

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REORGANIZATIONAL MEETING
23 JANUARY 1996

CALL TO ORDER:

The Reorganizational Meeting of the Pocono Mountain Regional Police Commission was called to order by Chief Robert Martz of the Pocono Mountain Regional Police Department.

PRESENT:

Larry Franko
Roy Gross
Mario Scavello
Kelly Cook
Paul Wieand
David Moyer
Peter Quigley
Robert Martz

REORGANIZATION - NOMINATION OF OFFICERS

BUSINESS
ITEM #1

NOMINATION OF CHAIRMAN

Mario Scavello made a motion to nominate Larry Franko to serve as Chairman of the Pocono Mountain Regional Police Commission, seconded by David Moyer. Roy Gross made a motion to close nominations for Chairman, seconded by David Moyer. By acclamation, Larry Franko is elected Chairman.

ITEM #2

NOMINATION OF VICE-CHAIRMAN

Mario Scavello made a motion to nominate Roy Gross to serve as Vice-Chairman of the Pocono Mountain Regional Police Commission, seconded by Larry Franko. Larry Franko made a motion to close nominations for Vice-Chairman, seconded by David Moyer. By acclamation, Roy Gross is elected Vice-Chairman.

ITEM #3

NOMINATION OF TREASURER

Roy Gross made a motion to nominate Mario Scavello to serve as Treasurer of the Pocono Mountain Regional Police Commission, seconded by Larry Franko. David Moyer made a motion to close nominations for Treasurer, seconded by Kelly Cook. By acclamation, Mario Scavello is elected Treasurer.

ITEM #4

NOMINATION OF SECRETARY

Roy Gross made a motion to nominate Kelly Cook to serve as Secretary of the Pocono Mountain Regional Police Commission, seconded by Mario Scavello. Larry Franko made a motion to close nominations for Secretary, seconded by David Moyer. By acclamation, Kelly Cook is elected Secretary.

Chief Robert Martz turned the meeting over to newly elected Chairman Larry Franko.

ITEM #5

REAPPOINTMENT OF SOLICITOR

Mario Scavello made a motion to reappointment Peter Quigley to serve as Solicitor of the Pocono Mountain Regional Police Commission, seconded by Roy Gross. David Moyer made a motion to close nominations for Solicitor, seconded by Kelly Cook. By acclamation, Peter Quigley is reappointed Solicitor.

ITEM #6

PENSION BOARD

Roy Gross made a motion to appoint Mario Scavello, David Cook, and Robert Hackenberg to serve on the Pension Board for the Pocono Mountain Regional Police Commission, seconded by David Moyer. Larry Franko made a motion to close nominations for Pension Board, seconded by David Moyer.

ITEM #7

PA REGIONAL POLICE ASSOCIATION REPRESENTATIVES

Roy Gross made a motion to appoint Chief Robert Martz - Representative Police Department, Lt. Henry Bockelman - Alternate Representative Police Department, Mario Scavello - Representative Police Commission, David Moyer - Alternate Representative Police Commission, seconded by Kelly Cook.

APPROVAL
MINUTES

Mario Scavello made a motion to accept the minutes of 26 December 1995, seconded by Roy Gross. All members voted in favor.

APPROVAL
BILLS

Kelly Cook made a motion to pay the bills in the amount of \$37,765.73, seconded by David Moyer. All members voted in favor.

DECEMBER
POLICE REPORT

Chief Robert Martz presented the December Police Report.

Mario Scavello made a motion to accept the police report for December, seconded by Roy Gross. All members voted in favor.

UPDATES

SPECIAL MEETING AT COOLBAUGH TOWNSHIP
ON JANUARY 9, 1996

Chief Robert Martz, Mario Scavello, Paul Wieand, Roy Gross, and Larry Franko attended the Coolbaugh Township Supervisors Meeting, on January 9th, 1996 at the Coolbaugh Township Municipal Building.

Coolbaugh Township Supervisors asked members of the Police Commission to attend their meeting about questions and concerns about potentially joining the Pocono Mountain Regional Police Department.

Chief Martz was asked to prepare a cost proposal for Coolbaugh Township.

BID FOR PATROL VEHICLES

Chief Robert Martz was checking with Warnock for two, 1995 Ford vehicles, through State Piggy back contract for police equipped vehicles, but now will be holding off on ordering any new vehicles until the fall.

D.A.R.E.

DRUG ABUSE RESISTANCE EDUCATION

Chief Robert Martz mentioned that Officer William Laverty is the D.A.R.E. Officer/Instructor for the Pocono Mountain Regional Police Department. Officer Laverty is teaching an accredited health course at the Tobyhanna Elementary School. A seventeen week 5th grade health course, teaching the drug abuse resistance program.

Officer William Laverty attended Elizabethtown College for an 80 hour course to be a certified D.A.R.E. Instructor by the PA Commission on Crime and Delinquency.

The total cost to conduct the D.A.R.E. Program is approximately \$3,000.00. for materials and books that are needed. Officer Laverty spends a half of day, Monday thru Friday at Tobyhanna Elementary School in Pocono Pines.

Chief Robert Martz and Officer William Laverty are making the D.A.R.E. Program known to all local businesses asking for their support.

No Grants were available for the D.A.R.E. Program in 1996.

PA REGIONAL POLICE MEETING

Chief Robert Martz and Mario Scavello attended the quarterly PA Regional Police Meeting held on January 18, 1996, at Northeast York Regional Police Department. The Department of Community Affairs presented information on Health Insurance, Pensions and Life Insurance.

SET NEXT MEETING - POLICE COMMISSION

The Pocono Mountain Regional Police Commission will hold its 1996 Public Meetings on the third Tuesday of each month. The February 20 meeting will be held at 6:00 p.m. All other meetings will be held at 7:00 p.m.

Date	Location
February 20	Mt. Pocono Borough Bldg.
March 19	Tunkhannock Twp. Municipal Bldg.
April 16	Tobyhanna Twp. Municipal Bldg.
May 21	Mt. Pocono Borough Bldg.
June 18	Tunkhannock Twp. Municipal Bldg.
July 16	Tobyhanna Twp. Municipal Bldg.
August 20	Mt. Pocono Borough Bldg.
September 17	Tunkhannock Twp. Municipal Bldg.
October 15	Tobyhanna Twp. Municipal Bldg.
November 19	Mt. Pocono Borough Bldg.
December 17	Tunkhannock Twp. Municipal Bldg.

AGREEMENT - POCONO MOUNTAIN REGIONAL P.D.

Kelly Cook indicated that she would like the Articles of Agreement changed concerning representatives to the Police Commission. She wanted the agreement to read "the Township Manager or Assistant Manager" to serve for Tobyhanna Township. A discussion was also had concerning an amendment regarding a three-year commitment for any new municipality joining the Department. It was agreed that the Articles of Agreement would be reviewed by each municipality with recommendations for any possible changes to be discussed at the February meeting.

ADJOURNMENT

Mario Scavello made a motion to adjourn, seconded by David Moyer. Meeting adjourned at approximately 8:15 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
20 FEBRUARY 1996

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Mount Pocono Borough Building, and called to order by Chairman Larry Franko.

PRESENT:

Larry Franko - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Chris Cusack - Secretary
Peter Quigley - Solicitor
Robert Martz - Chief

APPROVAL
MINUTES

Mario Scavello made a motion to accept the minutes of 23 January 1996 with correction made, seconded by Roy Gross. All members voted in favor.

APPROVE
BILLS

Mario Scavello made a motion to pay the bills in the amount of \$34,588.03, seconded by Roy Gross. All members voted in favor.

JANUARY
REPORT

Roy Gross made a motion to accept the police report for January, seconded by Larry Franko. All members voted in favor.

UPDATES

ADDENDUM TO REGIONAL POLICE AGREEMENT

The amendment was made to paragraph 2A of the Agreement on Pocono Mountain Regional Police to change representation of one of the Township of Tobyhanna's three representatives to the Township Manager or Assistant Township Manager.

Mario Scavello made a motion to appoint Chris Cusack as the new Secretary for the Pocono Mountain Regional Police Commission, seconded by Roy Gross. All members voted in favor.

DARE PROGRAM

Chief Robert Martz and all Police Commission Members commended Officer William Laverty for Instructing the DARE Program at the Tobyhanna Elementary Center.

COOLBAUGH TOWNSHIP PROPOSAL STATUS

Chief Robert Martz has been in contact with Chief Anthony Fluegel and received all materials needed to conduct survey and also construct a proposed budget for Coolbaugh joining the Regional.

HOURS OF SERVICE

Mario Scavello made a motion to allow Chief Robert Martz to forward over 1994 and 1995 over/under hours of service to 1996, seconded by Roy Gross. All members voted in favor.

TUNKHANNOCK TOWNSHIP - WITHDRAW

Chief Robert Martz stated that the Pocono Mountain Regional Police Commission had received the letter of withdrawal from Tunkhannock Township Supervisors in a timely fashion and the status has not changed. As it stands right now, Pocono Mountain Regional Police Department will cease providing police service to Tunkhannock Township on December 31, 1996.

EMPLOYMENT AGREEMENT

Chief Robert Martz employment agreement just needed to be signed, it has already been approved in December 1995.

ADJOURNMENT

Mario Scavello made a motion to adjourn, seconded by Roy Gross. Meeting adjourned at approximately 6:55 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
19 MARCH 1996

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Tunkhannock Township Municipal Building, and called to order by Chairman Larry Franko.

PRESENT:

Larry Franko - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Chris Cusack - Secretary
Paul Wieand - Member
David Moyer - Member
Peter Quigley - Solicitor
Robert Martz - Chief

APPROVAL
MINUTES

Roy Gross made a motion to accept the minutes of 20 February 1996, seconded by Paul Wieand. All members voted in favor.

APPROVE
BILLS

David Moyer made a motion to pay the bills in the amount of \$21,488.51, seconded by Mario Scavello. All members voted in favor.

FEBRUARY
POLICE REPORT

Roy Gross made a motion to accept the police report for the month of February, seconded by Paul Wieand. All members voted in favor.

UPDATES

COOLBAUGH TOWNSHIP PROPOSAL

Chief Robert Martz presented a proposed budget for the Regional Department including Coolbaugh Township effective July 1, 1996. The Police Commission tabled their discussion until Coolbaugh reviews the proposed budget. The Police Commission will meet with Coolbaugh to discuss the proposal at a later date.

The Total Adjusted 1996 Proposed Budget with Coolbaugh is \$1,527,002.00.

ARROWHEAD LAKE PROPOSAL

Chief Robert Martz received a request from Nick Mazarella, Manager of the Arrowhead Lakes Development, for a cost estimate for additional police coverage from Memorial Day to Labor Day (weekends).

The hours of: Friday, 9pm - 1am
Saturday, 12n - 6pm
 9pm - 1am
Sunday, 1pm - 7pm

for a total of 20 hours for 14 weeks.

The Police Commission will table their decision with Arrowhead until after the Coolbaugh Township matter is resolved.

PENSION - (UNIFORMED EMPLOYEES)

Mario Scavello discussed the investments for the uniformed pension plan. The balance as of December 31, 1995 was \$1,059,594.00.

PENSION BOARD - (NON-UNIFORMED EMPLOYEES)

Chief Robert Martz mentioned that the law requires a pension board for non-uniformed employees.

A pension board needs to be formed for the non-uniformed employees, which consists of one member from the police commission, one non-uniformed employee from the police department and one citizen from the town.

REGIONAL GRANT - 3RD YEAR

Chief Robert Martz has been in contact with the Pennsylvania Commission on Crime and Delinquency. The police department will be entitled to \$16,666.00 from July 1, 1996 to June 30, 1997. This is the third and final year for the Regional Grant. In order to receive this third year grant it needs to be submitted by March 29, 1996 by Chief Martz.

ASSOCIATION OF POLICE AGENCIES MEETING

Chief Robert Martz and Mario Scavello will be attending the meeting in Shippensburg, on April 11th, 1996.

OTHER
BUSINESS

GETTING CREDIT FOR CIVIC PRIDE
CREDIT CARD FOR POLICE DEPARTMENT

Mario Scavello mentioned that he has been in contact with John Mosca, Treasurer for South Orange, N.J. in regards to looking into sponsoring a credit card for the Pocono Mountain Regional Police Department. This will bring in extra revenue to help support the Police Department at no cost. One thousand users are needed to get the credit card.

Mario Scavello will research this further and check with the local banks.

NEXT REGIONAL POLICE MEETING

The next Regional Police Meeting will not be held on April 16th, it has been changed to April 23, 1996.

ADJOURNMENT

Mario Scavello made a motion to adjourn, seconded by Roy Gross. Meeting adjourned at approximately 8:20 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
23 APRIL 1996

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Municipal Building, and called to order by Chairman Larry Franko.

PRESENT:

Larry Franko - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Chris Cusack - Secretary
Paul Weiland - Member
Peter Quigley - Solicitor
Robert Martz - Chief

APPROVAL
MINUTES

Roy Gross made a motion to accept the minutes of 19 March 1996, seconded by Mario Scavello. All members voted in favor.

APPROVE
BILLS

Mario Scavello made a motion to pay the bills in the amount of \$29,693.93, seconded by Paul Weiland. All members voted in favor.

MARCH
POLICE REPORT

Roy Gross made a motion to accept the police report for the month of March, seconded by Chris Cusack. All members voted in favor.

UPDATES

PA ASSOCIATION OF POLICE AGENCIES MEETING

Mario Scavello and Chief Robert Mart attended the PA Association of Police Agencies Meeting on April 11, in Shippensburg, Pa.

APPOINTMENT OF NON-UNIFORM PENSION BOARD

Roy Gross made a motion to appoint three members to the Non-Uniform Pension Board,
Mario Scavello - Pocono Mtn. Regional Police Commission
Kathy Sherman - Pocono Mtn. Regional Police Department
Robert Hackenberg - Advisor
seconded by Paul Wieand. All members voted in favor.

CIVIC PRIDE CREDIT CARD

Mario Scavello presented updated information to the Police Commission and the body on looking for a bank to make the VISA Credit Card for the Pocono Mountain Regional Police Department. Additional information to follow in near future.

1995 DEPARTMENTAL AUDIT

A 1995 Departmental Audit was conducted by John Reilly Associates for the Pocono Mountain Regional Police Department. The Chief stated the audit went fine and the final written report should be ready soon.

1996 BUDGET REPORT - 1st Quarter

Chief Robert Martz presented the 1996 Pocono Mountain Regional Police Department Budget Report for the 1st quarter to the Pocono Mountain Regional Police Commission.

COOLBAUGH TOWNSHIP PROPOSAL

A Budget Proposal for a possible Regional merger with Coolbaugh Township was discussed by the Pocono Mountain Regional Police Commission and the Coolbaugh Township Supervisors. The proposal will be reviewed by all parties and another meeting scheduled in the near future.

OTHER BUSINESS

PATRICIA MOORE - TUNKHANNOCK TWP RESIDENT

Ms. Moore addressed the Police Commission relative Chief Martz's attendance at the Tunkhannock Township Supervisor's meeting on April 3, 1996. She voiced concern that the statements made by the Chief regarding Tunkhannock Township's possible withdrawal from the Regional Police Department needed clarification. After a discussion Chairman Larry Franko advised that a Letter to the Supervisors clarifying the Commission's position would be sent immediately.

ADJOURNMENT

Mario Scavello made a motion to adjourn, seconded by Paul Wieand. Meeting adjourned approximately 9:00 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
21 MAY 1996

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Mount Pocono Borough Building, and called to order by Chairman Larry Franko.

PRESENT:

Larry Franko - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Chris Cusack - Secretary
Peter Quigley - Solicitor
Robert Martz - Chief
David Moyer - Member

APPROVAL
MINUTES

Roy Gross made a motion to accept the minutes of 23 April 1996, seconded by Mario Scavello. All members voted in favor.

APPROVE
BILLS

Mario Scavello made a motion to pay the bills in the amount of \$39,413.37, seconded by Chris Cusack. All members voted in favor.

APRIL
POLICE REPORT

Roy Gross made a motion to accept the police report for the month of April, seconded by Mario Scavello. All members voted in favor.

UPDATE

COOLBAUGH TOWNSHIP PROPOSAL

Officials attended meeting and a discussion was had regarding the possible merger.

GRANTS

The Pocono Mountain Regional Police Department was approved for the Universal hiring grant for two officers/ \$150,000 over 3 years. No decision was made at this time regarding acceptance by the Department.

ARROWHEAD LAKES

Manager Nick Marzarelli of Arrowhead Lakes Development did not attend meeting. He had requested to be put on the Agenda. Nothing was addressed.

1995 AUDIT

Tabled for next meeting.

OTHER BUSINESS

ADJOURNMENT

Mario Scavello made a motion to adjourn, seconded by Larry Franko. Meeting adjourned approximately 8:30 p.m. They went into executive session.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
18 JUNE 1996

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Tunkhannock Township Municipal Building, and called to order by Chairman Larry Franko.

PRESENT:

Larry Franko - Chairman
Roy Gross - Vice-Chairman
Chris Cusack - Secretary
David Moyer - Member
Paul Wieand - Member
Peter Quigley - Solicitor
Robert Martz - Chief

APPROVAL
MINUTES

David Moyer made a motion to accept the minutes with one amendment, seconded by Roy Gross. All members voted in favor.

APPROVE
BILLS

David Moyer made a motion to pay the bills in the amount of \$30,086.39, seconded by Paul Wieand. All members voted in favor.

MAY
POLICE REPORT

Roy Gross made a motion to accept the police report for the month of May, seconded by Larry Franko. All members voted in favor.

UPDATE

COOLBAUGH TOWNSHIP
RESOLUTION #96-05

The Pocono Mountain Regional Police Commission hereby agrees to sign the Agreement between the Pocono Mountain Regional Police Commission and Coolbaugh Township regarding purchase of police services.

The costs stipulated would cover 24-hour response by Pocono Mountain Regional Police Department in those areas of Coolbaugh Township West of State Route 380, excluding the Pocono Forest area off Route 507 and Route 423. In addition, Pocono Mountain Regional Police Department would provide police service for that section of Route 940 which passes through your Township and the area south of Route 940 (Summit Point).

Level of Service Required	2 Units
Cost/Unit	\$18216.48
Total Yearly Cost - 1996	\$36432.96
Cost/Month - 1996	\$ 3036.08

Roy Gross made a motion to adopt Resolution #96-05, seconded by Larry Franko. All members voted in favor.

1995 AUDIT

Chief Robert Martz received the 1995 Audit and will maintain a copy at the Pocono Mountain Regional Police Department for inspection by anyone.

INVITATION FOR BIDS - POLICE VEHICLE

Two advertisements for bids published in the Pocono Record on Tuesday, June 11, and Friday, June 14, 1996.

The Pocono Mountain Regional Police Commission shall receive bids for a 1995 or 1996 full size Police Vehicle. Bids shall be received until 4:00 p.m. (local time) June 25, 1996 at the Pocono Mountain Regional Police Department.

Bids will be open and read at a special meeting of the Pocono Mountain Regional Police Commission meeting to be held at 7:00 p.m. on June 25, 1996. Specifications may be obtained by contacting the Pocono Mountain Regional Police Department during the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

The Pocono Mountain Regional Police Commission reserves the right to reject any or all bids and to waive any and all informalities in the bidding.

OTHER BUSINESS

DRUG TASK FORCE AGREEMENT

Chief Robert Martz received the new Drug Task Force Agreement, which needs to be signed by Commission.

ADJOURNMENT

Larry Franko made a motion to adjourn, seconded by David Moyer. Meeting adjourned approximately 8:10 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
SPECIAL MEETING
25 JUNE 1996

CALL TO ORDER:

This special meeting of the Pocono Mountain Regional Police Commission was held on Tuesday 25 June, at the Tobyhanna Township Municipal Building in Pocono Pines, at 7:00 p.m., and was called to order by Chairman Larry Franko.

PRESENT:

Larry Franko - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Chris Cusack - Secretary
David Moyer - Member
Robert Martz - Chief of Police

INVITATION FOR BIDS ON POLICE VEHICLE

This special meeting was held for the opening of bids for a 1995 or 1996 full size police vehicle for lease or purchase. Two bids were received before the cut off date of 25 June 1996.

Bids were received by the following:

1. Warnock Fleet and Leasing
Richard Merkt - Vice President
175 Route 10
P.O. Box 524
East Hanover, N.J. 07936-0524
(New 1995 Ford Crown Victoria Police
Interceptor - Price \$18,141.00)
2. Performance Police Cars
Daniel Dames
P.O. Box 62
Brielle, N.J. 08730
(1995 Chevrolet Caprice, milage 37,000,
Price - \$13,950.00)

Mario Scavello made a motion to lease a new 1995 Ford Crown Victoria Police Interceptor for 24 months, at \$804.14 per month with a \$1.00 buyout option, seconded by David Moyer. All members voted in favor.

ADJOURNMENT

Larry Franko made a motion to adjourn, seconded by Mario Scavello. Meeting adjourned approximately 7:30 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
16 JULY 1996

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Municipal Building, and called to order by Chairman Larry Franko.

PRESENT:

Larry Franko - Chairman
Mario Scavello - Treasurer
Chris Cusack - Secretary
Paul Wieand - Member
David Moyer - Member
Peter Quigley - Solicitor
Robert Martz - Chief

APPROVAL
MINUTES

David Moyer made a motion to accept the minutes of June 18, 1996, seconded by Larry Franko. All members voted in favor with the exception of Mario Scavello who abstained because he was absent from that meeting.

Mario Scavello made a motion to accept the minutes of June 25, 1996, seconded by Larry Franko. All members voted in favor.

APPROVE
BILLS

Mario Scavello made a motion to pay the bills in the amount of \$32,760.64, seconded by David Moyer. All members voted in favor.

JUNE
POLICE REPORT

Mario Scavello made a motion to accept the police report for the month of June, seconded by Larry Franko. All members voted in favor.

UPDATE

TUNKHANNOCK TOWNSHIP

A letter was sent to the Police Commission from the Tunkhannock Township Supervisors on June 26, 1996 with regards to the Township's membership in the Regional Police Force.

At a special meeting held by the Tunkhannock Township Supervisors on June 26, at 9:00 a.m. a decision was made to retain membership in the Pocono Mountain Regional Police Force for the 1997 year.

A letter will be sent to the Tunkhannock Township Supervisors accepting their membership.

COOLBAUGH TOWNSHIP

The Coolbaugh Township Board of Supervisors provided Chief Robert Martz with questions raised by the Coolbaugh Township Police Dept. concerning personnel matters should the two police departments merge.

NEW POLICE VEHICLE

Pocono Mountain Regional Police Department purchased a 1995 Ford Crown Victoria Police Interceptor for \$18,141.00. This vehicle will be a marked unit.

POLICE RADIOS

All the police vehicles will be equipped with the new Tu-Way radios. Also, the Pocono Mountain Regional Police Department just received 8 new portable radios from Tu-Way and have been used to communicate from the race track at Pocono.

1996 BUDGET - 2nd QUARTERLY REPORT

Chief Robert Martz presented the budget report to the Police Commission, and discussion was tabled to the next meeting.

OTHER BUSINESS

1997 BUDGET PREPARATION

Chief Robert Martz needs to prepare the 1997 Budget and he requested the Commission act quickly on personnel matters (salary, etc.) for individuals not covered by contract.

PA ASSOCIATION OF REGIONAL POLICE AGENCIES

Chief Robert Martz mentioned that the Pocono Mountain Regional Police will be hosting the next meeting of the PA Association of Regional Police Agencies on Thursday, August 15th, at 12:00 noon. Lunch will be served at the Village Squire Restaurant in Blakeslee.

All Police Commission members are invited.

DRUG ABUSE PROGRAM: "A REASON FOR TEARS"

Chief Robert Martz presented information for this program to the Police Commission for review. Discussion was tabled until next month.

QUARTERLY PENSION MEETING

A meeting will be held to discuss the quarterly pension on August 21, 1996 at 2:30 p.m. (The meeting has been changed by Spagnola & Cosack to September 3, 1996 at 12:00 noon).

ADJOURNMENT

Mario Scavello made a motion to adjourn, seconded by David Moyer. Meeting adjourned approximately 7:30 p.m.

EXECUTIVE SESSION

The Police Commission and the Coolbaugh Township Supervisors went into executive session immediately following the Regular meeting to discuss personnel matters. All Police Commission members were present with the exception of Mario Scavello and Roy Gross.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
20 AUGUST 1996

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Mount Pocono Boro Building, and called to order by Chairman Larry Franko.

PRESENT:

Larry Franko - Tobyhanna Twp. - Chairman
Roy Gross - Mt. Pocono Boro - Vice-Chairman
Mario Scavello - Mt. Pocono Boro - Treasurer
Chris Cusack - Tobyhanna Twp. - Secretary
Paul Wieand - Tunkhannock Twp. - Member
David Moyer - Tobyhanna Twp. - Member
Peter Quigley - Solicitor
Robert Martz - Pocono Mt. Regional - Chief

APPROVAL
MINUTES

David Moyer made a motion to accept the minutes of July 16, 1996, seconded by Chris Cusack. All members voted in favor with the exception of Roy Gross who abstained because he was absent from that meeting.

APPROVE
BILLS

Roy Gross made a motion to pay the bills in the amount of \$50,617.65, seconded by Mario Scavello. All members voted in favor.

JULY
POLICE REPORT

Roy Gross made a motion to accept the police report for the month of July, seconded by Paul Wieand. All members voted in favor.

UPDATE OF THE FOLLOWING

COOLBAUGH TOWNSHIP

All questions concerning Coolbaugh Township Police Department were tabled to the next meeting.

A special meeting will be held on Thursday, 29 August 1996 at the Mount Pocono Boro Building, in Mt. Pocono at 7:00 p.m. to discuss personnel matters should the two police departments merge and to address questions raised by Coolbaugh officers.

POLICE RADIOS

The Pocono Mountain Regional Police Department is now on-line with the new police radio system.

1996 BUDGET - 2nd Quarterly Report

Chief Robert Martz presented the 1996 Budget, 2nd quarterly report to the Pocono Mountain Regional Police Commission.

PA ASSOCIATION OF REGIONAL POLICE AGENCIES

The Pocono Mountain Regional Police Department hosted their PA Association of Regional Police Agencies meeting at the Village Squire on Thursday, August 15th, at 12:00 noon.

DRUG ABUSE PROGRAM: "A REASON FOR TEARS"

Chief Robert Martz presented information on the Drug Abuse Program, "A reason for Tears". At the present time the Police Commission does not wish to have this program, but may consider the program in the near future.

QUARTERLY PENSION MEETING

A quarterly pension meeting is scheduled for September 3rd, 1996 at noon at the Tobyhanna Township Municipal Building.

OTHER BUSINESS

1997 BUDGET PREPARATION

Chief Robert Martz is preparing his 1997 Budget and will attempt to have a preliminary budget for the commission by the next regular Police Commission meeting in September.

The Chief pointed out that the Commission must make some budgetary and personnel decisions so that the budget can be prepared.

ADJOURNMENT

Mario Scavello made a motion to adjourn, seconded by David Moyer. Meeting adjourned approximately 8:05 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
AND COOLBAUGH TOWNSHIP SUPERVISORS
SPECIAL JOINT MEETING
29 AUGUST 1996

EXECUTIVE
SESSION

The Pocono Mountain Regional Police Commission went into an Executive Session before their Special Joint Meeting at 6:45 p.m. until 7:20 p.m.

CALL TO ORDER:

This special joint meeting of the Pocono Mountain Regional Police Commission and Coolbaugh Township Supervisors was held at the Mount Pocono Boro Building, and called to order by Chairman Larry Franko.

PRESENT:

Larry Franko - Tobyhanna Twp. - Chairman
Roy Gross - Mt. Pocono - Vice-Chairman
Mario Scavello - Mt. Pocono - Treasurer
Chris Cusack - Tobyhanna Twp. - Secretary
Paul Wieand - Tunkhannock Twp. - Member
Robert Martz - Pocono Mt. Regional - Chief

The purpose of this special joint meeting between the Pocono Mountain Regional Police Commission and Coolbaugh Township Supervisors was to discuss possible consolidation of their police forces. No decision has been made, but will be discussed at the next Police Commission meeting scheduled for September 17th, 1996.

The Pocono Mountain Regional Police Commission and Coolbaugh Township Supervisors went into an Executive Session immediately following their special joint meeting at approximately 8:05 p.m. to discuss personnel matters.

ADJOURNMENT

Larry Franko made a motion to move the Special Meeting into Executive Session.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
17 SEPTEMBER 1996

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Tunkhannock Township Municipal Building, and called to order by Chairman Larry Franko.

PRESENT:

Larry Franko - Tobyhanna Twp. - Chairman
Roy Gross - Mt. Pocono Boro - Vice-Chairman
Mario Scavello - Mt. Pocono Boro - Treasurer
Paul Wieand - Tunkhannock Twp. - Member
Dave Moyer - Tobyhanna Twp. - Member
Peter Quigley - Solicitor
Robert Martz - Pocono Mt. Regional - Chief

APPROVAL
MINUTES

Roy Gross made a motion to accept the minutes of 20 August 1996, seconded by Mario Scavello.

Larry Franko made a motion to accept the minutes of 29 August 1996 as corrected, Mario Scavello seconded. All members voted in favor.

APPROVE
BILLS

Dave Moyer made a motion to pay the bills in the amount of \$39,236.12, seconded by Paul Wieand. All members voted in favor.

AUGUST
POLICE REPORT

Roy Gross made a motion to accept the police report for the month of August, seconded by Larry Franko. All members voted in favor.

COOLBAUGH TOWNSHIP

Coolbaugh Township Supervisors will be meeting with their Police Department prior to there general public meeting scheduled for Thursday, 26 September 1996.

Chairman Larry Franko stated that Coolbaugh Township Supervisors are waiting for specific answers back from the Pocono Mountain Regional Police Commission as far as a few employees are concerned, initiation fee, and the set up of the Police Commission. These personnel issues will be discussed in an executive session immediately following tonights meeting. The Police Commission would like an answer from Coolbaugh Township Supervisors by the end of September, no later than October 4th.

D.A.R.E.

Presently the D.A.R.E. Program is up and running in the following schools, Barrett Elementary Center, and Monsignor McHugh School. Officer William Laverty, Dare Instructor is in Barrett Elementary Center for 17 weeks and has five fifth grade classes, and Monsignor McHugh School for 7 weeks, 3 days a week, and has one fifth grade class. In January the D.A.R.E. Program will be in Tobyhanna Elementary Center for 17 weeks, and in six fifth grade classes. The total number of students in the D.A.R.E. Program is approximately 350 students.

Officer William Laverty applied for \$26,000.00 worth of grants that are available. This grant money will be used for reimbursement of Officer William Lavertys salary for the times that he is in the schools, for awards, books, shirts, and educational materials.

D.U.I. TASK FORCE

The District Attorneys Office received grants for D.U.I. Enforcement.

Chief Robert Martz stated that ten officers from Pocono Mountain Regional Police Department will be certified in the D.U.I. Task Force. Training for this certification is September 30, 1996. Then D.U.I. check points will be conducted by the certified officers. The Pocono Mountain Regional Police Department will be reimbursed by the District Attorneys Office for the officers salaries.

A.G. DRUG TASK FORCE

Pocono Mountain Regional Police Department was allotted two officers to work the Drug Task Force. Det/Sgt. John Lamberton - Coordinator, and Det. Jeff Bowman.

1997 BUDGET

Chief Robert Martz will present the 1997 Budget by the next Pocono Mountain Regional Police Commission meeting scheduled for October. Chief Martz is waiting on a decision from Coolbaugh Township Supervisors.

OTHER BUSINESS:

QUALIFICATIONS

Chief Robert Martz stated that the police officers will be qualifying with their handguns, rifles, and shotguns for two days in October.

MUNICIPAL MINIMUM OBLIGATION FOR THE 1997 PENSION

Chief Robert Martz presented to the Pocono Mountain Regional Police Commission the Municipal Minimum Obligation for the 1997 Pension. It lists all the projected salaries, for the Police Pension obligation and the non-uniform obligation.

1997 MMO Non-Uniform Obligation

\$1,501.00

~~\$15,001.00~~ non state supported

The Police Department pays this amount because they have not been involved with it for 3 years.

1997 MMO Police

\$151,568.74 this amount is before state reimbursement.

COMMUNITY POLICING - "WALK THE BEAT"

Chief Robert Martz stated that in the following areas there is now foot patrol, community policing. Mt. Pocono Shopping Center, 611 in Mt. Pocono and Blakeslee Shopping Center. This will help the local businesses and discourage any types of problems. This is done in 15 minute intervals.

ADJOURNMENT

Roy Gross made a motion to adjourn, seconded by Paul Wieand. Meeting adjourned approximately 8:15 p.m.

EXECUTIVE SESSION

The Pocono Mountain Regional Police Commission went into an executive session at approximately 8:15 p.m. until 9:30 p.m.

EMPLOYEE	ACTUAL 1/1/96-8/1/96	ESTIMATED 8/2/96-12/19/96	TOTAL EST. 1996 PYR	EST. 1997 PYR	EST. 1997 CONTRIBUTION
KASHORE	27,247.63	13,520.00	40,767.63	37,657.60	1,882.88
BOCKELMAN	29,284.55	17,086.50	46,371.05	48,124.80	2,406.24
ROHEIM	19,594.35	10,816.00	30,410.35	29,494.40	1,474.72
BOWMAN	26,249.63	13,520.00	39,769.63	37,557.60	1,877.88
CAPONIGRO	24,879.83	13,520.00	38,399.83	37,557.60	1,877.88
COOK	27,764.02	14,544.00	42,308.02	41,520.00	2,076.00
LAMBERTON	29,716.11	14,544.00	44,260.11	41,320.00	2,066.00
LAVERTY	20,657.33	11,496.00	32,153.33	32,385.60	1,619.28
LEWIS	23,315.85	12,168.00	35,483.85	35,229.60	1,761.48
LUTZ	19,103.36	11,496.00	30,599.36	32,932.80	1,646.64
MARTZ	31,032.12	17,307.70	48,339.82	48,700.00	2,435.00
MCCARTY	21,266.91	11,323.20	32,590.11	32,020.80	1,601.04
REYNOLDS	23,686.84	14,320.00	38,006.84	37,757.60	1,887.88
SMITH	26,080.52	13,888.00	39,968.52	39,814.40	1,990.72
SWIDERSKI	28,580.26	14,544.00	43,124.26	41,520.00	2,076.00
UHLER	20,068.10	11,496.00	31,564.10	32,385.60	1,619.28
WAGNER	20,386.84	11,496.00	31,882.84	32,385.60	1,619.28
	418,914.25	227,085.40	645,999.65	638,364.00	31,918.20
SHERMAN	11,544.40	7,231.00	18,775.40	19,364.62	774.58
YARSCOE	10,854.98	6,783.00	17,637.98	18,164.87	726.59
	22,399.38	14,014.00	36,413.38	37,529.49	1,501.18
TOTAL PYR	441,313.63	241,099.40	682,413.03	675,893.49	

<u>POLICE</u>	
1996 EST. PYR	645,999.65
ANNUAL COST	119,509.94
AMOR. CONTRIB.	63,977.00
FINANCIAL REQ.	183,486.94
1997 CONTRIB.	31,918.20
1997 MMO	151,568.74

<u>NON-UNIFORM</u>	
EST. 1997 PYR	37,529.49
FINANCIAL REQ.	1,501.18
1997 MMO	1,501.18

Tobyhanna	102,763.60	1,017.80
Mt. Pocono	29,859.04	295.73
Tunkhannock	18,946.09	187.65
	151,568.74	1,501.18

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
AND COOLBAUGH TOWNSHIP SUPERVISORS
SPECIAL JOINT MEETING
2 OCTOBER 1996

EXECUTIVE
SESSION
COMMISSION

The Pocono Mountain Regional Police Commission had an Executive Session that was held at the Tobyhanna Township Municipal Building in Pocono Pines at 6:20 p.m. - 6:50 p.m. before the Special Joint Meeting in Coolbaugh Township.

Present at this Meeting were:

Larry Franko - Tobyhanna Twp. - Chairman
Chris Cusack - Tobyhanna Twp. - Secretary
Paul Wieand - Tunkhannock Twp. - Member
David Moyer - Tobyhanna Twp. - Member
Peter Quigley - Solicitor
Robert Martz - Pocono Mtn. Regional - Chief

CALL TO ORDER:

This special joint meeting of the Pocono Mountain Regional Police Commission and Coolbaugh Township Supervisors was held at the Coolbaugh Township Municipal Center, 5550 Memorial Blvd., Tobyhanna, Monroe County, Pennsylvania and called to order by Chairman James Frutchey.

The purpose of this special joint meeting between the Pocono Mountain Regional Police Commission and Coolbaugh Township Supervisors was to discuss possible consolidation of their police forces.

PRESENT:

Coolbaugh Township Supervisors

James H. Frutchey Jr. - Chairman
Neil Hay - Vice-Chairman
Brande Mark-Falzett - Board Member
Walter McGrath - Board Member
Harry Smith - Board Member
Linda Frutchey - Secretary
Anthony Fluegel - Coolbaugh Twp.- Chief

PRESENT:

Pocono Mountain Regional Police Commission

Larry Franko - Tobyhanna Twp. - Chairman
Roy Gross - Mt. Pocono - Vice-Chairman
Mario Scavello - Mt. Pocono - Treasurer
Chris Cusack - Tobyhanna Twp. - Secretary
Robert Martz - Pocono Mt. Regional - Chief
Joann Yakscoe - Pocono Mt. Regional Police
Department Recording Secretary

EXECUTIVE
SESSION

The Pocono Mountain Regional Police Commission went into an Executive Session before their joint meeting with Coolbaugh Township Supervisors at 7:15 p.m. - 7:40 p.m.

1997
PROPOSED
BUDGET

1997 PROPOSED BUDGET - 10/2/96
(TOBY/MP/TUNK/COOL) FIRST DRAFT

Chief Robert Martz presented to the Coolbaugh Township Supervisors and the Pocono Mountain Regional Police Commission the first draft of the 1997 Proposed Budget.

TOTAL REVENUES	(277,559.00)
TOTAL EXPENDITURES	(2,131,292.00)
EXCESS REVENUE OVER EXPENDITURES	(1,853,733.00)

Chief Robert Martz mentioned that the Pocono Mountain Regional Police Department has three grants, and Coolbaugh Township Supervisors have one grant. Taking advantage of two grants, two additional officers would be hired, 80 additional hours per week, and could be divided equally between four municipalities. The cost for Coolbaugh would be \$652,239.39, over four quarters, with first payment due by February 1st, 1997.

If Tunkhannock Township does not want the additional hours, Coolbaugh could take 400 hours of service. It will cost a total of \$679,438.00 by taking \$27,500.00 of the grant money.

INITIATION
FEE:

Larry Franko stated that the Police Commission decided to make the initiation cost for Coolbaugh Township to join \$30,000.00, covering any and all costs that would contribute to Coolbaugh joining. Such as uniforms, car decals to up grade and change the phone systems, equipment, and moving expense.

ACCUMULATED
SICK/VAC
LEAVE:

Coolbaugh Township Supervisors would be responsible for the vacation and sick time that they currently have with their employees.

The officers could carry their vacation time over. The officers would be receiving sick time from the Regional Police Department the day they start.

Chief Robert Martz suggested that the Coolbaugh Township Supervisors could decide to pay directly to the officers their accumulated sick leave. The annual leave could be set up in an escrow account where Coolbaugh Township Supervisors would pay that liability and the officers could still carry it over, but the funding would already be there.

PENSION:

Larry Franko mentioned that if there should be any short fall in Coolbaugh Township joining the Regional Police force they would be responsible for their officers pension. The actuary report indicates their pension is financially sound.

MAKE UP OF
COMMISSION
BOARD:

Larry Franko mentioned that there will be a nine member Regional Police Commission Board, with a review period before the end of that first year on how it was functioning. At that time it will be decided by the police commission if they want to stay with a nine member board.

LOCATION
POLICE
DEPARTMENT:

Larry Franko mentioned that the size of the existing building can accommodate the size of the police force with Coolbaugh coming over for at least the next five years.

EQUIPMENT:

Chief Robert Martz mentioned that a complete inventory list would have to be done of the equipment that would be coming over to the Regional Police Department from Coolbaugh. At that time it will be decided item by item what equipment would be utilized.

COOLBAUGH
BUSINESSES:

The Coolbaugh Township Supervisors would like their local businesses to be used for vehicle servicing, towing, body and transmission work. They presently have a towing policy.

Chief Robert Martz mentioned that proposals would be required for any work done to vehicles and would be allotted to the lowest qualified bidder.

PUBLIC
INPUT:

There was public input by the following Coolbaugh Township residents:

Amelia Morrongiello
Charles Sofia
Nan Picirillo
Mr. Marcke

**EXECUTIVE
SESSION:**

The Coolbaugh Township Supervisors, Pocono Mountain Regional Police Commission and the Coolbaugh Township Police Officers went into an Executive Session at approximately 8:30 p.m. until 9:15 p.m. (Personnel Matters)

ADJOURNMENT:

Neil Hay made a motion to adjourn, seconded by Walter McGrath. Meeting adjourned approximately 9:20 p.m.

M I N U T E S
POCONO MOUNTAIN REGIONAL POLICE COMMISSION
SPECIAL MEETING
11 OCTOBER 1996

CALL TO ORDER:

Chairman Larry Franko indicated that there was an Executive Session prior to this meeting which started at 7:15 and ended at 7:45 regarding Personnel Issues with the existing Police Department.

This special meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Municipal Building and called to order by Chairman Larry Franko.

PRESENT:

Larry Franko - Tobyhanna Township - Chairman
Roy Gross - Mount Pocono Borough - Vice Chairman
Mario Scavello - Mount Pocono Borough - Treasurer
Chris Cusack - Tobyhanna Township - Secretary
Paul Wieand - Tunkhannock Township - Member
David Moyer - Tobyhanna Township - Member
Peter Quigley - Solicitor
Robert Martz - Pocono Mountain Regional - Chief

**APPROVAL
MINUTES:**

Mario Scavello made a motion to accept the minutes of 17 September 1996 and 2 October 1996, seconded by Dave Moyer. All members voted yes.

**APPROVE
BILLS:**

Chief Martz stated that the Billpack needs to be amended due to an error in the amounts under the Prescription Plan Fund. Check #134 should be changed to \$140.36 and check #135 should be changed to \$50.39 bringing the total for the Prescription Plan Fund to \$190.75 and the total for Commission approval to \$67,731.60.

Dave Moyer made a motion to accept the Billpack of October 11, 1996 in the amount of \$67,731.60, seconded by Roy Gross. All members voted yes.

**SEPTEMBER
POLICE REPORT:**

Chief Martz indicated that he has given Tunkhannock Township figures to buy back some of their overage from Tobyhanna Township, for a 31 day month it comes out to 89 hours which is approximately \$3,036.00.

Roy Gross made a motion to accept the September Police Report, seconded by Paul Wieand. All members voted yes.

UPDATE:

COOLBAUGH TOWNSHIP - Larry Franko stated that at the Coolbaugh Township Supervisors meeting last week, Coolbaugh Township Supervisors voted to join the Regional Police Department but in their motion requested that the Regional Police Commission reconsider the initiation fee to make it \$25,000 instead of \$30,000. Discussion followed regarding Item #4, Sick and Vacation Leave and the Initiation Fee.

EXECUTIVE SESSION:

The Pocono Mountain Police Commission went into an Executive Session from approximately 8:30 until 8:45.

COOLBAUGH TOWNSHIP - Paul Wieand made a motion to accept Coolbaugh Township into the Pocono Mountain Regional Police Department in accordance with the 6 items stipulated on October 2nd, 1996 at our joint meeting with the following exceptions:

Item#1 - Initiation Fee will be \$25,000.00 instead of \$30,000.00.

Item#4 - As far as the sick and vacation pay being paid off prior to them joining, there is the option that they can bank the money and let their officers carry the time over for annual leave.

Item #6 - The Commission will be made up of 9 members - 3 Tobyhanna, 3 Coolbaugh, 2 Mt. Pocono, 1 Tunkhannock to be reviewed within the 1st year for effectiveness, seconded by Roy Gross. All voted yes.

OTHER BUSINESS:

Motion by Larry Franko to apply for a Mini Grant from the Attorney General's Office for the DARE Program in the amount of \$1,000.00, seconded by Mario Scavello. All voted yes.

ADJOURNMENT:

Motion by Mario Scavello to adjourn, seconded by Dave Moyer. Meeting adjourned at approximately 9:00 p.m.

EXECUTIVE SESSION:

The Pocono Mountain Regional Police Commission went into an executive session at approximately 9:10 p.m. until 9:30 p.m. to discuss personnel issues.

M I N U T E S
POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
19 NOVEMBER 1996

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Mount Pocono Borough Building and called to order by Chairman Larry Franko.

PRESENT:

Larry Franko - Tobyhanna Township - Chairman
Roy Gross - Mount Pocono Borough - Vice Chairman
Mario Scavello - Mount Pocono Borough - Treasurer
Chris Cusack - Tobyhanna Township - Secretary
Paul Wieand - Tunkhannock Township - Member
David Moyer - Tobyhanna Township - Member
Peter Quigley - Solicitor
Robert Martz - Pocono Mountain Regional - Chief

APPROVAL

MINUTES:

Mario Scavello made a motion to accept the minutes of 11 October 1996, seconded by Dave Moyer. All members voted yes.

APPROVE

BILLS:

Roy Gross made a motion to accept the Billpack of November 19, 1996 in the amount of \$76,071.71, seconded by Dave Moyer. All members voted yes.

OCTOBER

POLICE REPORT:

Roy Gross made a motion to accept the October Police Report, seconded by Chris Cusack. All members voted yes.

Chief Martz stated that he received the UCR Report from Pennsylvania today but not early enough to bring it before the Commission tonight. He will prepare a report for our next monthly meeting to show the Pennsylvania Statistics of what a job the officers of the Pocono Mountain Regional Police Department are doing with the number of investigations and the clearance rate we're having.

UPDATE:

COOLBAUGH TOWNSHIP - Larry Franko stated that the next step after last meeting where the Commission voted to accept Coolbaugh Township into the Regional Police Department was to have each individual participating municipality vote at their next regular meeting to ratify them joining and a new agreement. That has been carried

out as of today. There is a new agreement signed by all municipalities.

Mario Scavello made a motion to officially accept the agreement as ratified by all the municipalities involved, seconded by Paul Wieand. All voted yes.

D.A.R.E. - Program finished at Msgr. McHugh School this year. We are in Barrett Elementary at this time and we will be at Tobyhanna Elementary in January. Between the 3 schools there are approximately 350 students. The feedback from the school officials and school teachers is that this is an excellent program. Grant applications are still pending. Chief Martz read a letter from Catherine D. Olker, Pocono Mountain School District, commending Officer Will Laverty's efforts with the program.

COMMENDATION LETTERS - Officers Christopher Boehm and Christopher Wagner were presented with Letters of Commendation for their professional performance in responding to a medical emergency on October 28, 1996.

PENSION - Mario Scavello reported that The Pension Fund did not have a great quarter due to the Stock Market. The Pension Fund currently is at \$1,139,000.00. We are anticipating a better next quarter.

Larry Franko indicated that the other item under Pension that needs action is the 1996 MMO balance. Larry Franko and Mario Scavello plan to meet with the Auditor General concerning this balance because this is a unique situation. Should this meeting not reduce the balance of the MMO then each municipality will be responsible for this obligation for the Regional Police to pay by the end of December.

1997 BUDGET - There was discussion concerning the hiring of one additional police officer. Chief Martz will send letters to the individuals on the eligibility list from the last test that was given from the top of the list down until there are 6 individuals to be interviewed by the Commission. Date for interviews to be determined at a later time. Discussion followed concerning the way the grant revenue should be shown in the budget. Revision to be made on the budget showing the grant in revenue rather than at the end. A vote on the budget is tabled until the next meeting.

PA ASSOCIATION OF REGIONAL POLICE AGENCIES - Mario Scavello stated that at a meeting the chief and he attended they were informed that there is a possibility of a grant being available for financial assistance due to the fact of Coolbaugh Township joining the department. Also at that meeting, they were informed that there is a possibility of lowering our Workers Compensation Insurance by having the Chief become certified as a

Safety Instructor so that he can have a monthly meeting with all of the employees and instruct them on safety on the job to get approximately 5% discount per year for 5 years.

OTHER BUSINESS:

NEXT MEETING - The next scheduled meeting will be held December 17, 1996 at 7:00 at the Tunkhannock Township Municipal Building.

ADJOURNMENT:

Motion by Roy Gross to adjourn, seconded by Mario Scavello. Meeting adjourned at approximately 8:15 p.m.

EXECUTIVE SESSION:

The Pocono Mountain Regional Police Commission went into an executive session at approximately 8:20 p.m. until 9:15 p.m. to discuss personnel matters.

M I N U T E S
POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
17 DECEMBER 1996

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Tunkhannock Township Municipal Building and called to order by Chairman Larry Franko.

PRESENT:

Larry Franko - Tobyhanna Township - Chairman
Roy Gross - Mount Pocono Borough - Vice Chairman
Mario Scavello - Mount Pocono Borough - Treasurer
Chris Cusack - Tobyhanna Township - Secretary
Paul Wieand - Tunkhannock Township - Member
David Moyer - Tobyhanna Township - Member
Peter Quigley - Solicitor
Robert Martz - Pocono Mountain Regional - Chief

**APPROVAL
MINUTES:**

Roy Gross made a motion to accept the minutes of 19 November 1996, seconded by Mario Scavello. All members voted yes.

**APPROVE
BILLS:**

Mario Scavello made a motion to accept the Billpack of December 17, 1996 in the amount of \$25,869.51, seconded by Paul Wieand. All members voted yes.

**NOVEMBER
POLICE REPORT:**

Roy Gross made a motion to accept the November Police Report, seconded by Chris Cusack. All members voted yes.

UPDATE:

COOLBAUGH TOWNSHIP - Chief Martz stated that the transition is going well. Uniforms have been received and will be handed out Thursday and Friday. Officers working the 11 - 7 shift on 12/31 will be in our uniforms even though they do not actually begin until 12 midnight. The officers seem very enthusiastic to start. Sick leave will be paid off, vacation leave that is not paid off or used funds will be banked.

D.A.R.E. GRANT - Chief Martz read from a letter from the Department of Education stating that the Pocono Mountain Regional Police Department has been awarded a grant in the amount of \$9,545.00 on the Pennsylvania Drug Education & Law Enforcement Program. The grant period runs from September 1996 thru June 1997.

COPS GRANT - Chief Martz stated that we have executed an application verification which brings the grant up to date. We had 5 grants pending, we brought it down to 1 to hire the additional officer needed.

PENSION - Mario Scavello stated he was not able to have anything adjusted with the 1996 MMO but possibly be able to work on the 1997 MMO. Chief Martz stated that all 3 municipalities have submitted their share of the 1996 MMO and we will be forwarding a check to the Pension Fund in a timely fashion.

1997 BUDGET - Mario Scavello made a motion to adopt the 1997 Revenue Adjusted Budget for 1,854,454.00 with the 1997 MMO being a separate issue than the operating budget amount, seconded by Paul Wieand. All voted yes.

UCR REPORT - Chief Martz stated he handed out copies of the State Report to show the number of incidents we are handling and the clearance rate. The officers are not only reporting crime they are solving crimes.

OTHER BUSINESS:

RESOLUTION 96-06 - Mario Scavello made a motion to adopt the Resolution 96-06 of the Pocono Mountain Regional Police Commission Transferring Unencumbered Monies from One Account to Another, second by Larry Franko. All voted yes.

Chief Martz stated that the numbers for the 1996 Resolutions ran continuous with 1995. Beginning 1997 the Resolution numbers will begin at 1.

Mario Scavello suggested we change our meetings for 1997 to the second Tuesday of every month because of Coolbaugh Township meetings on the first and third Tuesdays. He also suggested having our first reorganizational meeting at Coolbaugh Township Municipal Center and continue rotating between municipalities.

NEXT MEETING - The next scheduled meeting will be held January 14, 1997 at 7:00 at the Coolbaugh Township Municipal Center.

Mario Scavello suggested setting up a program for the senior citizens of our coverage area. He will give copies of the program to commission members and discuss at next meeting.

Chief Martz requested permission from the Commission to set up a \$100.00 Petty Cash Fund. No one had objections.

Chris Cusack stated that Tobyhanna Township is willing to pay 1/2 of their 1st quarter installment by 1/10 which is 22 days early and requesting that they get a 22 day extension on the balance. No one had objections.

ADJOURNMENT:

Motion by Mario Scavello to adjourn, seconded by Roy Gross. Meeting adjourned at approximately 8:20 p.m.