

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REORGANIZATION/REGULAR BUSINESS MEETING
08 JANUARY 2019**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

CALL TO ORDER:

The Reorganization Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chief Chris Wagner with the Pledge of Allegiance.

Chief Wagner welcomed Tony Lamantia from Coolbaugh Township as a new member.

REORGANIZATION:

Nominations for Chairman:

The Chief opened the floor for nominations for the position of Chairman of the Pocono Mountain Regional Police Commission for 2019.

Francis DePiano made a motion to nominate David Moyer for Chairman, seconded by Brendan Carroll. The motion passed unanimously.

The motion to appoint David Moyer as Chairman passed unanimously.

The meeting was then turned over to Chairman David Moyer.

Nominations for Vice-Chairman:

Dave Moyer made a motion to nominate Francis DePiano for Vice-Chairman, seconded by Brendan Carroll. The motion passed unanimously.

The motion to appoint Francis DePiano as Vice-Chairman passed unanimously.

Nominations for Treasurer:

David Moyer made a motion to nominate Kurt Cummings for Treasurer, seconded by Brendan Carroll. The motion passed unanimously.

The motion to appoint Kurt Cummings as Treasurer passed unanimously.

Nominations for Secretary:

David Moyer made a motion to nominate Claudette Williams for Secretary, seconded by Brendan Carroll. The motion passed unanimously.

The motion to appoint Claudette Williams as Secretary passed unanimously.

Appoint Solicitor:

David Moyer made a motion to appoint Harry Coleman as Solicitor, seconded by Brendan Carroll. The motion passed with Lynn Kelly opposing.

The motion to appoint Harry Coleman as Solicitor passed.

Appoint for Labor Counsel:

David Moyer made a motion to appoint Campbell, Durrant & Beatty as Labor Counsel, seconded by Francis DePiano. The motion passed unanimously.

The motion to appoint Campbell, Durrant & Beatty as Labor Counsel passed unanimously.

Appoint Non-Uniform Pension Trustees:

David Moyer made a motion to appoint the Executive Board and Chief Wagner as Non-Uniform Pension Plan Trustees, seconded by Francis DePiano. The motion passed unanimously.

The motion to appoint the Executive Board and Chief Wagner as Non-Uniform Pension Plan Trustees passed unanimously.

Close Reorganization Meeting

Francis DePiano made a motion to close the Reorganization meeting, seconded by Brendan Carroll. The motion passed unanimously.

OPEN REGULAR BUSINESS MEETING 7:06

ROLL CALL

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to approve the Minutes of 11 December 2018 Regular Business Meeting as presented. The motion was seconded by Brendan Carroll. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 8 January 2019 in the amount of \$523,716.92. The motion was seconded by Juan Adams. The motion passed unanimously.

DECEMBER POLICE REPORT:

Total calls for the month of December were 1101 total calls consisting of 975 Complaints and 126 Accidents. There were a total of 86 Criminal Arrests, 179 Traffic Arrests, 132 Traffic Warnings and 11 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the December Police Report, seconded by Kurt Cummings.

Juan Adams asked if any arrests were made in Tunkhannock Township for the vehicle break-ins. Chief Wagner stated he believed there was an arrest on one or two, he would have to check on the amount.

With no further comments or questions the motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for the month of December.

Chief reminded that we applied for the LSA Grant to supply the entire fleet with video cameras. The grant is approximately of \$120,000 which includes installation. The grant should be announced in the spring. The ordering of any vehicles would be middle to late spring.

Brendan Carroll asked if we budgeted for 3 vehicles this year, Chief Wagner stated we budgeted for 4 vehicles.

Motion:

Francis DePiano made a motion to approve the December Vehicle Report, seconded by Brendan Carroll. The motion passed unanimously.

NEW BUSINESS:

- **Drop Pension Application** – Officer Jeffrey Lutz had submitted his application for the drop program. His 25th year will be completed this February. His drop date would be February 28th 2019, setting his resignation at February 28th 2022.

Motion:

Francis DePiano made a motion to accept Officer Lutz into the Drop Pension Program, motion was seconded by Brendan Carroll.

Lynn Kelly asked if Officer Lutz was the third applicant and if any others were eligible for the program this year. Chief Wagner stated the Officer Lutz was the third applicant to enter the program and no others are eligible in 2019.

UPDATE:

- **Member Municipality Concerns** –
Tobyhanna Township – None
Tunkhannock Township – None
Mt Pocono – Approved Budget

Coolbaugh – None

Barrett – Thanked the Board and officers that have attended their meetings.

- **2019 HIRING**

Chief Wagner stated Austin Price started his two weeks of in house training and will be followed by the field training officer program. The other four new hires have started the Allentown Police Academy and will be graduating in July. Chief mentioned a conditional offer will be extended to Ivan Aries who will fill the new budgeted position. Aries will be starting the Police Academy in July.

- **Personnel**

Chief Wagner should have a presentation for the Mechanic position at the next commission meeting after the interviews.

- **2019 Budget**

Mt. Pocono was the final municipality to approve their budget. Chief stated PMRPD budget has been implemented and an updated budget is in the commission packet, reflecting the actual insurance and public relations line items.

- **Community Events/Letters of Support**

December 10- Lt. Vogt, Sgt. LaRue, Officer Lutz and Officer Edmonds participated in the Wreaths Across America Ceremony at the Wal-Mart Distribution Center to SR 611-Coolbaugh Township

Chief Wagner read a thank you letter to Officer Sheranko-for his help during a traffic accident.

Jeanine Hofbauer- spoke of the upcoming Drive for the PMRPD K9- Pocono Raceway is offering a special fundraising ticket program where 15% of each ticket sold will benefit PMRPD's Foundation and their support of the K9 unit. Each municipality will be contacted so that a link from their websites can go directly to the page that has been created by the raceway.

PUBLIC PARTICIPATION: N/A

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Juan Adams. The motion passed unanimously.

The meeting adjourned approximately 7:34 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
12 FEBRUARY 2019**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:06 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 8 January 2019, seconded by Brendon Carroll. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 12 February 2019 in the amount of \$222,532.77, seconded by David Cabone. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of January were 1102 consisting of 993 Complaints and 109 Accidents. There were a total of 105 Criminal Arrests, 161 Traffic Arrests, 161 Traffic Warnings and 12 Ordinance Arrests.

Chief Wagner went over the monthly activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the January Police Report, seconded by Brendon Carroll. The motion passed unanimously.

VEHICLE REPORT:

Chief Wagner reported that Car#3 was involved in a crash. Officer Benner is fine but the vehicle was totaled. State Police is handling the incident and the driver was arrested for DUI.

Chief reviewed the mileage and expense report for January.

Motion:

Francis DePiano made a motion to accept the January Vehicle Report, seconded by Kurt Cummings. The motion passed unanimously.

NEW BUSINESS:

- **4th Quarter Budget Report**

Preliminary figures are showing expenses at 93.8% pending the final audit report.

- **4th Quarter Treasurer Report**

General Fund \$3,021,591.63 - Prescription Fund \$30,646.10 - Capital Projects Fund \$15,006.08 - Asset Forfeiture Fund \$414,659.04 - Capital Reserve Fund \$233,305.30 – Police Pension Fund \$20,556,336.34 – Non-Uniform Pension Fund \$175,259.84

Motion:

Francis DePiano made a motion to accept the 4th Quarter Treasurer Report, seconded by David Carbone. The motion passed unanimously.

- **2020-2022 Collective Bargaining**

Negotiating Committee: David Carbone, David Moyer, Francis DePiano, Kurt Cummings along with a representative from Mt. Pocono.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – None

Tunkhannock Township – Francis DePiano complimented the officers and the SWAT Team on the recent SWAT incident

Coolbaugh – None

Mount Pocono – N/A

Barrett Township – N/A

- **Personnel**

Motion:

Francis DePiano made a motion to accept the resignation of Gary Gaus and to accept the release as agreed to by Mr. Gaus, seconded by Brendon Carroll. The motion passed unanimously.

Chief Wagner asked for a motion to extend an offer of employment for the Part Time Mechanic position to - John Fedish at \$23.64 per hour, 12 hours per week.

Motion:

Francis DePiano made a motion to accept Part-Time position of Mechanic to John Fedish as presented by Chief Wagner. David Carbone seconded the motion. The motion passed unanimously.

• **Community Events / Letters of Support**

Chief Wagner attended the Martin Luther King Jr. Breakfast at East Stroudsburg University on January 21, 2019.

❖ **POLICE FOUNDATION EVENT:**

Jeanine Hofbauer spoke of the initiative with Pocono Raceway-15% of ticket sales going through Poconoraceway.com/K9

Ms. Hofbauer mentioned making the public aware of the 25th Anniversary of Pocono Mountain Regional Police Department through press releases and social media.

August 26, 2019 – PMRPF Golf Tournament

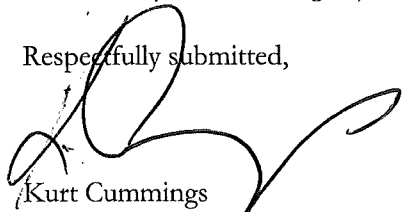
PUBLIC PARTICIPATION: N/A

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 7:27 p.m.

Respectfully submitted,



Kurt Cummings
Pocono Mountain Regional Police
Commission Treasurer

EXECUTIVE SESSION: There was an Executive Session prior to the Regular Meeting to discuss personnel. The Executive Session began approximately 6:40 p.m. and ended approximately 7:04.

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
12 MARCH 2019**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL: Claudette Williams (7:15)

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 12 February 2019, seconded by Brendon Carroll. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 12 March 2019 in the amount of \$244,309.67, seconded by Kurt Cummings. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of February were 1004 consisting of 908 Complaints and 96 Accidents. There were a total of 81 Criminal Arrests, 224 Traffic Arrests, 228 Traffic Warnings and 14 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the February Police Report, seconded by Brendon Carroll. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for February.

Motion:

Francis DePiano made a motion to accept the February Vehicle Report, seconded by Kurt Cummings. The motion passed unanimously.

NEW BUSINESS:

- **SWAT Recognition** – Det. John Bohrman, and Corp. Steve Mertz were recognized for their many years of service to the Swat team. Bohrman with 15 years and Mertz with 20 years of service.

- **Policy Revision** –

1) **6-3 Weapons Qualifications**

Chief Wagner explained the change to policy 6-3 Weapons Qualifications, memorializing that the qualification rate for the primary service weapon is 80% passing rate for qualification. The second issue is to allow for personally owned patrol rifles that fit within the criteria of the department.

Motion:

Francis DePiano made a motion to adopt the revision for policy 6-3 Weapons Qualifications, seconded by Brendon Carroll. The motion passed with Lynn Kelly abstaining.

2) **10-4 Juvenile Custody Policy/Procedures**

Chief Wagner explained the change to policy 10-4 Juvenile Custody Policy/Procedures, out of state runaways can be held securely according to the Interstate Compact.

Motion:

Claudette Williams made a motion to adopt the revision for 10-4 Juvenile Custody Policy/Procedures, seconded by Francis DePiano. The motion passed unanimously.

- **25th Year Anniversary** –

Chief Wagner spoke of the upcoming 25th Anniversary of Pocono Mountain Regional Police Department and would like to have some input from the Commission /public regarding promotion of the anniversary. Claudette Williams, Lynn Kelly and Mike Penn volunteered to set up meetings and help plan a date for an event.

Jeanine Hofbauer discussed student involved contests preparing for the event. (essays/logos)

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – None

Tunkhannock Township – Francis DePiano mentioned the continued communication between PD and Raceway for races/Air show events

Coolbaugh – None

Mount Pocono – Claudette Williams will be reaching out to the Chief regarding 611/Pine Hill Rd. Accident Survey

Barrett Township – John Seese thanked the department for attending their monthly meeting.

- **2020-2022 Collective Bargaining**

Chief is waiting on an initial letter from the union representatives to start negotiations.

- **Pension**

There was a pension meeting on February 19, 2019 for the 4th Quarter of 2018. Market value ended at \$20,713,364. Over the 4th quarter it lost 7.88 points under performing the plans target index.

Over the past year the plan lost 4.33 points, with the target index of negative 4.83.

4th Quarter started at \$22,351,284.00 – net flows in \$122,014 with a loss of investments of \$1,759,934 ending the fund at \$20,713,364.

PFM packets were handed to the Commission for their review.

- **Community Events / Letters of Support**

February 18- Sgt. Posluszny spoke at the Mountain Center doing a presentation on active shooter

February 26- Corp. Bray took part in the COG meeting on the Opioid Crisis

February 28- Corp. Nero and K9 Creed did a K9 demonstration at the Swiftwater Elementary School

Chief included a letter from the Highway Safety Network- an audit on our funds for the Buckle Up Pa/Seatbelt enforcement Program grant year October 22 – November 23, 2018 was conducted. Grant audits were verified and our involvement in their educational program was appreciated.

Chief also included a Certificate of Appreciation from the Pa Aggressive Driving Enforcement Education Program awarded to PMRPD for participation in the 2018 Aggressive Driving Program.

Chief included a Certificate of Appreciation to Officer Jeff Lutz in recognition of his valuable contribution 2018 Pa Aggressive Driving Enforcement Education Program

- Mike Penn asked if PMRPD participates in Crisis Intervention Training. Chief Wagner explained that there is CIT training every three years and each officer recently completed 8 hours of training.

Chief explained that the department will be engaging with Crisis Intervention to pilot a program when encountering a person who needs mental health assistance and wants to speak with a crisis intervention worker we can connect them with a visual link up.

- **PUBLIC PARTICIPATION:** None

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Kurt Cummings. The motion passed unanimously. The meeting adjourned approximately 7:35 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'CW', with a horizontal line extending to the right from the end of the signature.

Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
09 APRIL 2019**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
------------	-------------------	---------

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 12 March 2019, seconded by Kurt Cummings. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 09April 2019 in the amount of \$118,391.66, seconded by Brendon Carroll.

Lynn Kelly asked if there is a policy for educational reimbursement. Chief Wagner stated tuition reimbursement is part of the Collective Bargaining Contract as well as per diem.

With no additional comments or questions, the motion passed unanimously.

POLICE REPORT:

Total calls for the month of March were 1027 consisting of 939 Complaints and 88 Accidents. There were a total of 93 Criminal Arrests, 374 Traffic Arrests, 327 Traffic Warnings and 21 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the March Police Report, seconded by David Carbone.

Mike Oser asked what municipalities had offenses against family and children. Chief stated Coolbaugh Township had 12 out of 13.

With no additional comments or questions the motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for March.

Motion:

Francis DePiano made a motion to accept the March Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

ANNUAL REPORT:

2018 Annual Report is complete. Chief presented a power point report to the commission.

Chief Wagner stated regarding the local municipalities; Monroe Country Control Center reports that Pocono Mountain Regional Police Department had the most calls, followed by Stroud Area Regional Police and Pocono Township. (PSP Stroudsburg was reported last however, all their calls do not go through MCCC.)

2020 HIRING PROCESS:

Chief Wagner asked for a motion to start the 2020 Hiring process.

Motion:

David Carbone made a motion to start the hiring process, seconded by Brendon Carroll. The motion passed unanimously.

2020 PROMOTIONAL PROCESS:

Chief Wagner stated with the retirement of Det. Sgt. Lenning in February, the promotional process will start. Harrisburg Area Community College will be building our test for the promotional process. The test may be for Sergeant and Corporal positions. Chief asked for a motion to start the process.

Motion:

Kurt Cummings made a motion to start the hiring process, seconded by David Carbone. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township -- Thanks for Officers attending Meetings

Tunkhannock Township -- Thanks for Officers attending Meetings

Coolbaugh -- Lynn Kelly gave synopsis Cops vs Students Basketball Game recap

Mount Pocono -- Ms. Williams asked for more patrol around the municipal building by the park.

Barrett Township -- N/A

- **LSA GRANT**

Chief Wagner reported PMRPD received \$50,000 of the original request of \$100,000 Grant for the in-car cameras. The \$50,000 will be used to upfit existing vehicles. 2019 vehicles will have the camera costs built in to the upfit. There is \$25,000 forfeiture from the Monroe County District Attorney's office that will be used for servers for the data storage. Chief stated we will be working on a policy and procedure for the camera program. It was stated the cameras run about \$5,000 per vehicle.

- **25th Year Anniversary**

June marks the 25th Anniversary of PMRPD. Chief stated we will set the date after the school district sets the date for graduation. Once the date is confirmed the Chief will reach out to commission and the committee that volunteered. Chief Wagner mentioned we are looking for a 25th anniversary logo to be submitted by the High School students as well as an essay contest for elementary students, on 25 best things about the PMRPD.

- **2020-2022 Collective Bargaining**

Chief Wagner stated the union has met and working on their initial proposals. PMRPOA board members should be getting in touch with the commission within the next couple of weeks.

- **Pension**

Chief stated he will have a Multi Asset Class portfolio packet to hand out to the commission. Chief reported with the volatility of the market in 2018, some investments have been moved to less risky pension assets.

- **Community Events/Letters of Support**

March 14th - Corp. Nero and K9 Creed - Demonstration at Pocono Mountain West along with a meet and greet for the race meeting

March 15th - Corp. Nero and K9 Creed – Demonstration at Monroe County Courthouse

March 23rd - Cops vs. Students Basketball Game at Pocono Mountain West.

PUBLIC PARTICIPATION:

Vincent Massaro asked where in Coolbaugh were the offenses against family and children as well as the burglaries. Chief stated he did not have that information in his report.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Juan Adams. The motion passed unanimously. The meeting adjourned approximately 7:45 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
14 MAY 2019**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 09 April 2019, seconded by Brendon Carroll. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 14 May 2019 in the amount of \$351,016.24, seconded by Brendon Carroll.

Lynn Kelly asked about the Colonial Auto Purchase. Chief explained that it is an unmarked purchased with the insurance check from car #3.

With no additional comments or questions, the motion passed unanimously.

POLICE REPORT:

Total calls for the month of April were 1151 consisting of 1072 Complaints and 79 Accidents. There was a total of 99 Criminal Arrests, 204 Traffic Arrests, 188 Traffic Warnings and 8 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the April Police Report, seconded by Kurt Cummings.

Mike Penn asked about the state funded programs for traffic citations. Chief Wagner explained that the department participates in waves of Aggressive Driving, Buckle-Up Pa, Click It or Ticket. With no additional comments or questions, the motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for April.

Motion:

Francis DePiano made a motion to accept the April Vehicle Report, seconded by Brendon Carroll.

Kurt Cummings asked how the rotation of the vehicles is done. Chief explained that officers are assigned to certain vehicles. Newer cars go to senior officers and supervisors. Vehicles are usually kept to a maximum of two shifts per day.

With no additional comments or questions the motion passed unanimously.

- **New Vehicle Quote**

Chief Wagner went over the new vehicle quotes as follows: 2020 Police Interceptor Utility Base AWD-New Holland in the amount of \$34,662.00 along with the P&D - upfit of \$12,595.00 and the Watch Guard in car camera for \$4995.00 bringing the total to \$52,252.00. Chief stated we budgeted for 4 cars this year. Chief Wagner asked for a motion to purchase 4 new vehicles.

Motion:

David Carbone made a motion to purchase 4 new vehicles, seconded by Brendon Carroll. The motion passed unanimously.

NEW BUSINESS:

- **2019-2020 Insurance Renewal Quotes**

Chief Wagner reviewed insurance quotes with the commission. Knowles Associates quote of \$268,206.00 and Brown & Brown of \$188,064.00.

It was asked if Brown & Brown was an introductory rate. Chief Wagner stated he questioned if it was an introductory rate and was told it was not. It is not anticipated that it would jump up, however Chief stated if it did; we would have to explore other options.

Lynn Kelly asked if the quotes could have been distributed to the commission prior to the meeting. Chief explained they were just received.

It was asked if the Chief had rating on Brown & Brown. Chief stated he did not know of the rating however; Tunkhannock Township uses them. (open conversation on Brown and Brown)

Motion:

Francis DePiano made a motion to go with Brown & Brown of Lehigh Valley, the motion was seconded by David Carbone. The motion passed unanimously.

- **1st Quarter 2019 Budget Review**

Chief went over the 1st Quarter Budget Review. Overall budget was at 19.7 % - 1st Quarter was under 5.3%

- **1st Quarter 2019 Treasurers Report**

General Fund-\$3,093,010.68, Prescription Fund-\$26,078.42, Capital Projects Fund-\$15,043.98, Asset Forfeiture Fund-\$418,869.45, Capital Reserve Fund-\$229,961.91, Police Pension Fund-\$22,318,017.43, Non-Uniform Pension Fund-\$192,027.99

Motion:

Francis DePiano made a motion to accept the 1st Quarter 2019 Treasurer Report, seconded by Brendon Carroll. The motion passed unanimously.

- **New Job Description**

Detective Sergeant Position – has been individualized which blends the Detective Corporal Position and Sergeants Position – the position oversees Criminal Investigations Unit on the day to day operations as well as involvement in the Accreditation Program and overseeing the Court Liaison Program. The description additionally covers the essential functions of a police officer.

Motion:

Francis DePiano made a motion to accept the New Job Description of Detective Sergeant, seconded by Juan Adams.

Ms. Kelly asked for verification that this is a new job description not a new position. Chief reiterated it is a job description.

With no additional comments or questions the motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – N/A

Tunkhannock Township – N/A

Coolbaugh – Lynn Kelly asked if the amount approved for the new vehicles included the cameras. The Chief stated it did. She then wanted clarification that we were not voting on the proposal for the cameras. Chief explained that we are not voting for the overall proposal, because some of that proposal will not come out of commission funds. It will partially be funded by the DA's Office from Asset Forfeiture and the LSA Grant. If we did not get funds from the LSA Grant, we built funds into our budgeted upfit.

Mount Pocono – Mike Penn - Acknowledged National Police Week. He requested more patrols on Knob Road. Mr. Penn asked for an update on the hit and run. Chief stated there was nothing he could report publicly.

Barrett Township – N/A

- **25th Year Anniversary**

June 29, 2019 has been set for the 25th Anniversary Celebration. Logo & Essay contest will be held with cash rewards \$300.00 for the top logo and \$100.00 for the top essays from the Elementary, Jr. High and High Schools with a deadline of June 5th, 2019. June 6th they will be Judged. The logo will be used on a coffee cup

and challenge coin. We will be doing building tours and have our specialized units available for demonstrations.

- **2020-2022 Collective Bargaining**

Chief stated we have received a wish list from the Officers' Association, some preliminary contact has been made with the commission. Bargaining Committee Meeting was set for May 23, 2019 at 9:00 a.m.

- **2020 Hiring Process**

Written test will be July 13, 2019 and the P/T is scheduled for August 10, 2019. Advertising will start this week.

- **Promotional Process**

10 officers have applied for the promotional test that will take place on September 7, 2019. This test will be put together by Harrisburg Community College, it includes basic knowledge of the PA Crimes code, Vehicle Code, Rules of Criminal Procedure, and Policy and Procedure.

- **Pension**

Next quarterly pension meeting is May 21, 2019.

- **Community Events/Letters of Support**

April 8th- Sgt. Posluszny did a tour of Headquarters for the Boy Scouts

April 18th- Chief Wagner attended Career Pathways Force at Northampton Community College

April 22nd- Officer Michaels did an interview for the Monroe County Vacation Bureau on littering

April 28th- Det. Bohrman took part in the drug take back program

April 30th- Sgt. Posluszny did a tour of Headquarters for the Boy Scouts

Chief mentioned graduation for our new officers is June 12th

PUBLIC PARTICIPATION

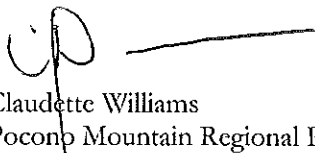
None

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Kurt Cummings. The motion passed unanimously. The meeting adjourned approximately 7:40 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
11 JUNE 2019**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER (7:10)
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
--------------------	--------------------------	------------

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 14 May 2019, seconded by David Carbone. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 11 June 2019 in the amount of \$204,723.75, seconded by Brendon Carroll. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of May were 1239 consisting of 1133 Complaints and 106 Accidents. There was a total of 93 Criminal Arrests, 250 Traffic Arrests, 227 Traffic Warnings and 22 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the May Police Report, seconded by David Carbone.

Mike Penn questioned Mt Pocono stats. Chief explained that Mt Pocono had 18 of thefts. Chief mentioned April stats had a total of 24 thefts and in May, 18 thefts were solely Mt Pocono.

With no additional comments or questions, the motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for May.

Motion:

Francis DePiano made a motion to accept the May Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

NEW BUSINESS:

- **Parking lot Seal Coating** – was put in the budget as a Capital Project. Chief Wagner explained - due to cracks that have developed we may go over the required bidding amount of \$20,600.00; which would require a formal bidding process. After discussion it was suggested to do the split the project into two separate projects, Seal Coating and Crack Repair.
- **Speed Studies** – Speed studies were conducted in Tunkhannock Township on Yellowstone drive, April 25th – May 8th. Tobyhanna Township SR 115 (county line) May 15th – June 3rd. Mount Pocono Borough on Rt 611 at Fairview Avenue June 3rd – June 10th. Chief stated we will continue to enforce speed and reminded the public to push the state legislators on a Radar Bill for local police; as Pennsylvania does not allow local police to use Radar.
- **Resolution** – 2019-001 Authorizing Authority to Extra- Jurisdictional Authority to Agencies Upon Request of Chief of Police.

Motion:

Francis DePiano made a motion to approve Resolution No. 2019-001 A Resolution of the Board of Commissioners of the Pocono Mountain Regional Police Authorizing Authority to Extra-Jurisdictional Authority to Agencies Upon Request of Chief of Police, seconded by Juan Adams.

Mike Penn raised concerns about approving this without taking it back to the municipalities first. Discussion took place.

Motion:

Mike Penn made a motion to table Resolution No. 2019-001, seconded by Lynn Kelly.

Atty. Harry Coleman suggested to pass and stay the resolution pending municipality review. Discussion took place.

Rescind Motion:

Francis DePiano rescinded his motion, Juan Adams rescinded his second.

The motion to table Resolution 2019-001 passed unanimously.

- **Cyber Security** – Chief Wagner stated with the amount of savings on our insurance policies; he would like to engage in a Cyber Security Policy. Brown and Brown has submitted a quote of \$2,586.70.

Motion:

Kurt Cummings made a motion to purchase the Cyber Security Policy from Brown & Brown in the amount of \$2,586.70, seconded by David Carbone. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – N/A

Tunkhannock Township – N/A

Coolbaugh – Lynn Kelly requested information to be reviewed be forwarded earlier

Mount Pocono – Mike Penn thanked officers for Vascar and speed timing in Mt Pocono.

Barrett Township – N/A

- **25th Year Anniversary**

Logo Contest - \$300.00 was awarded to Juan Usma from the Pocono Mountain Regional Police Foundation for the winning logo that will be used on mugs and challenge coins.

Essay Contest – 3 winners @ \$100.00 two winners from Elementary School- Valerie Cooper, and Mya Olizarowicz. High School winner- Jaylin Montilla.

Celebration will be June 29, 2019 11:00-2:00

- **2020-2022 Collective Bargaining** – Bargaining Committee meetings were held May 23, and June 6. Bargaining Committee met with PMRPOA June 8th with a second meeting scheduled June 20th. Chief recommends that the PMRPC meet prior to the June 20th meeting to discuss additional conditions that were presented by the PMRPOA.

- **2020 Hiring Process** – Written test is July 13th, and the Physical is August 10th. Applications will be accepted until July 5, 2019. We are currently at 52 applicants.

- **2020 Promotional Process** – Promotional testing is scheduled for September 7, 2019 text books have been distributed.

- **Pension** – Meeting was held on May 21, 2019. Chief reported that the fund has recovered some from 2018.

The fund started at \$20,741,806.00. The net flows out \$167,691.00 with a return on investment of \$1,771,349.00 which ended the fund with \$22,345,464.00. The target index for the quarter was 8.73 and the fund hit 8.57

Next pension meeting is August 20, 2019.

- **Community Events / Letters of Support**

May 8th – numerous officers, Swiftwater Elementary School lunch appreciation for Law Enforcement

May 11th – Sgt. LaRue and Cpl. Nero, Sunny Day Camp at Pocono Raceway

May 16th – Chief Wagner and Lt. Williams attended the Monroe County Detective open house

May 17th – numerous officers, Tobyhanna Elementary School lunch appreciation for Law Enforcement

May 18th – Ofc. Chaffee and Tracy Fox, child finger print and car seat check at Pocono Country Place

May 19th – Ofc. Michaels escorted the Run for the Red Marathon

May 26th – Honor Guard and Cpl. Nero attended the Mt Pocono Airport Fly-In Breakfast

May 27th – Officers attended the American Legion Memorial Day Parade in Pocono Pines

PUBLIC PARTICIPATION:

Vincent Massaro- PCP- Scam Calls

Mike Oser- requested the speed trailer report of November be forwarded to Mike Penn

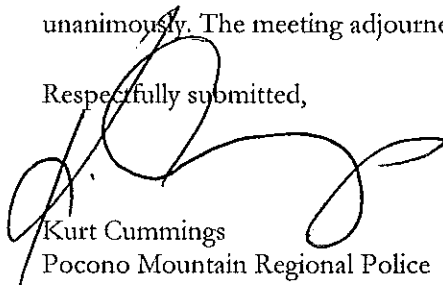
Francis DePiano- thanked all participants in the Logo and Essay contests.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by David Carbone. The motion passed unanimously. The meeting adjourned approximately 7:50 p.m.

Respectfully submitted,



Kurt Cummings
Pocono Mountain Regional Police
Commission Treasurer

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
09 JULY 2019**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR (7:11)

ABSENT:

BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:05 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 11 June 2019, seconded by Kurt Cummings. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 9 July 2019 in the amount of \$140,771.58, seconded by Juan Adams. The motion passed unanimously.

NEW BUSINESS:

- Policy Amendment 5-3 Recruit Level Training

Chief stated there were a couple minor changes in Sub-Section 5-A-1 which deals with different criteria that the Field Training Officers will be evaluating during the FTO period.

Motion:

Francis DePiano made a motion to approve Policy Amendment 5-3 Recruit Level Training, seconded by Kurt Cummings.

Lynn Kelly questioned Chief Wagner why viewing the policies two days prior to meeting was not extended to the Commission? Chief Wagner explained that an hour was adequate time to review the amount of changes pertaining to these policies. He expressed it was easier to get everyone in at the same time should there be questions to be addressed. Several additional questions were asked by Lynn Kelly regarding the policy with Chief Wagner answering each one.

Lynn Kelly asked Chairman Moyer for more time to pass the policy amendments. Chairman Moyer responded stating he felt the Chief made it clear to accommodate everyone, Chairman Moyer stated we put our trust in the Chief for certain decisions; expressing there is a fine line of what information should be put out.

Chairman Moyer called for a Roll Call Vote: Juan Adams, Yea / Francis DePiano, Yes / Kurt Cummings, / Yes / Mike Penn, Yes/ Tony Lamantia, Yes/ John Seese, Yes/ Lynn Kelly, No. The motion passed.

- Policy Amendment 9-6 Prisoner Restraining Devices

When giving the outline of this policy Chief explained the importance of these policies not handed out ahead of time due to the safety risks. Again, the Chief stated accommodations can be made in the future to view the amendments. Chief asked for a motion to amend policy 9-6 Prisoner Restraining Devices.

Motion:

Francis DePiano made a motion to approve Policy Amendment 9-6 Prisoner Restraining Devices, seconded by Kurt Cummings.

Lynn Kelly asked to verify the effective dates and the re-evaluation dates. Chief Wagner stated the effective date of April 14, 2009, re-evaluated March 9, 2017, July 5, 2019 it was reviewed and submitted for revision.

With no further questions the motion passed unanimously.

Kurt Cummings - left meeting (7:15)

POLICE REPORT:

Total calls for the month of June were 1249 consisting of 1145 Complaints and 104 Accidents. There were a total of 103 Criminal Arrests, 200 Traffic Arrests, 239 Traffic Warnings and 12 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the June Police Report, seconded by Juan Adams.

Mike Oser questioned Mt Pocono over 420 hours, yet enforcement hours are down; asking if you are decreasing the amount of coverage in Mt Pocono to offset the overage in hours. Chief explained that is partially correct. Traffic citations come out of state money (aggressive driving). To control hours, we can pull patrol time which is the only thing that can be controlled managerially to bring hours down.

The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for June.

New vehicles for 2019 have been ordered, expected August/September. In-car video system is currently in process.

Motion:

Francis DePiano made a motion to accept the June Vehicle Report, seconded by Juan Adams. The motion passed unanimously.

NEW BUSINESS: (continued)

- **2018 Audit**

Carl Hogan from BBD presented a synopsis of the 2018 Audit

Lynn Kelly asked questions regarding specific pages of the audit and Mr. Hogan responded accordingly.

Motion:

Francis DePiano made a motion to accept the 2018 Audit Report as presented, seconded by Juan Adams. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – N/A

Tunkhannock Township – N/A

Coolbaugh – Thanked the Chief and the Police Department for response to the June 18th meeting at Coolbaugh Township to defuse a potential threat. The Savvy Citizens App was discussed.

Mount Pocono – Mike Penn thanked Chief Wagner for attending a Work Session for safety issues regarding Rt 611

Barrett Township – N/A

- **25th Year Anniversary**

Event was on June 29, 2019 – PMRPD received two Articles of Recognition - one from State Representatives Jack Rader and Mario Scavello, and congratulations from the Pennsylvania Senate presented by Senator Scavello

- **2020-2022 Collective Bargaining** – Chairman Moyer stated there is a meeting scheduled for tomorrow morning July 10, 2019.
- **2020 Hiring Process** – July 5th ended the application process with 127 applicants. We are looking to fill two positions from this list, possibly three pending a retirement in January. Written test will be July 13, 2019
- **2020 Promotional Process** – Test set for September 7th, 2019
- **Parking lot Seal Coating** – Chief stated he received 3 telephonic quotations; Pocono Spray Patching, \$6,630.00 – CSI Asphalt Maintenance, \$11,050.00 – Barker & Barker, 15,000.00. Chief was concerned in the disparity in bids. Harry Coleman explained that the bid would go to the lowest responsible bidder. Therefore, it was decided to table until next month after more research verifying the quotes and square footage.
- **Speed Studies** – speed studies were conducted in Coolbaugh Township on Rt 196 (Dana's), June 15th - June 21st. Barrett Township Rt 191 (Mountainhome Deli), June 22nd – June 28th. Coolbaugh Township on Echo Lake Rd. by Lake Rd., June 29th – July 5th.

- **Resolution** – 2019-001 Authorizing Authority to Extra-Jurisdictional Authority to Agencies Upon Request of Chief of Police. Chief stated that PA Legislature introduced House Bill 1614 on June 11 and passed through the House and Senate and signed by the Governor July 2. Which makes the original Resolution moot.

Motion:

Mike Penn made a motion to mark resolution 2019-001, moot the motion was seconded by Lynn Kelly. The motion passed unanimously.

- **Pension** – PFM will attend next month Commission Meeting to deliver the Annual Report.

- **Community Events / Letters of Support**

June 8th – Officer Chaffee, Pocono Farms Community Center discussed crime prevention

June 23rd – Officers assisted the Wyoming Valley Motorcycle Club through Blakeslee

June 26th – Lt. Vogt and Sgt. LaRue spoke at the Salisbury House Behavioral Health Center

June 29th – PMRPD 25th Anniversary Celebration

PUBLIC PARTICIPATION:

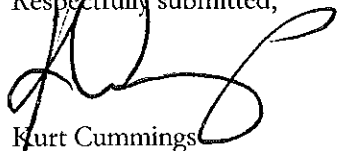
Mike Oser – Mt Pocono, asked the Chief if a recent incident in Barrett Township would be turned over to the DA's Office and not be investigated by PMRPD. Chief Wagner stated generally we would not do that in this instance since it is an on-view arrest.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Juan Adams. The motion passed unanimously. The meeting adjourned approximately 8:15 p.m.

Respectfully submitted,



Kurt Cummings
Pocono Mountain Regional Police
Treasurer

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
13 AUGUST 2019**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER (7:05)
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE

ABSENT:

DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 9 July 2019, seconded by Kurt Cummings.

Mike Oser asked if the minutes were not in the packet how can the public make a comment. Chief explained that they do not go in the public packet until they are approved. Lynn Kelly made a comment stating that the minutes are public record once in open meeting. Brendon Carroll disagreed with Ms. Kelly stating that the minutes are a draft at that point and there could be changes.

With no additional comments or questions the motion passed, with Claudette William and John Seese abstaining.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 13 August 2019 in the amount of \$256,422.85, seconded by Brendon Carroll. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of July were 1387 consisting of 1296 Complaints and 91 Accidents. There were a total of 118 Criminal Arrests, 210 Traffic Arrests, 206 Traffic Warnings and 18 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the July Police Report, seconded by Kurt Cummings.

Vincent Massaro commended the department for their work on the recent homicide and robberies.

With no additional comments or questions the motion passed unanimously.

VEHICLE REPORT:

Chief Wagner stated we are still waiting on the new cars to be released. Once received we will look at which cars will be replaced. Chief reviewed the mileage and expense report for July.

Motion:

Francis DePiano made a motion to accept the July Vehicle Report, seconded by Brendon Carroll.

Mr. Oser asked what is seafoam? Brendan Carroll addressed the question stating it is a fuel preservatives and fuel system cleaner.

With no additional comments or questions the motion passed unanimously.

ANNUAL PENSION REPORT:

Alexander Goldsmith, from PFM presented and reviewed the quarter ending June 30, 2019. The beginning Quarter market value was \$22,354,441.00 with net flows (149,147.00) and return on investment of \$745,988.00. The ending market value as of June 30, 2019 was \$22,951,283.00.

Lynn Kelly asked questions regarding specific pages of the report and Mr. Goldsmith responded accordingly.

NEW BUSINESS:

- 2020 Budget Committee – Francis DePiano, Lynn Kelly, Mike Penn, John Seese, Dave Moyer
- Electricity Renewal – Chief Wagner asked for a motion to sign a contract with AEP Energy at a rate of .05930 kwh for 36 months.

Motion:

Claudette Williams made a motion to sign a contract with AEP Energy at the rate of .05930 kwh for 36 months seconded by Francis DePiano. The motion passed unanimously.

- 2nd Quarter Treasurer Report – General Fund- \$3,588,787.42, Prescription Fund - \$21,795.40, Capital Projects Fund - \$15,070.98, Asset Forfeiture Fund - \$415,304.94, Capital Reserve Fund - \$220,550.49, Police Pension Fund - \$22,936,154.82, Non-Uniform Pension Fund - \$199,197.23.

Motion:

Francis DePiano made a motion to accept the 2nd Quarter Treasurer Report, seconded by Brendon Carroll. The motion passed unanimously.

- 2nd Quarter Budget Review – Chief Wagner went over the Budget to Actual review reporting that the budget is at 41.2% under budget at about 9%

Motion:

Kurt Cummings made a motion to accept the 2nd Quarter Budget Review, seconded by Francis DePiano. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – N/A

Tunkhannock Township – N/A

Coolbaugh – Thanked the Chief for using Savvy Citizen

Mount Pocono – N/A

Barrett Township – N/A

- **2020-2022 Collective Bargaining** – Chairman Moyer stated negotiations were moving along and should be complete within the next few weeks.
- **2020 Hiring Process** – Physical Fitness test is set for August 25, 2019
- **Promotional Process** – date set for September 7, 2019
- **Parking lot Seal-Coating** – Chief Wagner referred to the three quotes presented at the July 9, 2019 meeting from Pocono Spray Patching, \$6,630.00 – CSI Asphalt Maintenance, \$11,050.00 – Barker & Barker, 15,000.00. Due to the disparity in the quotes the motion was tabled last month. Additional references along with a reference from Lynn Kelly were obtained for Pocono Spray Patching.

Motion:

Francis DePiano made a motion to accept the bid of Pocono Spray Patching in the amount of \$6,630.00. The motion was seconded by John Seese.

It was questioned if the quotes were comparable. The Chief stated the he did question the square footage and it is where it needs to be.

With no additional comments or questions the motion passed unanimously.

- **Speed Studies** – Barrett Township – Lake Road, July 5th to July 11th, Tobyhanna Township – Route 940 at 314 (westbound) July 11th to July 25th, Tunkhannock Township – Stoney Hollow Rd July 25th to August 6th
- **Community Events / Letters of Support**

Community Events

July 3 – Sgt. Posluszny, Ofc. Lutkowski, K9 Flip did a SWAT and K9 demo at Camp Minsi Boy Scouts

July 4 – Ofc. Michaels and Ofc. Metzger rode motorcycles in the Buck Hill 4th of July Parade

July 7 – Ofc. Soto and Ofc. Price set up a table at the PCP Field Day

July 9 – Ofc. Smelas and Tracy Fox spoke at the Mt Pocono Library on bike and car seat safety

Ofc. Wile set up a table at the Barrett Rotary Club Concert in the Park

July 13–Ofc. Chaffee and Ofc. Jesse Bohrman set up a table at the Tobyhanna Township Community Day

July 14-19– Ofc. Wile worked as a camp counselor at the PA State Police Camp Cadet

July 14–Ofc. Smelas and Ofc. Chaffee rode their mountain bikes in the Linda Creed Breast Cancer 5k at the Pocono Mtn West High School

July 15&16–PMRPD Honor Guard performed at the PA Chiefs of Police Conference held at Kalahari.

July 17–Sgt. LaRue and Sgt. Posluszny drove the Bearcat to Camp Cadet where they spoke about armored vehicles and duties and functions of a SWAT team

July 24–Ofc. Smelas and Tracy Fox ran a bicycle safety event at the Coolbaugh Mountain Center. They checked bikes for safety and handed out helmets to the kids

July 28–PMRPD Honor Guard set the colors at the Pocono Raceway NASCAR Race

Letters of Support

Highway Safety Network - Thanked Officer Smelas for attending the Mountain Center-Bike Safety Program for Head Start students. Additionally, Chief Wagner thanked Tracy Fox for all her hard work.

Christopher Ruggiano – appreciation for law enforcement

Letter of thanks to Officer Derek Chaffee helping to resolve a civil dispute

Mike Penn thanked the Chief and Officer Nero for their help regarding an ongoing problem on Winona Rd involving squatters.

PUBLIC PARTICIPATION:

Vincent Massaro – requested copy of the speed studies in public packet. Chief stated that would be fine.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Chairman Moyer. The motion passed unanimously. The meeting adjourned approximately 8:05 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
10 SEPTEMBER 2019**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
---------------	---------------------	---------

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

There was an Executive Session from 6:00 p.m. – 6:50 p.m. prior to the Regular Business Meeting regarding Litigation and Public Safety Contract.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 13 August 2019, seconded by Brendon Carroll.

Mike Oser asked if the minutes were not in the packet how can the public make a comment. Brendon Carroll explained that was addressed at last month's meeting. Chief suggested comments can be made retroactive on last month's approved draft minutes. If the commission agrees it can be amended at that point.

With no additional comments or questions the motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 10 September 2019 in the amount of \$182,977.91, seconded by Brendon Carroll. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of August were 1305 consisting of 1204 Complaints and 101 Accidents. There were a total of 96 Criminal Arrests, 144 Traffic Arrests, 185 Traffic Warnings and 5 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the August Police Report, seconded by Juan Adams.

Kurt Cummings asked if school incidents are part of the reporting stats. Chief explained that juvenile crime is not reported. Mike Oser asked if the stats in Mt Pocono were down due to the time not spent in the borough, Chief explained that would not be the complete picture explaining some traffic numbers are generated through state funded programs.

With no further questions, the motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for August.

Motion:

Francis DePiano made a motion to accept the August Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

NEW BUSINESS:

- Commendations – Det. Corp. Lucas Bray and Det John Bohrman for their outstanding investigation of the Homicide of Morgan Mc Gee on July 11, 2017. Kurt Cummings commented on the professionalism of Det Bray and Det. Bohrman and thanked them on behalf of the family and A Pocono Country Place.
- Resolution 2019-001- Disposition of Records

Motion:

Francis DePiano made a motion to accept Resolution 2019-001 Deposition of Records, seconded by Brendon Carroll. The motion passed unanimously.

- 2020 MMO- Police - \$690,925.87, Non-Uniform- \$9,407.10
- Policy Amendments – 7-1 Pursuit of Motor Vehicles
7-4 Controlled Tire Deflation Devices

Motion:

Francis DePiano made a motion to accept both Policy Amendments 7-1 Pursuit of Motor Vehicles and 7-4 Controlled Tire Deflation Devices, seconded by Brendon Carroll. The motion passed unanimously.

- New Policy – 7-2 Mobile Video/Audio Recording System

Motion:

Francis DePiano made a motion to accept Policy 7-2 Mobile Video/Audio Recording System, seconded by Brendon Carroll.

Lynn Kelly asked for verification that this was dash cam not body cam. Chief verified it was dash cam. Lynn asked about the recording once the officer leaves the vehicle. Chief stated it is to be used basically in the sphere of the car, not for going into someone's residence. Mostly for traffic stops for something that may

occur in and around the vehicle. Mike Oser asked if the policy is available to the public for review. Chief stated it was.

With no further questions, the motion passed unanimously.

- Nelson Foundation Grant – September 4, 2019 we received a Grant from the Todd and Sheri Nelson Foundation in the amount of \$48,450.00 for a new SWAT Robot.
- LSA Grant – Chief stated he will be submitting Grant paperwork for a 2020 Vehicle Purchase. Chief Wagner will be asking municipality representatives for letters of support.
- PMRPF Fundraiser – August 26th Wild Pines Golf Course - Jennine Hofbauer stated this event raised \$37,000 in sponsorships alone. Other events scheduled are: Drive 4 Ur Community Event at Ray Price Ford, Route 940 - Sept. 14, 2019 from 9:00 a.m. to 3:00 p.m. Every test drive \$20.00 will be donated to the PMRPF. October 12, 2019 there will be a SWAT Community safety event at Mt. Pocono Plaza from 11:00 a.m. – 3:00 p.m.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – Letter of Support- reduce speed limit to 45 mph (Tanglewood to the Jubilee)

Tunkhannock Township – Compliments to the Department for the Air Show and Indy Race

Coolbaugh – None

Mount Pocono – Police presence requested Thursday at municipal meeting

Barrett Township – None

- **2020-2022 Collective Bargaining** – Francis DePiano stated an agreement has been made and it is currently at the attorneys
- **2020 Hiring Process** – Round 2 Interviews will be conducted September 24 – Francis DePiano will be present for interviews
- **Promotional Process** – All 10 candidates passed the exam. The interview process will be scheduled in October.
- **2020 Budget** – Chief stated we are working on preliminary numbers.
- **Parking lot Seal Coating** – Scheduled for Sept 23 and 24
- **Speed Studies** Coolbaugh Township – SR 611 Hemlock Drive, August 13th to August 21st
Barrett Township – Gulf Drive- August 21st to August 29th
Tunkhannock Township – Mountain Road- August 29th to September 9th.
- **Community Events / Letters of Support** –
Community Events:
August 3rd - Ofc. Smelas attended Community Day at Indian Mountain Lakes

August 6th – Chief Wagner, Lt. Williams, Cpl. Nero and K9 Creed, Ofc. Lutkowski and K9 Hilo, Det. Bohrman, Ofc. Michaels, Ofc. Dunlap and Ofc. Bohrman attended National Night Out at A Pocono Country Place and Tobyhanna Township.

August 15th – Lt. Vogt, Sgt. LaRue, Corp Nero, Ofc. Michaels and Ofc. Metzger assisted with Bike4Chai charity ride.

August 24th – Ofc. Metzger rode his motorcycle in the Coolbaugh Township 225 Anniversary Parade and attended the Community Day following the parade.

Letters of Support:

Letter from A Pocono Country Place for thanks in the National Night Out Event

Letter received from Long Pond residents regarding our response to (a ghost) 911 call from their residence. They were very appreciative to hear that the officers responded promptly.

Chief Wagner stated we will be participating in the National Take Back Drug Program on October 26, 2019 from 10:00 a.m. to 2:00 p.m.

PUBLIC PARTICIPATION:

Vincent Massaro – Thanks to the Police Department for all their hard work and Public Safety in APCP

Francis DePiano – Commented on a news report (WBRE) that Pocono Mountain Regional Police Department is being used as a model for other departments that are anticipating going regional. (Sugar Loaf and Butler Townships)

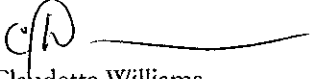
Mike Oser- questioned how PMRPD will handle the issue of providing the information to the borough to justify the pending charges to the establishments violating Mt Pocono's new ordinance of excessive police calls? Chief stated that the borough will request the statistics from the department, the department will provide them to the borough to handle the enforcement end. Mike Penn asked if there can be a distinction to calls made in the Wal-Mart parking lot vs. the actual store. Chief stated at this point we cannot differentiate.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 8:00 p.m.

Respectfully submitted,


Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
8 OCTOBER 2019**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

There was an Executive Session from 6:35 p.m. – 6:50 p.m. prior to the Regular Business Meeting regarding Personnel.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 10 September 2019, seconded by Kurt Cummings.

Mike Oser commented if the minutes were not in the packet how can the public make comment. Discussion took place. Chairman Moyer stated this was discussed at last month's meeting and any questions can be brought up at next monthly meeting. Additional discussion took place. Lynn Kelly referred to Right to Know Law stating it was public record. Brendon Carroll made comment it is not public record until it is passed. Harry Coleman agreed stating draft minutes are the same as notes, and not public until approved.

With no additional comments or questions the motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 8 October 2019 in the amount of \$566,844.20, seconded by Juan Adams. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of September were 1149 consisting of 1060 Complaints and 89 Accidents. There was a total of 114 Criminal Arrests, 99 Traffic Arrests, 123 Traffic Warnings and 17 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the September Police Report, seconded by Kurt Cummings. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for September. Chief Wagner mentioned the new cars for 2019 are at the up-fitter. We will be looking at replacing cars 2, 15, 17 and 18 and eventually will be looking for bids. Car #5 was in an accident on Sept 11, 2019, it is not totaled it will be repaired, officer was not injured and back to work.

Motion:

Francis DePiano made a motion to accept the September Vehicle Report, seconded by Brendon Carroll. The motion passed unanimously.

NEW BUSINESS:

- **P25 Radios**

Chief Wagner stated a check was received from Lexis Nexis in the amount of \$8,108.64 which reflects unexpected income from one of the 3rd party companies that provide copies of accident reports to requestors. This money represents funds (from a settlement suit from the Attorney General of Massachusetts) stating Lexis Nexis was not properly reimbursing agencies for their share of funds collected.

With the upgrade of Monroe County Control Centers radio infrastructure moving to P25 Radio System. Chief Wagner asked for a motion to apply this unexpected income to add the new P25 Radios to the upfitting of the 4 new vehicles in the amount of \$4,459.80; leaving the remaining \$3648.84 for the General Fund.

Motion:

David Carbone made a motion to apply the unexpected income to supply the 4 new vehicles with P25 Radios, seconded by Brendon Carroll. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – N/A

Tunkhannock Township – N/A

Coolbaugh – N/A

Mount Pocono – N/A

Barrett Township – N/A

- **LSA Grant** – With the new process in applying for the LSA Grant, which requires resolution approved from your governing body; it has been decided to table the LSA Grant since we would not meet the deadline by the end of September.
- **2020-2022 Collective Bargaining** – There is a tentative agreement in place between the Commission and the Officers Association. A draft has been submitted to the officers for review and has been reviewed by the commission’s labor attorney. We are currently waiting to hear back from the officers.
- **2020 Hiring Process** – Final interviews with top ten candidates were September 17th. The candidates have been ranked and notified. We currently have one vacancy which is a carry over from this year and one retirement on Feb 3, 2020 (Det Sgt Kenny Lenning). Chief asked for a motion to utilize the list to fill vacancies from the 2019 – 2020 hiring list.

Motion:

Francis DePiano made a motion to fill vacancies from the 2019-2020 hiring list, seconded by Brendon Carroll.

Francis DePiano commented on the fine quality of applicants.

With no further questions or comments the motion passed unanimously.

- **2020 Promotional Process** – 10 Candidates passed the promotional exam. The interviews will be conducted Wednesday, October 16, 2019. The Chief asked for a commission member to attend the interviews – Lynn Kelly volunteered to attend.
- **2020 Budget** – We are at a tentative agreement with the budget committee to submit the proposed budget to the municipalities for their review and approval. A budget committee meeting was held prior to this meeting.

Motion:

Francis DePiano made a motion to submit budget draft “1C” to the municipalities for review and approval seconded by Brendon Carroll.

Mike Oser asked if budget committee meetings were open to the public. Francis DePiano stated they were not because it is less than a quorum.

With no further comments, the motion passed unanimously.

- **Parking Lot Seal Coating** – Project is complete.
- **Speed Studies** – Tobyhanna Township – State Route 115 by Interstate 80 So., Sept 9th to Sept 22nd, Coolbaugh Township – 196 Carriage Square, Sept. 22nd to Oct. 1st.
- **Community Events / Letters of Support** –
 - Sept 13th – Chief Wagner, Lt. Vogt, Lt. Williams, Sgt. Posluszny, Ofcs. Dunlap, Chaffee and Lutz attended the 4th Nelson Foundation Event
 - Sept 13th – Sgt. Posluszny and Ofc. Dunlap instructed the Pocono International Raceway Staff on Active Shooter threats
 - Sept 14th – Cpl. Miller and Cpl. Nero/k9 Creed and Ofc. Ellis attended Ray Price Drive 4UR Community Event
 - Sept 15th – Cpl. Miller spoke at the Pocono Lake United Methodist Church about Police and their work in

the community.

Sept. 21st – Ofc. Metzger attended the Coolbaugh Touch A Truck Event with Harley Davidson

Sept 28th – Ofc. Edmonds and Tracy Fox attended Mt Pocono Harvest Fest

Sept 28th – Ofc. Soto attended Tobyhanna Township Fall Festival

Sept 30th – Ofcs. Papi and Swingle attended the Mountainhome United Methodist Church service to honor volunteers in the community

Letter from City of New Rochelle Police Department- Letter of thanks from Police Commissioner Joseph F. Schaller

Chief also attended the 9/11 service at Pocono Country Place on Sept 11th.

PUBLIC PARTICIPATION:

Mike Oser asked several questions regarding the draft budget which the chief responded to.

It was asked if the speed trailer in Mt Pocono was effective. Mike Penn stated it was.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 7:40 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
12 NOVEMBER 2019**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
---------------	---------------------	---------

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:15 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 8 October 2019, seconded by David Carbone.

Mike Oser requested Chairman Moyer read the section of the October draft minutes regarding questions from the public. Chairman Moyer read the requested section. It was also explained that minutes are approved at the commission meeting and the approved minutes will be put in the next meetings public packet to accept public comment.

With no additional comments or questions the motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 12 November 2019 in the amount of \$324,335.60, seconded by Juan Adams. Motion passed unanimously.

POLICE REPORT:

Total calls for the month of October were 1140 consisting of 1028 Complaints and 112 Accidents. There were a total of 91 Criminal Arrests, 286 Traffic Arrests, 336 Traffic Warnings and 31 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the October Police Report, seconded by Kurt Cummings. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for October.

Chief stated there were two deer strikes neither were totaled, they are waiting for repair. The new vehicles are at the up fitters waiting on the in-car cameras. Chief stated we are looking at replacing cars 9, 15, 17 and 18. Chief asked for a motion to advertise for the sale of cars 9, 15, 17 and 18.

Motion:

David Carbone made a motion to advertise the sale of cars 9, 15, 17 and 18, seconded by Brendon Carroll. The motion passed unanimously.

Motion:

Brendon Carroll made a motion to accept the October Vehicle Report, seconded by Juan Adams. The motion passed unanimously.

NEW BUSINESS:

- **Building Capital Project** – Security Projects involving the building were addressed with the commission prior to meeting.

Motion

Lynn Kelly made a motion to move forward on investigating improvements on security for the building, seconded by David Carbone. The motion passed unanimously.

- **3rd Quarter Treasurers Report** – General Fund \$3,867,496.67 – Prescription Fund \$19,595.86 – Capital Projects Fund \$15,111.19 – Asset Forfeiture Fund \$416,135.76 – Capital Reserve Fund \$221,705.47– Police Pension Fund \$23,457,689.31– Non-Uniform Pension Fund \$202,585.25.

Motion:

Francis DePiano made a motion to approve the 3rd Quarter Treasurers Report as presented, seconded by Juan Adams. The motion passed unanimously.

- **3rd Quarter Budget Review** – Chief went over the 3rd Quarter Budget vs Actual report. Budget is at 68.9%

Motion:

Juan Adams made a motion to approve the 3rd Quarter Budget Report as presented, seconded by Brendon Carroll.

Lynn Kelly asked if 354.110 ACT 120 Wage Reimbursement was a grant. It was explained that it is reimbursement of tuition and a percentage of wages for the 4 officers sent through the academy in January.

With no further questions, the motion passed unanimously.

- **Personnel**– Chief Wagner read a letter of resignation from Corp. Steven P. Mertz dated 10/21/19.

Motion:

Francis DePiano made a motion to accept the resignation of Corp. Steven Mertz, seconded by David Carbone. The motion passed unanimously.

- **Detective Position** – Chief explained with the movements taking place with promotions and retirements; now might be a good time to fill the position of Det Sciarillo who was assigned as a Drug Enforcement Administration Task Force Officer several years ago. Additional cost would be \$1,917.00 of increased salary from top level patrol to the spot of Criminal Investigations. Chief asked for a motion to add an additional Detective position.

Motion:

Francis DePiano made a motion to approve add an additional Detective position to the Crime Room, seconded by David Carbone. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – David Carbone thanked the chief for Officer Apgar attending the Pocono Lyons Club Dedication

Tunkhannock Township – Francis DePiano praise to the officers on handling the recent Homicide

Mount Pocono – Claudette Williams mentioned a letter she forwarded to the Chief regarding one of the Officers that represents our community.

Coolbaugh – Lynn Kelly asked when the commission changed from giving the public the draft minutes from the prior meeting. Chief stated he would have to research that. He stated that there were some debates about whether draft minutes are public or whether they must be approved first.

Lynn Kelly suggested making a motion moving forward to change the practice to provide the draft minutes of the previous month's meeting to the public in the packet of the information.

Motion:

Lynn Kelly made a motion to provide the draft minutes of the previous month's meeting in the public packet, seconded by Mike Penn

Brief discussion took place. Chairman Moyer requested the Chief look into the reason why it was changed for next meeting.

Motion:

Juan Adams made a motion to table the motion regarding the draft minutes to the public pending further investigation by the Chief, seconded by Francis DePiano. The motion passed with Lynn Kelly opposing.

Barrett Township – N/A

- **2020-2022 Collective Bargaining** – The Collective Bargaining agreement is in its final stages. Administrative Agreements and Non-Sworn requests were also submitted, and currently in the commission's possession. Acceptance of agreements will be addressed next month.
- **2020 Promotional Process** – interviews for promotions were conducted October 16th, with Kurt Cummings in attendance. The final list is complete, and the results were given to the commission. Chief asked for a motion to promote a Corporal and upon the retirement of Det Sgt. Lenning; a Detective Sergeant position when the openings occur.

Motion:

Francis DePiano made a motion to approve promotions of a Corporal and Detective Sergeant when the openings occur, seconded Brendon Carroll. The motion passed unanimously.

- **2020 Budget** – There was a slight revision based on receipt of the insurance number received. Draft was updated to Draft 2C and submitted to the Commission. Budget approval pending resolutions from municipalities.
- **Speed Studies** – Tobyhanna Township – State Route 940 Mountaintop Lodge, Oct. 1st to Oct 25th.
- **Community Events / Letters of Support**

October 2nd – Chief Wagner, Lt. Vogt, Corp. Nero, Officer Ellis attended Coffee with a Cop, Mc Donald's Mt. Pocono.

October 5th – Officer Apgar attended the Barrett Rotary Concert in the Park.

October 12th – Officer Metzger attended Lowes Safety Event.

October 13th – Officer Michaels and Corp Nero assisted with the Barrett Scarecrow 5K and attended The Barrett Fire Department Open House.

October 19th – Officer Papi attended the Fall Wellness Festival sponsored by Jack Rader

October 22nd – Multiple uniform and undercover officers participated in Operation Safe Stop (School Bus Safety)

October 25th – Officer Swingle attended 'TEC' Trunk or Treat

October 26th – Corp. Nero and K9 Creed attended PMREMS Halloween Spooktacular, Officer Murgia attended the Coolbaugh Township, Coolbaugh Celebration, Officer Johnson spoke about Crime Prevention at Pocono Farms East Annual Board Meeting.

October 30th – Multiple officers began the next wave of state sponsored Aggressive Driving Program.

NASRO – Officer Jason Wile congratulations for status of SRO Practitioner. Tobyhanna Township – Thanks for participation in Party in the Park Fall Fest 2019. Janice Smith – Thanks for Officer Johnson's presentation to Pocono Farm East Community Assoc

PMRPF Holiday writing contest: PMRPF is sponsoring a writing contest for grades K-6, 7-8 & 9-12 "How the Holidays Mean More than Gifts". Winners from each group receives a \$500 shopping spree to a family in need. Each winner also receives a 2020 experience at Pocono Raceway.

PUBLIC PARTICIPATION:

Jacqueline Blount- Wrote a letter to Claudette William that was forwarded to Chief Wagner regarding an incident involving her son. She thanked Officer Lutz for his calm demeanor and quick thinking regarding the handling of the incident. Francis DePiano thanked Ms. Blount for her appreciation.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 8:15 p.m.

EXECUTIVE SESSION: There was an Executive Session on October 18, 2019 from 4:15 pm to 5:00 pm to discuss personnel.

EXECUTIVE SESSION: There was an Executive Session prior to the Regular Meeting to discuss personnel. The Executive Session began approximately 6:00 p.m. and ended approximately 7:15 p.m.

EXECUTIVE SESSION: There was an Executive Session after to the Regular Meeting to discuss personnel. The Executive Session began approximately 8:20 p.m. and ended approximately 8:30 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
10 DECEMBER 2019**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 12 November 2019, seconded by David Carbone.

Mike Oser again commented about not having a copy of the minutes to comment on.

With no additional comments or questions the motion passed with Tony LaMantia abstaining.

Chief Discussed the tabled motion from last month regarding the release of draft minutes. Chief reiterated why the release of the draft minutes was stopped in May of 2017. The RTK law has consistently stated that draft minutes are not public documents.

Motion:

Lynn Kelly made a motion to provide the draft minutes of the previous months Police Commission Meeting minutes in the public packet for the public to see before it is voted on. The motion was seconded by Francis DePiano. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 10 December 2019 in the amount of \$308,895.74, seconded by Kurt Cummings. The motion passed unanimously.

POLICE REPORT:

Total calls for the month of November were 1098 consisting of 996 Complaints and 102 Accidents. There were a total of 79 Criminal Arrests, 249 Traffic Arrests, 471 Traffic Warnings and 25 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the November Police Report, seconded by Kurt Cummings. The motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for November.

Motion:

Kurt Cummings made a motion to accept the November Vehicle Report, seconded by David Carbone. The motion passed unanimously.

NEW BUSINESS:

- **Holiday Writing Contest Winners**

500 gift cards to families in need – raceway experience was awarded to K-6 Yessenia Dickson, Tobyhanna Elementary Center – Grade 7-8 Jonathan McMullen, Pocono Mtn West Jr. High – Grade 9-12 Amber Fernandez, Pocono Mtn West High School.

- **Promotion** – Jeff Papi was sworn in to the Position of Corporal.

- **2019-002 Vehicle Lease Resolution 2019-002** –

Motion:

Francis DePiano made a motion for 2019-002 Vehicle Lease Resolution for the 4 new vehicles. The motion was seconded by David Carbone. The motion passed unanimously.

- **Transfer Unencumbered Monies Resolution 2019-003** –

Motion:

Francis DePiano made a motion for Transfer Unencumbered Monies Resolution 2019-003. The motion was seconded by David Carbone.

Mike Oser asked for the amount that was being transferred. Francis DePiano stated it is \$88,365.

With no additional comments or questions. The motion passed unanimously.

- **Set Reorganization and 2020 Meeting Schedule –**

Motion:

Francis DePiano made a motion to set the reorganization and 2020 meeting schedules as the second Tuesday of every month starting with January 14, 2020. The motion was seconded by David Carbone. The motion passed unanimously.

- **Personnel**– Chief Wagner stated there is a letter of intent to retire from Det. Chris Boheim as of January 12, 2020. The Chief asked for a motion to accept the letter of retirement.

Motion:

Lynn Kelly made a motion to accept the letter of Retirement of Det. Chris Boheim with regrets. The motion was seconded by Juan Adams. The motion passed unanimously.

Francis DePiano stated that under Personnel we will also be covering the Non-Uniform, Administrative and Collective Bargaining Contracts.

Motion:

Lynn Kelly made a motion to give a 6.6% raise to the 5 office administration employees for 2020 with an additional increase to Laura Deane and Marianne Avosso bringing their hourly rate to \$15.50 per hr. The motion was seconded by Juan Adams. The motion passed unanimously.

Motion:

Francis DePiano made a motion to approve Chief Wagner's contract, seconded by Juan Adams.

Lynn Kelly requested confirmation that the DROP will be 3 years not 5 years, Francis DePiano stated yes.

Current salary \$110,556.00 - 2020 contract salary will be \$116,083.00.

With no additional comments or questions the motion passed unanimously.

Motion:

Francis DePiano made a motion to approve the two Lieutenant contracts, seconded by David Carbone.

Lynn Kelly requested confirmation that the DROP will be 3 years not 5 years, Francis DePiano stated yes.

Chief stated the new 2020 contract salary will be \$101,149.00

With no additional comments or questions the motion passed unanimously.

Motion:

Francis DePiano made a motion to approve Kathy Matisak contract for 2020-2022, seconded by David Carbone.

Chief stated the new 2020 contract rate is \$76,694.00.

Mr. Oser asked if the increase to the retirement was in that amount. Francis DePiano indicated it is part of the contract.

The motion passed unanimously.

Motion:

Francis DePiano made a motion to approve the Collective Bargaining Agreement contract for 2020-2025, seconded by Juan Adams. The motion passed unanimously.

- **2020/2021 Hiring Process** – Chief stated he would like to start the hiring process earlier this year as to not have issues with the completion of background checks and the academy dates.

Motion:

David Carbone made a motion to start advertising for 2020/2021 Hiring process, seconded by Juan Adams. The motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – David Carbone keep officers in prayers

Tunkhannock Township – Christmas/New Year wishes and thanks to officers

Coolbaugh – Merry Christmas

Mount Pocono – Holiday wishes – thanks for your service

Barrett Township – thanks to department-expressed that Barrett made a good choice joining PMRPD

- **2020-2025 Collective Bargaining Agreement** – Francis DePiano commented on the smooth process between the officers and the commission.

- **2020 Budget** –

Motion:

Francis DePiano made a motion to approve the 2020 Budget in the total amount of \$7,841,649 revenue adjusted \$6,125,901.03 as presented, seconded by Kurt Cummings.

Lynn Kelly stated that the Budget would be referred as 2C and changes in personnel will be in the carry over.

With no additional comments or questions the motion passed unanimously

- **Building Capital Projects** – Chief stated we are still in the preliminary stages.

- **Community Events / Letters of Support**

November 3rd – Lt. Vogt and Officer Jack Apgar- Barrett Halloween Parade

November 4th and 5th – Officer Smelas visited the Mt. Pocono Methodist Church Preschool -regarding safety topics- calling 911, seatbelts and stranger danger.

November 6th – Officer Smelas visited Tiny Tots Daycare Center – Mt Pocono again regarding Safety topics.

November 11th – the PMRPD Honor Guard attended the Veterans' Day Assembly at the Pocono Mountain West High School

PUBLIC PARTICIPATION:

Tracy Fox- thanked the department for all their help regarding all the programs she is involved in. The Chief thanked Tracey along with Jeanine Hofbauer for bridging the gap between law enforcement responsibilities and public events and roadway safety.

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by David Carbone. The motion passed unanimously. The meeting adjourned approximately 7:45 p.m.

EXECUTIVE SESSION: There was an Executive Session prior to the Regular Meeting to discuss personnel. The Executive Session began approximately 6:08 p.m. and ended approximately 6:45 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary