

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
17 JANUARY 1995

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Kelly L. Biddle - Secretary
David Moyer - Member
Peter Quigley - Solicitor

REORGANIZATION

Tunkhannock Township appointed Paul Wieand to represent their municipality on the commission. The six member commission re-elected Alfred A. Kerrick - Chairman, Roy Gross - Vice-Chairman, Mario Scavello - Treasurer, Kelly L. Biddle - Secretary, Dave Moyer, Member, and Peter Quigley reappointed to serve as solicitor.

The commission make up and the reappointment for various positions was voted unanimously by acclamation. The motion was made by Mario Scavello, seconded by Dave Moyer.

APPROVAL
MINUTES

Mario Scavello made a motion to accept the minutes of December 20, 1994, seconded by Roy Gross. All members voted in favor.

BILLS TO
BE PAID

Kelly Biddle made a motion to approve the bills in the amount of \$31,898.26, seconded by Mario Scavello. All members voted in favor.

DECEMBER
POLICE REPORT

The Chief of Police, Robert Martz presented the monthly police report for December, 1994.

DECEMBER POLICE REPORT
1994 FINAL REPORT
JUNE 13 TO DECEMBER 31

	PAID	ACTUAL	OVER/UNDER	YEAR TO DATE OVER/UNDER
TOBYHANNA TOTAL HOURS	1922.00	1931.62	+9.62	-13.99
MT POCONO TOTAL HOURS	558.00	548.38	-9.62	+13.99
TOBYHANNA	77.5%	77.8%	+ .3%	- .0009%
MT POCONO	22.5%	22.2%	- .3%	+ .0009%

Mario Scavello made a motion to approve the police report for the month of December, seconded by Kelly Biddle. All members voted in favor.

RESOLUTION
#95-01

Chief Robert Martz mentioned that changes were made in the application procedure. Application would be made to the Pennsylvania Commission on Crime and Delinquency instead of applying with the Department of Community Affairs. Additionally Tunkhannock Township is now a part of the Regional Police Department. The resolution was rewritten.

Resolution #95-01 is a resolution authorizing the application for a Grant for financial assistance for the Regionalization of Police, 2nd Year for the three municipalities. The amount of the second year grant is \$33,400.00.

Mario Scavello made a motion to accept Resolution #95-01, authorizing the application for a second year grant for financial assistance from the Pennsylvania Commission on Crime and Delinquency, seconded by Kelly Biddle. All members voted in favor.

AGREEMENT ON REGIONAL POLICE

All three municipalities have passed the Regional Police Agreement.

MUTUAL AID AGREEMENT

Chief Robert Martz mentioned that Barrett Township did not elect to sign the Mutual Aid Agreement.

Chief Robert Martz stated that according to the Pennsylvania Law, in order for police to be covered civilly in responding in emergency situations, the following two items apply:

1. A written agreement must be in place
2. A request from the municipality for assistance

Therefore Barrett Township would have to request us to come to their assistance, and there has to be a written agreement. If the Regional Police Department doesn't have the request or written agreement from Barrett Township then they can't respond.

CRIMINAL INVESTIGATION UNIT

Chief Robert Martz announced that Officer Jeff Bowman as of January 30, 1995 would be transferred from the patrol unit to the criminal unit. This is not a promotion, just a change in assignment, no change in salary.

AUDIT

Chief Robert Martz presented two proposals from John Reilly Inc. to perform the annual audit for the Pocono Mountain Regional Police.

Kelly Biddle made a motion to appoint John Reilly Inc. to do Audit for a three year term for the Pocono Mountain Regional Police Department, seconded by Roy Gross. All members voted in favor.

REGIONAL
CHIEFS MEETING

Chief Robert Martz attended a Regional Chiefs meeting in Reading on January 4th, 1995. The next meeting will be held in York, Pa. The following meeting after that will be held by the Pocono Mountain Regional Police Department.

ADJOURNMENT

Mario Scavello made a motion to adjourn, seconded by Dave Moyer. Meeting adjourned approximately 7:50 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
22 FEBRUARY 1995

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Kelly L. Biddle - Secretary
David Moyer - Member
Paul Wieand - Member
Peter Quigley - Solicitor

APPROVAL
MINUTES

Roy Gross made a motion to accept the minutes of January 17, 1995, seconded by Mario Scavello. All members voted in favor.

BILLS TO
BE PAID

Kelly Biddle made a motion to approve the bills in the amount of \$39,489.62, seconded by Mario Scavello. All members voted in favor.

JANUARY
POLICE REPORT

The Chief of Police, Robert Martz presented the monthly police report for January, 1995.

TOTAL HOURS	PAID	ACTUAL	OVER/UNDER MONTH	OVER/UNDER YEAR TO DATE
TOBYHANNA	1921.00	1916.08	- 4.92	- 4.92
MT POCONO	558.00	594.14	+36.14	+36.14
TUNKHANNOCK	354.00	322.78	-31.22	-31.22

PERCENT

TOBYHANNA	67.8%	67.64%	- .16%	- .16%
MT POCONO	19.7%	19.7%	+ 1.27%	+ 1.27%
TUNKHANNOCK	12.5%	11.39%	- 1.11%	- 1.11%

Mario Scavello made a motion to approve the police report for the month of January, seconded by Kelly Biddle. All members voted in favor.

UPDATE

COPS
FAST GRANT

Chief Robert Martz stated that the application which he submitted to the U.S. Department of Justice for grant under the new Federal Crime Bill was approved for the amount of \$51,768.00. This is for a three year period. This grant is being used for hiring one additional police officer.

Mario Scavello made a motion to accept the COPS Fast Grant in the amount of \$51,768.00 to hire one additional police officer, seconded by Paul Wieand. All members voted in favor.

TEST

The eligibility list from the previous hiring is now void. It was good for 1 year from February 1994 - to February 1995.

A new application, and testing procedure needs to be done for an additional year.

Chief Robert Martz will put together a new test.

PENSION
UNIFORMED

The Pension board had a meeting on 22 February, 1995 at the Tobyhanna Township Government Center Building. Present at the meeting were: Mario Scavello, Sgt. David Cook, John Spagnola, and Chief Robert Martz.

Mario Scavello gave an update on the Police Pension Plan from the date the pension plan started up to the present date.

The police pension plan last year took a loss of 1.7% because it was a bad year for all plans. The first 2 months of 1995, there was an increase in the pension fund of 4% making up for the loss from 1994, bringing the percentage up to 1.25 to the good.

Mario Scavello stated that the pension board was thinking about making one change with the pension plan. Taking 5% of total dollars and changing from one investment group to another.

PENSION
NON-UNIFORMED
RESOLUTION
95-02

Resolution 95-02 is a resolution forming a non-uniformed pension plan for two civilian employees: Kathy Sherman, Administrative Assistant and Joann Yakscoe, Police Secretary.

The police commission will review the non-uniformed pension plan and discuss the matter at the next Regional meeting in March.

AUDIT

Chief Robert Martz stated that the Audit that is presently being done by John Reilly Inc. is going well and he should have a finalized report for the next Regional meeting in March.

EXISTING
CONTRACT
FUTURE NEG.

Chief Robert Martz stated that the existing contract expires on December 31, 1995. Chief Robert Martz urged the police commission to begin thinking about establishing a negotiation committee.

MPOETC

Chief Robert Martz stated that prior to his arrival with the Regional Police Department the police commission hired an officer and sent him to Act 120, for a 24 week training. The Municipal Police Officer Education Training Commission will reimburse for 60% of officers salary, tuition, subsistence and lodging. The chief should be receiving a reimbursement check from MPOETC for approximately \$8300.00.

TRAINING

Chief Robert Martz stated by law every police officer must receive Mandatory Training which consists of two days, a total of 16 hrs. All police officers have completed their mandatory training for 1995.

Chief Robert Martz stated the two police officers from the Regional Police Department, Officer Harry Lewis, and Officer Anthony Caponigro attended a three day Street Survival Course in Atlantic City N.J.

POLICE AGREEMENT

Chief Robert Martz stated that he received a letter from Barrett Township Chairman, James A. Manhart regarding mutual assistance.

Solicitor Peter Quigley stated that Barrett Township signed the Police Agreement for mutual assistance. Kidder Township is the only Township who has not signed the agreement.

COG GRANT CONTRACT

Chief Robert Martz stated that this COG Grant is for \$5,000.00 to be used for upgrading the computer system in the police department. The contracts were received by the Chief and need to be signed by the commission, then sent into Harrisburg to receive this money.

OTHER BUSINESS

Solicitor Peter Quigley stated that the Chief of Police Contract needs to be negotiated between April 1 - May 1, 1995.

Sometime in April the Chief of Police will submit a letter of request to negotiate to the police commission.

ADJOURNMENT

Mario Scavello made a motion to adjourn, Kelly Biddle seconded. Meeting adjourned approximately 8:05 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
21 MARCH 1995

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Kelly L. Biddle - Secretary
Paul Wieand - Member
Dan Lyons - Solicitor

APPROVAL
MINUTES

Mario Scavello made a motion to accept the minutes of February 22, 1995, seconded by Kelly Biddle. All members voted in favor.

SAFEPLAY

STRANGER, DANGER, PLAYING IT SAFE VIDEO

Chief Martz announced that the Department is developing a community relations officer. Officer William Laverty will be the departments community relations officer. The Chief stated that the department will be getting more involved with community policing. Officer William Laverty will be attending an 80 hour training to become a D.A.R.E. instructor. By doing this Officer Laverty will be able to go into the elementary schools, and other organizations like the brownie girl scouts, and cub scouts and teach them about drug awareness and being approached by strangers.

Chief Martz stated that in applying for the Federal Grant - COPS Fast Grant this grant is geared towards community policing, and he intends to have his officers get into more community policing like the D.A.R.E. programs, and even foot patrols in the Mt. Pocono Borough, the business districts, the shopping centers, and the Blakeslee area. Community policing keeps the officers and the department more involved with the community.

Chief Martz stated that Officer Bashore is going to be fingerprinting children at different housing associations.

BILLS TO
BE PAID

Paul Wieand made a motion to approve the bills in the amount of \$21,660.03, seconded by Roy Gross. All members voted in favor.

FEBRUARY
POLICE REPORT

The Chief of Police, Robert Martz presented the monthly police report for February, 1995.

SUMMARY OF ACTIVITIES

COMPLAINTS	396
ACCIDENTS	30
CRIMINAL ARRESTS	24
TRAFFIC ARRESTS	63
TRAFFIC WARNINGS	75
ORDINANCE ARRESTS	22

TOTAL HOURS	PAID	ACTUAL	OVER/UNDER MONTH	OVER/UNDER YEAR TO DATE
TOBYHANNA TWP.	1735	1675.18	-59.82	- 64.74
MT. POCONO BORO	504	579.73	+75.73	+111.87
TUNKHANNOCK TWP.	320	304.09	-15.91	- 47.13
PERCENT				
TOBYHANNA TWP.	67.8%	65.46%	- 2.34%	- 1.20%
MT. POCONO BORO	19.7%	22.65%	+ 2.95%	+ 2.07%
TUNKHANNOCK TWP.	12.5%	11.89%	- .61%	- .87%

Chief Martz mentioned that there are two minor corrections to be made because of a computer calculation error. Block #50, column 4, total should be 22, not 23. Block #77, column 5, total should be 5, not 6.

Chief Martz stated that Mt. Pocono Borough is 111 hrs. over, due to major investigations. An adjustment will be made in the scheduling and will bring this back on line.

Roy Gross made a motion to approve the police report for the month of February with the two corrections made, seconded by Mario Scavello. All members voted in favor.

**COPS FAST
FEDERAL
GRANT**

Chief Martz had recently applied for a three year Federal Grant - COPS Fast Grant and was awarded for the amount of \$51,768.00. This grant was based on a starting salary.

Chief Martz reapplied for an adjustment and amendment for a total of \$75,000.00, the maximum for three years for additional funding.

Chief Martz stated that involvement with community policing is essential in reapplying for this grant.

**REGIONAL POLICE
CHIEFS MEETING**

On Thursday, March 16, 1995 Chief Martz attended a Regional Police Chiefs meeting at Northern York Police Department. Thirteen of the twenty-four police chiefs attended.

Chief Martz stated that in speaking with other chiefs about constructing a test they advised him that the test would need to be court tested, court approved, and validated. If the Chief just constructed his own test it would be subject for litigation.

Chief Martz recommended that the Department of Community Affairs administer the test for \$12.50 per candidate and then provide a list when completed. The Chief suggested that each candidate pay his/her own fee, for the test registration, because his budget does not allow it at the present time.

Chief Martz is waiting on a letter confirming the grant, then he will advertise in the local newspapers on hiring one full time officer.

Chief Martz stated that the next Regional Police Chiefs meeting will be held by the Pocono Mountain Regional Police Department on May 18th, 1995. The Police Commission is invited to attend along with the the Chiefs Administrative Assistant, Kathy Sherman and other Administrative Assistants from other Regional Departments.

RESOLUTION
#95-02

PENSION, NON-UNIFORMED EMPLOYEES

Chief Martz presented a resolution for a pension fund for the two non-uniformed employees.

Kelly Biddle suggested that the non-uniformed employee pension fund after a three year period should be self sufficient, so the general fund should not have to contribute to the non-uniformed employee pension fund after the three years.

Kelly Biddle suggested that a committee or a pension board should be set up for the non-uniformed employees, and keep the minutes and proceedings and everything on record.

Kelly Biddle stated that she does not think after a five year period that the non-uniformed employees should be fully vested 100%, and the employees with standings as of January 1, 1995 should not be completely vested.

Kelly Biddle stated that the participant should be given monthly installments, not a lump sum amount, because it affects the other participants.

Kelly Biddle stated that after a three year period the state starts to contribute to the non-uniformed employees pension and the non-uniformed employees would then start to contribute after three years.

Chief Martz stated that the non-uniformed employees do not contribute, they can not contribute because it is a defined contribution plan strictly by the employer.

Kelly Biddle stated that after a three year period the non-uniformed employees should contribute to the pension fund.

Kelly Biddle suggested that if the non-uniformed employees want 4% put into their pension fund each year, then it should come out of their pay increase. Instead of the non-uniformed employees getting a 5% raise each year, they would only get a 1% or 2% raise and the rest would go into the pension plan.

Chief Martz stated that this defined contribution plan for the non-uniformed employees is a very minimal plan, and the cost is approximately \$1,400.00 per year for the first three year before the state reimburses and then contributes.

Chairman Kerrick suggested reviewing the non-uniformed employees defined contribution plan with the police commission and then make their decision at a later date.

AUDIT

Chief Martz will have the finalized audit report for the next Regional meeting in April.

ACT 120 CERTIFICATION

Chief Martz stated that 14 of the Pocono Mountain Regional Police Department Officers are now Act 120 Certified until March 21, 1997. The paper work was submitted for the other 3 officers to be certified for their Act 120 also.

Chief Martz stated that Lt. Henry Bockelman is now certified as a First Responder Instructor for the Regional Police Department. In four to five weeks all police officers with the Pocono Mountain Regional Police Department will be certified for 2 years as First Responders.

Chief Martz stated that the Regional Police Department police officers qualify two times a year for firearms. There are three National Rifle Association Certified Firearms Instructors within the Regional Police Department.

Chief Martz stated if the Regional Police Department hires one more full time police officer Tobyhanna Township would receive 27.1 additional hours of service per week, Mount Pocono Boro would receive 7.9 additional hours of service per week, and Tunkhannock Township would receive 5.0 hours of service per week in addition to what hours they receive now.

MAJOR CASES

Chief Martz stated that the Regional Police Department had two major cases pending over the past few months. One was the double shooting homicide. This is a Capital Offense, and death penalty murder case. The defendant in this case has become seriously terminally ill. The second major case was a Drug Investigation in the Pocono area. Pocono Mountain Regional Police Department in cooperation with the State Police Troop N Vice Unit and the Attorney Generals Office as far back as last summer began the initial ground work and conducted this major drug investigation. Which then intern connected with a parallel investigation in Staten Island New York with the District Attorneys Office in New York, and their Drug Task Force.

On February 22, 1995 Pocono Mountain Regional Police participated in a massive raid along with Staten Island, New York State Police, Pa. State Police and Pa. Attorney Generals' office. There were six search warrants executed in Pennsylvania. One in Tobyhanna Township, one in Tunkhannock Township, two in Pike County, one in Luzerne County. Two in Binghamton New York, two in Sryacuse New York, and thirteen search warrants in Staten Island New York. Four Hundred Thousand Dollars were seized in the New York area with various drugs, weapons etc. In Tobyhanna Township six thousand dollars and drugs were seized, over eighty weapons in Luzerne County, along with drugs and money.

OTHER
BUSINESS

A discussion was had regarding the need for new marked police vehicles versus unmarked.

Concern was voiced that since the present fleet is such high mileage, this year should be all marked cars.

ADJOURNMENT

Mario Scavello made a motion to adjourn, Paul Wieand seconded. Meeting adjourned approximately 9:15 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
18 APRIL 1995

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Kelly L. Biddle - Secretary
Paul Wieand - Member
Peter Quigley - Solicitor

EXECUTIVE
SESSION

Alfred Kerrick announced there was an executive session held regarding a personnel matter prior to Pocono Mountain Regional Police Commission meeting from 6:15 p.m. to 7:00 p.m.

APPROVAL
MINUTES

Mario Scavello made a motion to accept the minutes of March 21, 1995, seconded by Paul Wieand. All members voted in favor.

APPROVE BILLS

Roy Gross made a motion to approve the bills for the month April in the amount of \$87,421.02, seconded by Mario Scavello. All members voted in favor.

BUDGET TO
ACTUAL

FIRST QUARTER EXPENDITURES:

Budget for Year	\$1,135,012.00
Actual, 1st Quarter	\$ 293,715.30

FIRST QUARTER REVENUES:

Budget for Year	\$1,135,012.00
Actual, 1st Quarter	\$ 292,401.71

Chief Robert Martz recommended that the Quaterly Financial Statement be tabled for the next police commission meeting for further review.

MARCH
POLICE REPORT

The Chief of Police, Robert Martz presented the monthly police report for March, 1995.

SUMMARY OF ACTIVITIES

COMPLAINTS	392
ACCIDENTS	25
CRIMINAL ARRESTS	48
TRAFFIC ARRESTS	88
TRAFFIC WARNINGS	79
ORDINANCE ARRESTS	23

TOTAL HOURS	PAID	ACTUAL	OVER/UNDER MONTH	OVER/UNDER YEAR TO DATE
TOBYHANNA TWP	1921.00	1933.26	+ 12.26	- 52.48
MT. POCONO BORO	558.00	537.62	- 20.38	+ 91.49
TUNKHANNOCK TWP	354.00	362.12	+ 8.12	- 39.01

PERCENT

TOBYHANNA TWP	67.8%	68.24%	+ .44%	- .64%
MT. POCONO BORO	19.7%	18.98%	- .72%	+ 1.11%
TUNKHANNOCK TWP	12.5%	12.78%	+ .28%	- .47%

Roy Gross made a motion to approve the police report for the month of March, seconded by Dave Moyer. All members voted in favor.

FLEET

Chief Robert Martz stated that police unit #2 (Unmarked) and police unit #4 (Marked) were taken out of service on 3-31-95. Two new marked police units (2&9) were put in service. New marked police unit #4 was received on 4-13-95.

AUDIT

Chief Robert Martz presented the Audit Report to the Police Commission.

Marie Guidry from Riley Inc. gave an overview of the Audit report and reviewed with the police commission a memorandum on matters for strengthening Internal Control and Operating Efficiency.

Marie Guidry commended Chief Robert Martz and his staff for the excellent records their keeping and their assistance in the audit.

RESOLUTION
#95-02

Non-Uniformed Pension Plan

Kelly Biddle made a motion to accept Resolution #95-02, Non-Uniformed Pension Plan, seconded by Paul Wieand. All members voted in favor.

MUTUAL AID
AGREEMENT

Peter Quigley stated that Kidder Township signed the Mutual Aid Agreement which completes all the municipalities.

MILITARY
LEAVE POLICY

Chief Robert Martz recommended to the Police Commission a 15 day paid Military Leave Policy. The Regional Police Department does not have a Military Leave Policy. There are two patrol officers that are active in the military from the Regional Police Department.

Mario Scavello made a motion to Adopt a Military Leave Policy allowing for 15 days of payment to patrol officer while on Military Leave per year for active duty, seconded by Paul Wieand. All members voted in favor.

OTHER
BUSINESS:

GRANTS

Chief Robert Martz stated Kelly Biddle received verbal confirmation from D.C.A. for approval of \$33,400.00 Grant.

FEDERAL GRANT

Chief Robert Martz stated he has not received any confirmation on Federal Grant.

COG GRANT

Chief Robert Martz received signed contracts of the COG Grant from D.C.A. to be used for upgrading the computer system.

NEXT SCHEDULED
REGIONAL MEETING

The next Regional Police Commission meeting will be held at Mount Pocono Borough Office on Wednesday, May 17, 1995.

ADJOURNMENT

Roy Gross made a motion to adjourn, Dave Moyer seconded. Meeting adjourned approximately 8:05 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
17 MAY 1995

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Mount Pocono Borough Building and called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
David Moyer - Member
Peter Quigley - Solicitor

APPROVAL
MINUTES

Roy Gross made a motion to accept the minutes of April 18, 1995, seconded by Mario Scavello. All members voted in favor.

APPROVE
BILLS

Mario Scavello made a motion to pay the bills for the month of May in the amount of \$21,177.54, seconded by David Moyer. All members voted in favor.

APRIL
POLICE REPORT

The Chief of Police, Robert Martz presented the monthly police report for April, 1995.

Roy Gross made a motion to accept the police report as presented for the month of April, seconded by Mario Scavello. All members voted in favor.

UPDATES

FIRST QUARTERLY FINANCIAL STATEMENTS

The Police Commission discussed the quarterly financial statement.

PENSION

Mario Scavello reported that the pension board met prior to the regional police commission meeting. Present at the meeting were Mario Scavello, John Spagnola, and Chief Robert Martz.

Mario Scavello mentioned the first quarterly report, the account summary and market values periods ending March 1995. He reported that the net realized gain was \$46,720.

POCONO RACE

Chief Robert Martz presented the traffic plan for race weekend, scheduled June 10-11, 1995.

FLEET

Chief Robert Martz mentioned that the three new police cars are now marked and in service.

GRANTS

Chief Robert Martz stated that he received the official contract for the second year grant for the amount of \$33,400.00 dollars.

Chief Robert Martz mentioned that once the contract is signed by the police commission it will be resubmitted. The moneys will come in three installments.

OTHER
BUSINESS

POLICY FOR AEROSOL SPRAYS

Chief Robert Martz advised that a written policy and training is necessary for the use of aerosol sprays. He presented a policy for aerosol sprays to the police commission to review.

Mario Scavello made a motion to accept the policy for aerosol sprays, seconded by David Moyer. All members voted in favor.

PA REGIONAL POLICE CHIEFS MEETING

Chief Robert Martz mentioned the date of the Pa. Regional Police Chiefs Meeting is scheduled for Thursday, 18 May, 1995 at the Lake Naomi Clubhouse. There will be nine regional police chiefs, three members from D.C.A, the municipal police advisory, and five administrative assistants attending the meeting.

BONDING

Chief Robert Martz advised that the treasurer from the regional police commission should be bonded. The Chief will be checking into the various amounts to bond the treasurer.

ADJOURNMENT

Mario Scavello made a motion to adjourn, Roy Gross seconded. Meeting adjourned approximately 8:05 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
20 JUNE 1995

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Township of Tobyhanna Government Center Building and called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Kelly Biddle-Cook - Secretary
David Moyer - Member
Paul Weiland - Member
Peter Quigley - Solicitor

APPROVAL
MINUTES

Mario Scavello made a motion to accept the minutes of May 17, 1995, seconded by Roy Gross. All members voted in favor.

APPROVE
BILLS

Mario Scavello made a motion to pay the bills for the month of May in the amount of \$35,335.32, seconded by Paul Weiland. All members voted in favor.

MAY
POLICE REPORT

The Chief of Police, Robert Martz presented the monthly police report for May, 1995.

Roy Gross made a motion to accept the police report as presented for the month of May, seconded by Kelly Biddle-Cook. All members voted in favor.

UPDATES

POCONO RACE

Chief Robert Martz gave an update of the race that was scheduled on June 10-11. The next scheduled race will be held on July 15-16.

PA REGIONAL POLICE CHIEFS MEETING

Chief Robert Martz gave an update of the Police Chiefs Meeting that was held at the Lake Naomi Club House on May 18th.

Chief Robert Martz stated in speaking with the other police chiefs they decided that they no longer want to be a Police Chiefs Organization, instead they will be representatives of the Pennsylvania Association of Regional Police Agencies. This involves the police commission as voting members.

Mario Scavello made a motion to join the Pennsylvania Association of Regional Police Agencies, seconded by Paul Weiland. All members voted in favor.

SENATE BILL #633, PRINTER #657 PENSIONS (ACT 600)

Chief Robert Martz mentioned the Senate Bill #633. This is legislation that is in committee right now to put all Regional Police Departments under Act 600.

GRANTS

Chief Robert Martz stated that he spoke with Department of Justice and they are processing the application for the entire amended amount of \$75,000.00. The Chief advised that he had to provide additional explanation concerning the differential

between starting salary and second year salary for the police officers. A first year officer is on probation and not part of the bargaining unit. His salary is set by the commission (\$9.14). A second year officer is part of the bargaining unit and salary is established by contractual agreement/arbitration (\$12.98). The Justice Department wanted written explanation as to the large gap since the grant is based on wages. The Chief stated that this documentation was submitted and he feels the application will be approved.

The Chief is looking to establish an eligibility list for future hiring. The Chief would like to have a test administered by Department of Community Affairs in the month of August.

BONDING

Chief Robert Martz stated that the police department now has a blanket bond on their pension. The treasurer of the police commission Mario Scavello must be bonded also to be protected. The necessary forms are in the process of being completed.

POLICE CONTRACT NEGOTIATIONS

Chief Robert Martz mentioned that the police officers will be presenting a letter to the police commission with their proposals by the end of June. On July 11th, the police commission will be meeting to review the police officers proposals.

ADJOURNMENT

Mario Scavello made a motion to adjourn, Dave Moyer seconded. Meeting adjourned approximately 8:30 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
18 JULY 1995

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Tobyhanna Township Government Center Building and called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Kelly Cook - Secretary
David Moyer - Member
Paul Weiland - Member
Peter Quigley - Solicitor

EXECUTIVE
SESSION

Alfred Kerrick stated that there was an executive session held on July 11, 1995 at the Township of Tobyhanna Government Center Building.

Present at the meeting were Police Commission members David Moyer, Mario Scavello, Solicitor Peter Quigley, and Chief Robert Martz. Kelly Cook withdrew from all negotiations pertaining to the police officers contract. This meeting was to discuss the negotiations of the police officers contract.

APPROVAL
MINUTES

Kelly Cook made a motion to accept the minutes of June 20, 1995, seconded by Paul Weiland. All members voted in favor.

APPROVE
BILLS

Roy Gross made a motion to pay the bills for the month of June in the amount of \$23,169.54, seconded by Kelly Cook. All members voted in favor.

JUNE
POLICE REPORT

The Chief of Police, Robert Martz presented the monthly police report for June, 1995.

Mario Scavello made a motion to accept the police report as presented for the month of June, seconded by Paul Weiland. All members voted in favor.

UPDATES

PA ASSOCIATION OF REGIONAL POLICE AGENCIES

Chief Robert Martz stated that the Pocono Mountain Regional Police Department just joined the PA Association of Regional Police Agencies last month. The next meeting will be held in September in Reading, Pa.

Police Department Members are as follows:

Police Chief Member - Chief Robert Martz
Alternate Chief Member - Lt. Henry Bockelman

One Police Commission Member needs to be appointed as well as one alternate. These people need to be nominated and appointed by the next Regional meeting in August.

POCONO RACE

Chief Robert Martz gave an update on the Pocono Race on July 16, 1995.

OTHER BUSINESS:

HIRING POLICY

Chief Robert Martz presented a copy of the Hiring Policy for police officer position to the Police Commission, along with an ad to be put in the Classified Section of the Pocono Record Newspaper. The Chief also gave a copy of a proposed application that would be filled out by all participants who inquire on taking the written exam to the Police Commission for approval.

The Police Commission will review the Hiring Policy that the Chief presented to them and discuss it at the next Regional Police Commission Meeting.

TEST/ELIGIBILITY LIST

Chief Robert Martz stated that the Department of Community Affairs will be conducting a written exam on Saturday, September 23, 1995, at 10:00 a.m.. The cost to take the exam is \$12.50. The Pocono Mountain School Board gave Chief Martz an approval to use the all purpose room at the Tobyhanna Elementary Center in Pocono Pines. The top 20 high scorers will be considered for an oral interview. Ties count as that same number. Then a physical exam is conducted.

Chief Robert Martz mentioned that he needs an approval from the Police Commission for the September 23rd, written exam, administered by the Department of Community Affairs at \$12.50 per test, held at the Tobyhanna Elementary Center in Pocono Pines. And also permission to process the applicants, and to advertise in the newspaper for one full time police officer position.

The Chief is looking to have the new officer start January 2, 1996.

Chief Robert Martz will be checking with the Department of Community Affairs to see if a \$15.00 application fee would be permitted to cover the administrative costs such as, mailing and advertisement expenses.

Roy Gross made a motion to give Chief Robert Martz the approval to have DCA conduct a written exam, charging a \$15.00 application fee, to be held at the Tobyhanna Elementary Center in Pocono Pines, on Saturday, September 23, 1995 at 10:00 a.m., seconded by Kelly Cook. All members voted in favor.

SECOND QUARTER FINANCIAL REPORT

Chief Robert Martz gave an updated report for the Second Quarter Financial Report.

1996 BUDGET PREPARATION

Chief Robert Martz asked the Police Commission for an extension to prepare the 1996 Budget. The Police Commission approved the extension date to October 17, 1995.

Chief Robert Martz informed the Police Commission that he will be taking one weeks vacation from August 7-11, 1995.

The next Regional Police Commission meeting will be held at the Mount Pocono Borough Office in Mount Pocono.

ADJOURNMENT

Mario Scavello made a motion to adjourn, Kelly Cook seconded. Meeting adjourned approximately 8:40 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
15 AUGUST 1995

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was held at the Mount Pocono Borough Building and called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Kelly Cook - Secretary
David Moyer - Member
Peter Quigley - Solicitor

APPROVAL
MINUTES

Mario Scavello made a motion to accept the minutes of 18 July 1995, seconded by Kelly Cook. All members voted in favor.

APPROVE
BILLS

Mario Scavello made a motion to pay the bills for the month of July in the amount of \$23,169.54, seconded by Roy Gross. All members voted in favor.

JULY
POLICE REPORT

The Chief of Police, Robert Martz presented the monthly police report for July 1995.

Roy Gross made a motion to accept the police report as presented for the month of July, seconded by Kelly Cook. All members voted in favor.

UPDATES

HIRING POLICY

David Moyer made a motion to accept the Hiring Policy as amended, seconded by Roy Gross. All members voted in favor.

TEST/ELIGIBILITY LIST

The written test will be held on September 23, 1995 at 10:00 a.m. at the Tobyhanna Elementary Center, Pocono Pines, in the all purpose room.

Chief Robert Martz advised the police commission to consider how the oral board exams will be conducted.

PA ASSOC. OF REGIONAL POLICE AGENCIES

Mario Scavello was named Association Member. David Moyer was named Association Alternate.

COPS UNIVERSAL HIRING PROGRAM

Chief Robert Martz advised the police commission that he submitted the application for the COPS Universal Hiring Grant.

One of the conditions to qualify for the COPS Universal Hiring Grant was to be previously approved for the COPS Fast Grant.

The amounts are identical, \$75,000 over a 3 yr. period for each.

JOB DESCRIPTIONS

Chief Robert Martz presented job descriptions for Lt., Det/Sgt., Patrol Sgt., Patrol Cpl., and Police Officer.

The Chief asked that the commission review the job descriptions so action could be taken at the September meeting.

SECOND YEAR REGIONAL ASSISTANCE GRANT

Chief Robert Martz advised that the first installment has been received in the amount of \$16,700. This is half the total amount awarded for the second year. The remaining \$16,700 will be received in two equal quarterly payments.

ADJOURNMENT

Mario Scavello made a motion to adjourn, David Moyer seconded.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
19 SEPTEMBER 1995

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Kelly Cook - Secretary
Paul Wieand - Member
David Moyer - Member
Peter Quigley - Solicitor

EXECUTIVE
SESSION

Alfred Kerrick announced there was an executive session held regarding the police officers contract and other personnel matters prior to Pocono Mountain Regional Police Commission meeting from 6:00 p.m. to 6:55 p.m.

APPROVAL
MINUTES

Kelly Cook made a motion to accept the minutes of 15 August 1995, seconded by Paul Wieand. All members voted in favor.

APPROVAL
BILLS

Kelly Cook made a motion to pay the bills for the month of August in the amount of \$24,039.55, seconded by David Moyer. All members voted in favor.

AUGUST
POLICE REPORT

The Chief of Police, Robert Martz presented the monthly police report for August 1995.

David Moyer made a motion to accept the police report as presented for the month of August, seconded by Kelly Cook. All members voted in favor.

UPDATES

TEST/ELIGIBILITY LIST

The written test was held on September 23, 1995 at 10:00 a.m. at the Tobyhanna Elementary Center, Pocono Pines, in the all purpose room.

There were 187 applicants who paid \$15.00 to take the exam.

The Department of Community Affairs administered the exam to 127 applicants.

The second process will be the oral interviews, which will be held on November 4, 1995 at 7:00 a.m. at the Tobyhanna Township Government Center Building. The top 20 scores will be chosen for the interview. Each interview will be 1/2 hr.

JOB DESCRIPTIONS

The Chief of Police, Robert Martz completed all job descriptions for the Pocono Mountain Regional Police Department.

The Lieutenant of Police/Operations, Investigation Section Supervisor, Patrol Sergeant, Patrol Corporal, and Police Officer.

Kelly Cook suggested that the following should be added to all job descriptions. "The ability to deal with the supervisors, subordinates and public firmly and politely".

Chief Robert Martz will include the statement which Kelly Cook suggested, or one that means the same in all job descriptions.

Kelly Cook suggested that on each job description there should be a place to sign after read by the employee.

Chief Robert Martz is in the process of putting together a Field Regulations Manual. This will govern and include the code of conduct, personnel policy, guide line for conducting investigations, uniform appearance, etc.

Kelly Cook made a motion to accept the job descriptions for Patrol Corporal, Investigation Section Supervisor, Lieutenant of Police/Operations, Police Officer, and Patrol Sergeant as amended, seconded by Paul Wieand. All members voted in favor.

OTHER BUSINESS

- A. Actuary Report/Pension
- B. 1996 Budget - Complement/Coverage

Chief Robert Martz suggested that the Actuary Report/Pension and 1996 Budget - Complement/Coverage be tabled until the next meeting when fellow commissioners Roy Gross and Mario Scavello are present.

RADIO EXPO/DISPLAY

Chief Robert Martz stated that October 5, Thursday, from 9:00 a.m. - 1:00 p.m. at the Pocono Mountain Regional Police Headquarters the Monroe County Control Center and Motorola Radio will be putting on an expo/display of all the new available radio equipment.

Chief Robert Martz stated that the Pocono Mountain Regional Police Department already signed on with the Monroe County Control Center with their Bidding/Piggy Back with the County.

TRAINING

Chief Robert Martz mentioned that John Lamberton is attending Hershey to update his Class B Wire Tap Certification.

ADJOURNMENT

David Moyer made a motion to adjourn, seconded by Kelly Cook. Meeting Adjourned approximately 7:50 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR MEETING
17 OCTOBER 1995

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Kelly Cook - Secretary
Paul Wieand - Member
David Moyer - Member
Peter Quigley - Solicitor

APPROVAL
MINUTES

Kelly Cook made a motion to accept the minutes of 19 September 1995, seconded by Paul Wieand. All members voted in favor.

APPROVAL
BILLS

Kelly Cook made a motion to pay the bills for the month of September in the amount of \$81,314.33, seconded by Mario Scavello. All members voted in favor.

SEPTEMBER
POLICE REPORT

The Chief of Police, Robert Martz presented the monthly police report for September 1995.

Kelly Cook made a motion to accept the police report as presented for the month of September, seconded by Roy Gross. All members voted in favor.

UPDATES

TEST/ELIGIBILITY LIST ORAL BOARDS

Chief Robert Martz mentioned that he received the results from the exam that was given by Department of Community Affairs. The top twenty scores will be interviewed by the Oral Board. Number twenty was tie with five other people. So a total of twenty-five people will be interviewed. The written exam is weighted 60%, the oral interviewed is scored individually by the oral board. Those scores are tabulated and that score is weighted 40%. The two are combined and that is the eligibility list. If someone in the top 1,2 or 3 is military and the other two are not, the commission is ablidged to offer the police officer position to the person who has the military preference. The list of candidates will be kept on file for one year, through out 1996. The interviews are scheduled for November 11, 1995.

Chief Robert Martz along with two other individuals will conduct the interviews with the twenty-five candidates, and pick the top five final candidates to then be interviewed by the police commission.

PA ASSOC. OF REGIONAL POLICE AGENCIES

Chief Robert Martz and Mario Scavello traveled to the PA Assoc. of Regional Police Agencies meeting in Lamone, across the river from Harrisburg, in September.

This Association is comprised of the twenty-five Regional Police Departments. The membership is the Police Chief and one commission member, and Mario Scavello was appointed to fill that position. Chief Robert Martz was elected Vice-President of the PA Assoc. of Regional Police Agencies.

RADIO EXPO

The Pocono Mountain Regional Police Department hosted a Radio Expo on 5 October 1995. Several police departments attended the expo.

The Monroe County Control Center is switching from a low band radio system to a UHF, high band. Chief Martz said the police department will receive its portable radios sometime in December.

ANTI-SNIPER TRAINING

Chief Robert Martz checked into the Anti-Sniper Training. Two officer from the police department were sent to Smith & Wesson for training and certified. One officer will be training each officer. Three new officers have expressed an interest in taking Det/Sgt. Lambertons position on this. The cost to send each officer to this training is \$500.00.

Chief Robert Martz stated that he received a letter from an EMT Ambulance Driver, from Tobyhanna Twp., commending Officer Robert Bashore. This officer responded to an emergency child birth call.

EXECUTIVE SESSION

The Police Commission went into an executive session at 7:25 p.m. - 8:25 p.m. to discuss personnell matters.

OTHER BUSINESS

POLICE DEPARTMENT CONTRACT

The police commission will delay action on approval of the Police Department Contract.

ACTUARY REPORT/PENSION

Chief Robert Martz stated that all actuary reports were given to the police commission prior to last months regional meeting.

All pension records/reports are on file at the police department. They are public record. Anybody can see them at anytime.

The first actuary was completed on the existing pension. Conrad Seigel Inc. from Harrisburg is the actuary. The consultant actuary is Tom Zimmerman a member of Conrad Seigel Inc.

The MMO - Minimal Municipal Obligation for 1996 is estimated to be \$141,980.00. offset by approximately \$68,000.00 State Aid. The Chief has the quarterly status reports for police pension investments through Spagnola and Cosack.

1996 BUDGET

The police commission will delay action on approval of the 1996 Budget.

NEXT MEETING

The next regional meeting will be held November 21, at 7:00 p.m. at the Tobyhanna Township Municipal Building.

Peter Quigley, Solicitor addressed the concern that Kelly Biddle Cook - Secretary presence on the police commission might be a conflict of interest. He received an opinion from Vincent J. Dopko, Chief Counsel, State Ethics Commission that no conflict of interest exists.

ADJOURNMENT

Mario Scavello made a motion to adjourn, seconded by Kelly Cook. Meeting adjourned approximately 8:45 a.m..

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
REGULAR MEETING
21 NOVEMBER 1995

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Kelly Cook - Secretary
David Moyer - Member
Peter Quigley - Solicitor

APPROVAL
MINUTES

Roy Gross made a motion to accept the minutes of 17 October 1995, seconded by David Moyer. All members voted in favor.

APPROVAL
BILLS

Mario Scavello made a motion to pay the bills for the month of October in the amount of \$37,310.88, seconded by Kelly Cook. All members voted in favor.

OCTOBER
POLICE REPORT

The Chief of Police, Robert Martz presented the monthly police report for October 1995.

Roy Gross made a motion to accept the police report as corrected for the month of October, seconded by David Moyer. All members voted in favor.

UPDATES

PERSONNEL CONTRACTS

POLICE CONTRACT - AGREEMENT BETWEEN THE POCONO MOUNTAIN REGIONAL POLICE COMMISSION AND THE POCONO MOUNTAIN REGIONAL POLICE OFFICERS 1996-1998.

Roy Gross made a motion to approve the contract between the Pocono Mountain Regional Police Commission and the Pocono Mountain Regional Police Officers for the years 1996 - 1998, seconded by David Moyer. Kelly Cook abstained, all other commission members voted in favor.

EMPLOYEE MANUALS

KATHLEEN SHERMAN - ADMINISTRATIVE ASSISTANT
JOANN YAKSCOE - POLICE SECRETARY

MEMORANDUM OF UNDERSTANDING

HENRY BOCKELMAN - LT.

EMPLOYMENT AGREEMENT/CONTRACT

ROBERT MARTZ - CHIEF

Mario Scavello made a motion to accept Employee Manuals for Administrative Assistant - Kathleen Sherman, Police Secretary - Joann Yakscoe, Memorandum of Understanding for Lt. - Henry Bockelman, from the Pocono Mountain Regional Police Department, seconded by David Moyer. All members voted in favor.

Chief Robert Martz needed clarification on Employment Agreement/Contract for him.

The following Paragraphs were amended:

Paragraph 4, Effective Date, Employment Agreement shall be for a term of 3 years commencing January 1, 1996 and terminating December 31, 1998.

Paragraph 9, Three Weeks Vacation per year commencing January 1, 1996.

HOLIDAYS - 13 days

To be the same as the Police Department, except Easter, 8 Holidays, 5 Personal Days

Paragraph 14, To be able to participate in self insured perscription plan.

Paragraph 22, Modification/Waiver must be in writing. Paragraph 19 Negotiations, 14 miles on highway from boarder, the agreement calls for 10 miles. The chief requested a document from Police Commission that the waiver was granted for the period of the contract.

David Moyer made a motion to accept the contract for the Police Chief commencing January 1, 1996, terminating December 31, 1998, seconded by Roy Gross. Kelly Cook abstained, all other commission members voted in favor.

TEST/ORAL EXAM

Chief Robert Martz and Officer William Laverty conducted the oral board examinations. The scores will be weighted 60% for written exam, 40% oral board. The eligibility list will then be presented by Chief Martz to the Police Commission at the next Regional Meeting. This is when military preference will be considered.

RESOLUTION #95-03

The resolution of the Pocono Mountain Regional Police Commission Transferring unencumbered monies from one account to another.

Mario Scavello made a motion to allow the transferring of unencumbered monies from one account to another, seconded by Kelly Cook. All members voted in favor.

1996 BUDGET

The police commission will delay action on approval of the 1996 Budget.

NEXT MEETING

The next regional meeting will be held December 12, 1995 at 6:00 p.m. at the Tobyhanna Township Municipal Building.

ADJOURNMENT

Mario Scavello made a motion to adjourn,
seconded by David Moyer. Meeting adjourned
at approximately 8:25 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
REGULAR MEETING
12 DECEMBER 1995

CALL TO ORDER:

This regular meeting of the Pocono Mountain Regional Police Commission was called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Kelly Cook - Secretary
Paul Wieand - Member
Peter Quigley - Solicitor

APPROVAL
MINUTES

Roy Gross made a motion to accept the minutes of 21 November 1995, seconded by Mario Scavello. All members voted in favor.

APPROVAL
BILLS

Mario Scavello made a motion to pay the bills for the month of November in the amount of \$9,319.89, seconded by Kelly Cook. All members voted in favor.

NOVEMBER
POLICE REPORT

Mario Scavello made a motion to accept the police report for November, seconded by Paul Wieand. All members voted in favor.

1996 BUDGET

The Police Commission will delay action on approval of 1996 Budget.

UPDATES

PENSION REPORT

The Pension board had a meeting on December 6, 1995, held at the Tobyhanna Township Municipal Building. Present at the meeting were: Mario Scavello, Chief Robert Martz, Robert Hackenberg, and John Spagnola.

Mario Scavello gave an updated report to the Police Commission.

SET NEXT MEETING - POLICE COMMISSION

A special meeting will be held on December 19, 1995 at 7:00 p.m. at the Tobyhanna Township Municipal Building to discuss the 1996 Budget.

ADJOURNMENT

Roy Gross made a motion to adjourn, seconded by Paul Wieand. Meeting adjourned at approximately 6:45 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL
SPECIAL MEETING
19 DECEMBER 1995

CALL TO ORDER:

This special meeting of the Pocono Mountain Regional Police Commission was called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Kelly Cook - Secretary
Paul Wieand - Member
David Moyer - Member

APPROVAL
MINUTES

David Moyer made a motion to accept the minutes of 12 December 1995, seconded by Kelly Cook. All members voted in favor.

APPROVAL
BILLS

Mario Scavello made a motion to pay the bills in the amount of \$9,319.89, seconded by Paul Wieand. All members voted in favor.

UPDATES

RESOLUTION 95-04

The Pocono Mountain Regional Police Commission hereby waives the 1996 residency requirement for the Chief of Police, Robert Martz, requiring that he reside within ten miles of the covered area of the Regional Police Department.

Roy Gross made a motion to adopt Resolution #95-04, 1996 residency requirement waiver for Chief Robert Martz, seconded by Mario Scavello. All members voted in favor.

1996 BUDGET

The police commission will delay action on approval of the 1996 Budget.

NEXT MEETING

Mario Scavello made a motion to hold a special joint meeting between the Pocono Mountain Regional Police Commission and the Tunkhannock Township Supervisors at the Tunkhannock Township Municipal Building in Long Pond, Monroe County, on December 26, 1995 at 7:00 p.m. seconded by Roy Gross. All members voted in favor.

OTHER
BUSINESS:

CERTIFICATE OF APPRECIATION

Chief Robert Martz presented Alfred Kerrick with a Certificate of Appreciation from the Pocono Mountain Regional Police Department for his dedicated service as Chairman of the Regional Police Commission for 1994-1995.

ADJOURNMENT

Mario Scavello made a motion to adjourn, seconded by David Moyer. Meeting adjourned at approximately 8:20 p.m.

M I N U T E S

POCONO MOUNTAIN REGIONAL
POLICE COMMISSION
AND
TUNKHANNOCK TOWNSHIP SUPERVISORS
SPECIAL MEETING
26 DECEMBER 1995

CALL TO ORDER:

This special meeting of the Pocono Mountain Regional Police Commission was held at the Tunkhannock Township Municipal Building, in Long Pond. The meeting was called to order by Chairman Alfred Kerrick with the Pledge of Allegiance.

PRESENT:

Alfred A. Kerrick - Chairman
Roy Gross - Vice-Chairman
Mario Scavello - Treasurer
Paul Wieand - Member
David Moyer - Member
Tom Delese - Tunkhannock Twp. Supervisor
John Heller Sr. - Tunkhannock Twp. Supervisor

APPROVAL
MINUTES

Roy Gross made a motion to accept the minutes of 19 December 1995, seconded by Mario Scavello. All members voted in favor.

LETTER
TUNKHANNOCK
TWP. SUPERVISORS

The Tunkhannock Township Board of Supervisors sent a certified letter to the Pocono Mountain Regional Police Commission. This correspondence was read by Chairman Kerrick.

The letter Read:

This letter is to notify that the Tunkhannock Township Board of Supervisors, in a 2 to 1 vote, has voted to withdraw from the Pocono Mountain Regional Police Commission effective January 1, 1997. However, this decision will be reviewed during the 1996 year as part of the Township's budgetary process.

Board of Supervisors
Tunkhannock Township
Shirley M. Cardoni
Secretary

Mario Scavello made a motion to accept the letter from the Tunkhannock Township Board of Supervisors, to withdraw from the Pocono Mountain Regional Police Department, seconded by Roy Gross. All members voted in favor.

1996
BUDGET

Mario Scavello made a motion to approve the 1996 Budget, see attached, seconded by Roy Gross. All members voted in favor.

ADJOURNMENT

Roy Gross made a motion to adjourn, seconded by Paul Wieand. Meeting adjourned at approximately 8:00 p.m.