Blue Fund Raiser and Swiftwater Elementary Police Appreciation Committee also donated \$200.00. Monroe County Special Olympics was presented a check in the amount of \$3,320.00.

- **Personnel**

1. **Detective John Bohrman**

John Bohrman will be retiring July 2021 after a long career that started in July 1993 with Coolbaugh Township Police Department prior to joining the Regional Police. He was publicly recognized for his years of dedicated service to victims of crime especially children by the Monroe County District Attorney's Office, Monroe County Children's Advocacy Center, Monroe County Children & Youth and Monroe County Women's Resources

Commendations

Commendations were presented to Sgt. Charlie LaRue, Cpl. Matt Nero and Ofc. Rick Michaels for their life saving actions on May 7, 2021.

Rich Price wanted to publicly thank Det. Mike Sciarillo for assisting him to get a victim out of a vehicle that caught fire after crashing into gas pumps.

2. **Mechanic Position**

Chief requested a motion to hire Andrew Colyer as our part-time mechanic.

Motion:

Brendon Carroll made a motion to hire Andrew Colyer as part-time Mechanic at 12 hours per week at the rate of \$25.00 per hour, seconded by Dave Carbone. The motion passed unanimously

3. **Resignation**

Chief read a resignation letter from Ofc Joshua Soto effective 6/9/2021.

Motion:

Francis DePiano made a motion to accept the resignation of Joshua Soto, seconded by Dave Carbone. The motion passed unanimously

- **Speed Studies**

Chief presented speed studies for SR611 & Knob Road in Mount Pocono and Third Street in Pocono Pines.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Thanked the Chief for the Speed Study. Concerns about cones near the new camp on Sullivan Trail.

Tunkhannock Township –

Coolbaugh – Thanked the Chief for patrolling over the weekend on DPW (Department of Public Works) and the great working together on the fire call on 611.

Mount Pocono – Thanked the Chief for the Speed Study.

Barrett Township –

- **2021/2022 Hiring Process**

Physical Testing scheduled for 6/19

- **Building Capital Projects**

Bollards are in and looking to starting the project next week.

- **Pension**

There was a pension meeting on May 18, 2021 for the 1st Quarter of 2021. 1st Quarter started at \$28,114,032 – net flows (\$211,618) with a return on investments of \$728,417 ending the fund at \$28,630,831.

- **Community Events / Letters of Support**

May 24 – Multiple officers took part in Police Appreciation Day – PM East Campus.

May 24 – Sgt. LaRue attended Click It or Ticket Border to Border Event – multi state initiative

Police Week – Public thank you to the business that catered meals for us.

Chief read letter of thanks from Dave Pope for Cpl. Nero solving a problem.

PUBLIC PARTICIPATION:

Carl Hamilton thanked police and fire for the way they handled the gas pump fire.

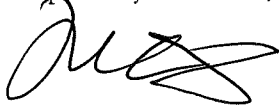
Mike Oser – again mentioned the request for additional officers for 4th of July weekend. He also requested information / statistics on speed signs.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Kurt Cummings. The motion passed unanimously. The meeting adjourned approximately 8:10 p.m.

Respectfully submitted,



Michael Penn
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
11 MAY 2021**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
MIKE PENN	-BOROUGH OF MOUNT POCONO	-SECRETARY
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
FRANCIS O'BOYLE	-BOROUGH OF MOUNT POCONO	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
WILLIAM WEIMER	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-HARRY COLEMAN LAW

ABSENT:

TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
---------------	---------------------	---------

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 13 April 2021 as presented, seconded by William Weimer. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 11 May 2021 in the amount of \$302,714.92, seconded by Brendon Carroll.

Mike Oser questioned the Verizon Wireless phones and TCF National Bank. Chief responded that the Verizon Wireless phones are for officer's vehicles and detectives, the TCF National Bank is Vehicle lease payment.

With no additional comments or questions, the motion passed unanimously.

POLICE REPORT:

Total calls for the month of April were 1230 consisting of 1165 Complaints and 65 Accidents. There were a total of 80 Criminal Arrests, 222 Traffic Arrests, 186 Traffic Warnings and 10 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the April Police Report, seconded by Brendon Carroll.

Mike Oser question if the officers' hours for the COVID Vaccine Clinic at Pocono Raceway was charged to Tunkhannock Township. Chief stated they were not, Lehigh Valley Health Clinic paid for the hours.

With no additional comments or questions, the motion passed unanimously.

VEHICLE REPORT:

Chief Wagner reviewed the mileage and expense report for April. He indicated that all the vehicles ordered have been delivered and they are still waiting at the up-fitter for equipment that is on backorder with an unknown delivery date. Chief raised concerns about the delay in receiving equipment ordered for vehicles and suggested ordering our 2022 vehicles in the summer with hopes that they would be delivered early spring 2022. Discussion continued regarding the process for making a future budgetary commitment prior to the budget being adopted.

Motion:

Brendon Carroll made a motion to accept the April Vehicle Report, seconded by William Weimer. The motion passed unanimously.

NEW BUSINESS:

- **Annual Report**
 - **Cedar Crest College COVID-19 Analysis**

Chief presented and reviewed both the 2020 Annual Report and the Cedar Crest College COVID-19 Analysis Report.

- **Website Design and Maintenance**

Chief indicated that it has come to the point that we need to move in a different direction with our website design and maintenance. He presented a proposal from Cimino Enterprises at a one-time cost of \$1,500 to redesign and migrate our current website and a quarterly maintenance fee of \$300.00 and optional \$34.98 monthly WordPress subscription plan. Discussion continued.

Motion:

Francis DePiano made a motion to accept the Proposal from Cimino Enterprises as presented, seconded by William Weimer.

Mike Oser noted that the proposal is for the Department and Foundation and asked if it is a joint venture. Chief stated that they were quoted together but the Department and Foundation will pay their own costs – the funds will not be comingled.

With no additional comments or questions, the motion passed unanimously.

- **Personnel**

Chief stated that due to unforeseen issues circumstances 2 of our non-uniform staff are on extended leave and until such time as they are able to return to work he is requesting approval to bring on a temporary part time employee for Cleaning and Secretarial duties at a rate of \$15.00 per hour.

Motion:

Mike Penn made a motion to advertise a Temporary Part Time Cleaning / Secretarial Position, seconded by Dave Carbone. The motion passed unanimously.

- **1st Quarter Budget vs Actual**

Chief presented and review the 1st Quarter Budget vs Actual report for 2021.

Motion:

Francis DePiano made a motion to accept the 1st Quarter Budget vs Actual Report, seconded by Brendon Carroll. The motion passed unanimously.

- **1st Quarter Treasurer Report**

General Fund-\$4,317,796.70, Prescription Fund-\$29,436.51, Capital Projects Fund-\$14,478.25, Asset Forfeiture Fund-\$370,400.76, Capital Reserve Fund-\$414,238.58, Police Pension Fund-\$28,620,456.66, Non-Uniform Pension Fund-\$276,126.01.

Motion:

Francis DePiano made a motion to accept the 1st Quarter Treasurers Report, seconded by Brendon Carroll. The motion passed unanimously

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township –Mount Pocono was asked about the status of the outstanding balance from 2020 hours that were pick up by Tobyhanna Township. Also comments about the extra patrol though Lake Naomi due to the bridge out and increased traffic.

Tunkhannock Township –

Coolbaugh – Offer to have Coolbaugh Dept of Public Works paint the speed lines / Requested recommendation on the Solar Powered Speed signs that attach to poles.

Mount Pocono – Discussion and comments on Radar / thanks on handling accident

Barrett Township –

- **2021 - 2022 Hiring Process**

90 registered to take the test that was held last Saturday, 60 took the test, should have the results this week and the PT is scheduled for June 19.

- **Building Capital Projects**

Nothing new to report – products are still in acquisition phase.

- **Pension**

Nothing new – next pension meeting is in August.

- **Community Events / Letters of Support**

April 14 – Cpl Chaffee and Det. Burk attended Pocono Job Fair in Bartonsville

April 19 / 20 – Chief Wagner participated in the Pocono Township interview process

April 24 – Cpl Nero and K9 Creed attended Pocono Mountain West Little League Grand Opening

April 29 – Chief Wagner participated in the NAACP meeting with Law Enforcement and other Community Groups.

2 thank you letter also received

PUBLIC PARTICIPATION:

Jeannine Hofbauer on behalf of the Foundation updated the Commission and public –

1. National Police Week 5/9 – 5/15
2. Back the Blue Shirts fund raiser for the month of May proceeds being donated to Monroe County Special Olympics
3. PMRPF Golf Fundraiser August 30 Sponsorships available

Mike Oser stated VFW Post 3448 Tobyhanna, Memorial Day Monday 5/31 – Veterans Services - 10:00 a.m. at the Mount Pocono Borough Municipal Building, 11:00 a.m. at the Post 3348 Route 196, then a free luncheon for anyone who participates.

Carl Hamilton asked for clarification on the rules on pedestrians going through Mount Pocono.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 8:35 p.m.

Respectfully submitted,



Michael Penn
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
13 APRIL 2021**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
MIKE PENN	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
FRANCIS O'BOYLE	-BOROUGH OF MOUNT POCONO	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
WILLIAM WEIMER	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-HARRY COLEMAN LAW

ABSENT:

KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:05 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 9 March 2021 as presented, seconded by William Weimer. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 13 April 2021 in the amount of \$187,617.98, seconded by Brendon Carroll. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of March were 1127 consisting of 1054 Complaints and 73 Accidents. There were a total of 86 Criminal Arrests, 259 Traffic Arrests, 279 Traffic Warnings and 5 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the March Police Report, seconded by Brendon Carroll. The motion passed unanimously.

VEHICLE REPORT:

Chief Wagner reviewed the mileage and expense report for March. New vehicles are still waiting for the upfitting equipment that is still on backorder with no delivery date yet.

Motion:

Francis DePiano made a motion to accept the March Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

NEW BUSINESS:

- **Personnel**

- Chief read a resignation letter from Jack Apgar effective April 4, 2021.

Motion

Francis DePiano made a motion to accept the resignation of Officer Jack Apgar, seconded by William Weimer. The motion passed unanimously.

- Chief read a resignation letter from John Fedish, our part time mechanic effective April 30, 2021.

Motion:

William Weimer made a motion to accept the resignation of John Fedish, seconded by Francis Depiano. The motion passed unanimously.

- Chief asked for a motion to advertise for the position of part time Mechanic.

Motion:

Brendon Carroll made a motion to advertise the part time Mechanic position seconded by William Weimer. The motion passed unanimously.

- Chief Wagner announced that he is has been appointed to the PA Law Enforcement Accreditation Commission representing the northeast portion of the state.

- **Policy Amendments**

Chief reviewed the policy amendments to keep up with the current regulations for the following policies:

- **6-13 Mental Wellness**

Motion:

Mike Penn made a motion to approve the 6-13 Mental Wellness policy amendments seconded by Brendon Carroll. The motion passed unanimously.

- **8-4 Legal Process**

Motion:

Brendon Carroll made a motion to approve the 8-4 Legal Process policy amendments seconded by Francis DePiano. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township –

Tunkhannock Township – Concerns raised at Tunkhannock Township meeting about the ATV Tours at the track and the blocking of traffic.

Coolbaugh – Complimented the officers on the handling of the search for the missing elderly man at Brady's Lake.

Mount Pocono – Complaints were raised about the drive thru at the Dunkin Donuts and the lines of traffic coming back onto the road.

Barrett Township –

- **2021 / 2022 Hiring Process**

Currently in the advertising stage – Written test scheduled for May 8, 2021.

- **Building Capital Projects**

Doors have been ordered but still 4 to 6 weeks out.

- **Pension**

Next quarterly meeting scheduled for August 17, 2021.

- **Community Events / Letters of Support**

Nothing

Jeanine Hofbauer updated the Commission on the T-Shirt Fund Raiser netted \$5,030.00 for the 3 weeks of sales. There will be another shirt drive in May but the organization that will be the recipient of the benefit has not been determined yet.

PUBLIC PARTICIPATION:

Carl Hamilton complained to PennDot about the markings on the road on Route 940 West near Gleco.

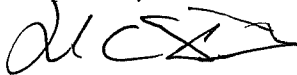
Mike Oser asked if there will be additional officers on duty for the July 4th weekend. Chief stated that we always schedule heavy for these holidays – additional staff will be on duty.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carrol. The motion passed unanimously. The meeting adjourned approximately 7:40 p.m.

Respectfully submitted,



Mike Penn
Pocono Mountain Regional Police
Commission Secretary

EXECUTIVE SESSION: There was an Executive Session prior to this meeting from 6:20 pm to 7:00 pm to discuss personnel.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
9 MARCH 2021**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
MIKE PENN	-BOROUGH OF MOUNT POCONO	-SECRETARY
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
FRANCIS O"BOYLE	-BOROUGH OF MOUNT POCONO	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
WILLIAM WEIMER	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-HARRY COLEMAN LAW

ABSENT:

JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
------------	-------------------	---------

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

Dave Moyer welcomed Francis O'Boyle – Mount Pocono Representative replacing Claudette Williams

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 9 February 2021, seconded by Brendon Carroll. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 9 March 2021 in the amount of \$181,492.30, seconded by William Weimer. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of February were 1008 consisting of 918 Complaints and 90 Accidents. There were a total of 56 Criminal Arrests, 107 Traffic Arrests, 113 Traffic Warnings and 11 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the February Police Report, seconded by Brendon Carroll. The motion passed unanimously.

VEHICLE REPORT:

Chief Wagner reviewed the mileage and expense report for February. Chief stated that 2 of the vehicles ordered are in and at the upfitter but unfortunately some items such as cages, lights, electronic components are on extended backorder.

Motion:

Francis DePiano made a motion to accept the February Vehicle Report, seconded by Mike Penn. The motion passed unanimously.

NEW BUSINESS:

- **Appoint Secretary**

Chief indicated the because of the switch in Mount Pocono, former appointee Claudette Williams was on the Executive Board as the Secretary. Given the replacement we would need to fill that position.

Motion:

Francis DePiano made a motion to appoint Mike Penn as Secretary to replace Claudette Williams, seconded by Brendon Carroll. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Questions about how Short-Term Rental Ordinance complaints are handled and recorded. Brief discussion was had.

Tunkhannock Township –

Coolbaugh –

Mount Pocono –

Barrett Township –

- **2021/2022 Hiring Process**

Chief stated the timeline is established - advertising will be early April, deadline to apply for written test 4/30, written test 5/8, PT June 19, first round of interviews week of August 24, second round of interviews week of August 30, list will be presented at the September meeting for adoption.

- **Building Capital Projects**

Chief presented Security Upgrades Change Order proposal that includes replacing all new hardware for the door locks when replacing the doors and frames. Discussion on the change order continued. Construction will commence once the weather breaks.

Change Order #1

Motion:

Mike Penn made a motion to approve Change Order #1 in the amount of \$20,248.00, seconded by Dave Carbone. The motion passed unanimously.

• **Pension**

There was a pension meeting on February 22, 2021 for the 4th Quarter of 2020. 4th Quarter started at \$25,528,315 – net flows \$37,669 with a return on investments of \$2,515,366 ending the fund at \$28,091,350.

Motion:

Francis DePiano made a motion to accept the Quarterly Pension Report, seconded by Kurt Cummings. The motion passed unanimously.

• **Community Events / Letters of Support**

Chief notified the board and the public that the Drug Take Back is scheduled for April 24 10:00 am – 2:00 p.m.

Foundation Tee Shirt Fundraiser on the Foundation Facebook page

PUBLIC PARTICIPATION:

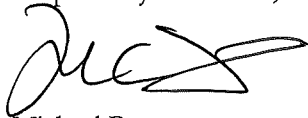
Carl Hamilton – Stillwater Lakes – Tee Shirt fundraiser comment.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Kurt Cummings. The motion passed unanimously. The meeting adjourned approximately 7:40 p.m.

Respectfully submitted,



Michael Penn
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
9 FEBRUARY 2021**

PRESENT:

FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
CLAUDETTE WILLIAMS (via phone)	-BOROUGH OF MOUNT POCONO	-SECRETARY
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE (via phone)	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
WILLIAM WEIMER	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA (via phone)	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-HARRY COLEMAN LAW

ABSENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Vice-Chairman DePiano with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Brendon Carroll made a motion to adopt the minutes of 12 January 2020 Reorganization / Regular Business Meeting, seconded by William Weimer. The motion passed unanimously.

APPROVE BILLS:

Motion:

Brendon Carroll made a motion to approve the Bill-pack of 9 February 2021 in the amount of \$169,414.00, seconded by Mike Penn. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of January were 1056 consisting of 950 Complaints and 106 Accidents. There was a total of 84 Criminal Arrests, 132 Traffic Arrests, 158 Traffic Warnings and 4 Ordinance Arrests.

Chief also updated the Commission and public on the Active Shooter incident from January 18th. Credit to the men and women of this department and the fantastic work they did to have everyone involved and accounted for within 24 hours was phenomenal. Also, thanks to the officers of this department as well as Pocono Township Police, Pennsylvania State Police, Monroe County District Attorneys Office and Pocono Mountain EMS. Mr. Weimer thanked the chief on behalf of Coolbaugh Township for the diligent work that was done on this case.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Brendon Carroll made a motion to accept the January Police Report, seconded by Kurt Cummings. The motion passed unanimously.

VEHICLE REPORT:

Chief Wagner reviewed the mileage and expense report for January. The 2021 Vehicles are on order awaiting delivery.

Motion:

William Weimer made a motion to accept the January Vehicle Report, seconded by Mike Penn. The motion passed unanimously.

NEW BUSINESS:

- **4th Quarter Treasurers Report**

General Fund \$4,020,239.14 – Prescription Fund \$32,533.72 – Capital Projects Fund \$15,178.08 – Asset Forfeiture Fund \$372,016.97 – Capital Reserve Fund \$414,227.54 – Police Pension Fund \$28,106,897.76 – Non-Uniform Pension Fund \$269,735.16.

Motion:

Brendon Carroll made a motion to accept the 4th Quarter Treasurers Report, seconded by Kurt Cummings. The motion passed unanimously.

- **Analog Phone Quote**

Chief Wagner submitted a quote in the amount of \$921.00 to install an analog phone line for use of the Poly Com in the meeting room for Commission call-ins as requested last meeting. Discussion continued with a decision to table until more information is obtained.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Thanked the Chief and department for the handling of the incident and we are proud to be part of the organization.

Tunkhannock Township – Compliments to the entire staff especially those involved in the incident from the 18th.

Coolbaugh – Echo the same, great job but communication was a little rough getting through to chief through the com center, wanted to advise we were going to open Station 2 as a Command Post.

Mount Pocono – Echo same, great job.

Barrett Township –

- **2021 / 2022 Hiring Process**

Currently putting the timeline together for the written test, physical fitness test and interviews, will update with final dates next month.

- **Building Capital Projects**

Contractor has had difficulties with the doors and door hardware. The original specs have us reusing the same doors and hardware which doesn't make sense, so we are expecting a change order for that. Also need to wait for the weather to break at this point.

- **Pension**

Next pension meeting is next Tuesday.

- **Community Events / Letters of Support**

Nothing this month due to COVID

PUBLIC PARTICIPATION:

Tracy Fox praised the department for the handling of the incident on the 18th.

ADJOURNMENT:

Motion:

Brendon Carroll made a motion to adjourn the meeting, seconded by Kurt Cummings. The motion passed unanimously. The meeting adjourned approximately 7:30 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
12 JANUARY 2021**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
CRAYSON CHEUNG	-TUNKHANNOCK TOWNSHIP	-MEMBER
WILLIAM WEIMER	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-HARRY COLEMAN LAW

ABSENT:

DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
---------------	---------------------	---------

CALL TO ORDER:

The Reorganization Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:10 p.m. by Chief Chris Wagner with the Pledge of Allegiance. Chief Wagner welcomed Bill Weimer representative for Coolbaugh Township.

REORGANIZATION:

Nominations for Chairman:

Chief Wagner opened the floor for nominations for the position of Chairman of the Pocono Mountain Regional Police Commission for 2021.

Brendon Carroll made a motion to nominate Dave Moyer for Chairman, seconded by Francis DePiano.

The motion to appoint Dave Moyer as Chairman passed unanimously.

The meeting was then turned over to Chairman Moyer.

Nominations for Vice-Chairman:

Brendon Carroll made a motion to keep the Executive Board the same with Francis DePiano Vice-Chairman, Claudette Williams Secretary and Kurt Cummings Treasurer, seconded by Crayson Cheung.

The motion to appoint Francis DePiano as Vice-Chairman, Claudette Williams as Secretary and Kurt Cummings as Treasurer passed unanimously.

Appoint Solicitor:

Brendon Carroll made a motion to appoint Harry Coleman as Solicitor, seconded by Kurt Cummings.

The motion to appoint Harry Coleman Solicitor passed unanimously.

Appoint for Labor Counsel:

Francis DePiano made a motion to appoint Gretchen Love as Labor Counsel, seconded by Brendon Carroll.

The motion to appoint Gretchen Love as Labor Counsel, passed unanimously.

Appoint Non-Uniform Pension Trustees:

Brendon Carroll made a motion to appoint the Executive Board and Chief Wagner as Non-Uniform Pension Plan Trustees, seconded by Francis DePiano.

The motion to appoint the Executive Board and Chief Wagner as Non-Uniform Pension Plan Trustees passed unanimously.

Close Reorganization Meeting

Francis DePiano made a motion to close the Reorganization meeting, seconded by Brendon Carroll. The motion passed unanimously.

OPEN REGULAR BUSINESS MEETING @ 7:15 p.m.

ROLL CALL

EXECUTIVE SESSION: There was an Executive Session from 6:30 p.m. – 7:05 p.m. on Personnel and Legal.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 8 December 2020 Regular Business Meeting, seconded by Kurt Cummings. The motion passed with Bill Weimer and Tony Lamantia abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 12 January 2021 in the amount of \$334,377.50, seconded by Brendon Carroll. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of December were 1049 consisting of 945 Complaints and 104 Accidents. There were a total of 70 Criminal Arrests, 96 Traffic Arrests, 93 Traffic Warnings and 12 Ordinance Arrests. Chief Wagner also compared the year to date totals to 2019.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the December Police Report, seconded by Brendon Carroll. The motion passed unanimously.

VEHICLE REPORT:

Chief Wagner updated the commission on the purchase of the 2021 budgeted vehicles plus the accident replacement vehicle indicating that all have been ordered with the upgraded EcoBoost engine. He then reviewed the mileage and expense report for December.

Motion:

Francis DePiano made a motion to accept the December Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

NEW BUSINESS:

- **Personnel**

Chief Wagner read the resignation letter from Officer Nathaniel Edmonds with an effective date of 1/9/2021.

Motion:

Francis DePiano made a motion to accept the resignation of Nathaniel Edmonds, seconded by Brendon Carroll. The motion passed unanimously.

- **2021 / 2022 Hiring Process**

Chief stated that since there was such a lengthy delay in the 2020 / 2021 process due to the COVID shutdowns we ended up losing a lot of candidates and only 17 moving through to the first round of interview process. He is looking for approval to start the new 2021 / 2022 Hiring Process.

Motion:

Brendon Carroll made a motion to start the 2021 / 2022 Hiring Process, seconded by Francis DePiano.

Chairman Moyer asked how many we are looking to hire. Chief stated two - we have one current open position and one retirement coming up in July

With no additional comments or questions the motion passed unanimously.

- **New Policy 13-15 Media Disposal Policy**

We will be presenting a series of Electronic Data Policies pertaining to how we dispose of, maintain, store electronic media with the first being Media Disposal Policy. These policies are necessary to keep us in compliance with the Criminal Justice Information Act and the Criminal History Records Information Act which are mandated by the Federal Department of Justice.

Motion:

Francis DePiano made a motion to adopt 13-15 Media Disposal Policy, seconded by Brendon Carroll.

Mike Penn asked if the term under section II – Policy “no longer useable” is too vague? Chief stated he will check into it but that normally these are templates that the department of justice puts out so if this is the language they prefer then we usually follow those guidelines.

With no additional comment or questions the motion passed unanimously

- **Policy Amendment 6-3 Weapons Qualification Policy**

Chief stated this is a Confidential Policy and the only change is adding a different manufacturer weapon to the inventory.

Motion:

Claudette Williams made a motion to adopt the Amendment to 6-3 Weapons Qualification Policy, seconded by Brendon Carroll. The motion passed unanimously

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – None

Tunkhannock Township – None

Coolbaugh – None

Mount Pocono – None

Barrett Township – Asked if Barrett Township should have another representative on the board should he not be able to make a meeting. Chief indicated that the number of representatives per municipality is stated in the Municipal Agreement and Barrett Township has one.

- **2020 / 2021 Hiring Process**

Chief stated the second round of interviews are complete and the top ten candidates have been ranked. There have been three Conditional Offers of Employment made to the top 3 candidates and the background investigations have been started.

- **Building Capital Projects**

Nothing new to report.

- **COVID Response Plan**

Chief stated that we have followed suit with the State on COVID and on January 4 have again open up the lobby and officers are back on a pro-active approach to handling calls. Last month there were several officers that have tested positive and have been cleared to return to work and any officers that were quarantined have also returned to work.

- **Pension**

Next quarterly meeting will be in February.

- **Community Events / Letters of Support**

Chief brief the board that the Association has selected a child with cancer to receive the No Shave November donation. The family did send a letter of gratitude thanking everyone from the bottom of their hearts.

Mike Penn asked the Commissions position on hybrid meeting attendance due to COVID. Discussion on Commission calling into meeting if they would be more comfortable. We will check into other options to put a conference call type of phone for better audio.

PUBLIC PARTICIPATION:

Carl Hamilton – Stillwater Estates raised his concerns with the situation in Washington last week and if our officers have enough resources to handle a situation should it arise in this area.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brandon Carroll. The motion passed unanimously. The meeting adjourned approximately 7:52 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary